

# San Ramon Valley Unified 2021-22 LCAP/Budget Development Calendar

Board Approved  
11/17/20

<b>Fall, 2020</b>	
<b>November 17</b>	▪ <b>Board Meeting</b> - Adopt Budget/LCAP Development Calendar
<b>November 19</b>	▪ Budget Education Committee – Fall Launch
<b>December TBD</b>	▪ LCAP Stakeholder Committee Meeting
<b>December 15</b>	▪ <b>Board Meeting</b> – 1st Interim Financial Report
<b>January, 2021</b>	
<b>January 1 – 31</b>	▪ Conduct LCAP Stakeholder Survey
<b>January (mid)</b>	▪ Working 2021-22 Enrollment Projections available (Final draft fall 2020 demographics study, 2020-21 actual enrollment to-date, etc.)
<b>January 15</b>	▪ School Services Governor's Budget Workshop
<b>January TBD</b>	▪ LCAP Stakeholder Committee Meeting
<b>January (end)</b>	▪ Budget Education Committee - 1st Interim Report, Governor's January Budget update
<b>February, 2021</b>	
<b>February (beginning)</b>	▪ Sites notify Human Resources of status of probationary teachers
<b>February 1</b>	▪ 2021-22 certificated standard rate and classified employee cost estimates distributed to sites/external funding groups
<b>February 9</b>	▪ <b>Board Meeting</b> - Certificated Staffing Timelines and Notice Criteria reviewed and approved
<b>February (mid)</b>	<ul style="list-style-type: none"> <li>▪ Preliminary Budget Assumptions recommended by Cabinet</li> <li>▪ Student enrollment projections (for preliminary budget) recommended by Cabinet</li> <li>▪ Certificated and classified staffing projections (for budget) recommended by Cabinet</li> </ul>
<b>February 19</b>	<ul style="list-style-type: none"> <li>▪ Principals notify Human Resources if certificated staffing adjustments are needed due to changes in external commitments</li> <li>▪ Distribute school site and department budget development materials to principals and managers</li> <li>▪ Initial staffing allocations distributed to school sites (based on straight enrollment rollup)</li> </ul>
<b>February TBD</b>	▪ LCAP Stakeholder Committee Meeting – Update LCAP
<b>March, 2021</b>	
<b>March (throughout)</b>	▪ Present draft LCAP to PAC, CAC, ELAC, PTA, SSC's (respond to comments in writing)
<b>March 9</b>	▪ <b>Board Meeting</b> - Action related to probationary certificated staffing and 2nd Interim Report
<b>March (mid)</b>	▪ Budget Education Committee – 2nd Interim Report
<b>March 15</b>	▪ Certificated probationary employee notification deadline
<b>March 19</b>	<ul style="list-style-type: none"> <li>▪ School site and department budgets due to Business Services</li> <li>▪ School sites and departments notify Human Resources if classified adjustments are needed</li> </ul>
<b>March 30</b>	▪ <b>Board Meeting</b> – Present preliminary 2021-22 budget assumptions
<b>March TBD</b>	▪ LCAP Stakeholder Committee Meeting
<b>April, 2021</b>	
<b>April 20</b>	▪ <b>Board Meeting</b> – Action related to classified staffing
<b>April (mid)</b>	▪ Post proposed LCAP on website, notify public and begin public comment period
<b>April (mid)</b>	▪ Budget Education Committee – working 2021-22 Budget Assumptions including enrollment and staffing
<b>April TBD</b>	▪ LCAP Stakeholder Committee Meeting
<b>May, 2021</b>	
<b>May TBD</b>	▪ LCAP Stakeholder Committee Meeting
<b>May 18</b>	▪ <b>Board Meeting</b> – May Revise and LCAP update and action related to temporary teachers
<b>May (end)</b>	<ul style="list-style-type: none"> <li>▪ Attend School Services Governor's May Revise Workshop</li> <li>▪ Budget Educational Committee - May Revise and working 2021-22 Adopted Budget</li> </ul>
<b>June, 2021</b>	
<b>June 1</b>	▪ <b>Board Meeting</b> - Public Hearing on 2021-22 proposed LCAP and budget
<b>June 15</b>	▪ Constitutional deadline for legislature to send budget to Governor
<b>June 15</b>	▪ <b>Board Meeting</b> - Adoption of 2021-22 LCAP and budget
<b>June 30</b>	▪ Governor signs or vetoes state budget
<b>Summer, 2021</b>	
<b>August</b>	▪ <b>Board Meeting</b> - 45 Day Revise (following state budget adoption)