

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT  
PARCEL TAX OVERSIGHT COMMITTEE  
JANUARY 11, 2023  
MINUTES**

<b>Call to Order</b>	Chairperson, Jon Yow, called the meeting to order at 5:19 PM virtually via google Meet.
<b>Attendance</b>	<p>Members present: David Ash, Srini Kotakota, Karen Robman, John Yow and Nasser Mirzai</p> <p>Administrators present: Assistant Superintendent Business Operations, Stella Kemp, Board Member Laura Bratt and Executive Director Business Services, Even Miller.</p> <p>Not present: Adrienne Cummings, Bryan Gesicki, Scott Reider, Bhumie Shah, and Kelly Wachowicz</p>
<b>Acceptance of Minutes</b>	Minutes were approved. Ash/Kotakota (5-0)
<b>Public Comment</b>	There was no public comment
<b>Open Session Agenda</b>	
<b>Preparation/Review of the 2021-22 Annual Report "draft"</b>	<p>Discussion was held on the 2021-22 draft report. Ms. Kemp commented that this is the report that will be presented by the PTOC Committee to the Board of Education at the February meeting.</p> <p>Mr. Yow asked for clarification on the financial documentation that has been provided to the committee and if everything has been received for them to prepare the report. Both Ms. Kemp and Mr. Miller responded that all documents have been provided. The final audited financial statements are pending the auditor's completion due on January 15<sup>th</sup>. Parcel tax revenue and expenditures will not change and using the Unaudited Actual Report is essentially the same information.</p> <p>The committee proceeded to review and discuss each slide. Minor revisions were made and a final review will be completed at the PTOC meeting in February prior to the report being submitted to the Board of Education.</p>
<b>Next Meeting Dates:</b>	Next meeting for late February 16, 2023 at 5pm.
<b>Adjournment</b>	Motion made to adjourn the meeting at 6:16 PM. Robman/Ash (5-0)