



S San Ramon Valley Unified School District

699 Old Orchard Dr. Danville CA. 94526
(925) 824-1826 Phone
Email: purchasing@srvusd.net
www.srvusd.net

DATE: 07/06/2023

Addendum/Clarification No. 1

Item Bid: **RFB# 904-A**

The following clarifications, changes, additions, deletions and corrections hereinafter set forth shall apply to the BID or RFP Documents for this project and shall be made a part thereof and subject to all the requirements thereof, as if originally specified and/or shown.

NOTE: SUBMITTED QUESTIONS IN BLACK FONTS. ANSWERS AND CLARIFICATIONS IN BLUE FONTS.

Item 1:

QUESTION: Monthly ridership

ANSWER: We do not track this number. We had a total of 495 students transported last year and contracted out 49 of 95 total routes

Item 2:

QUESTION: Average number of riders per one-way trip

ANSWER: We do not track this number as the number varies depending on the number of students that go to a particular school, their geographical location and the size of the vehicle. Typically, for van routes, it ranges from one to seven students depending on the size of the vehicle

Item 3:

QUESTION: Number of one-way trips per month

ANSWER: We do not track this number but we did have a total of 258 on-way trips per day during the last school year. Of that 258, 98 were contracted out

Item 4:

QUESTION: Average mileage per one-way trip

ANSWER: We do not track this number

Item 5:

QUESTION: Total trip mileage per month

ANSWER: We do not track this number

Item 6:

QUESTION: How often will contractors be required to share safety and performance data with the District? What type of data will be required?

ANSWER: Incidents that impact safety must be reported immediately. Performance data, such as late routes, should be reported at least monthly.

Item 7:

QUESTION: Current and/or previous contractor(s)

ANSWER: DeSoto Access Transportation, HopSkipDrive & Zum

Item 8:

QUESTION: Current contractor rates

ANSWER: [Submit public records request](#)

Item 9:

QUESTION: Sample invoices

ANSWER: [Submit public records request](#)

Item 10:

QUESTION: What kind of documents do you need for this in the questionnaire? Titles or registrations copies or just the list.

ANSWER: Just a list of available vehicles should suffice.

Item 11:

QUESTION: Can the district provide information on how bids will be scored and awarded (a rubric, relevant data points, etc.)?

ANSWER: Bids will be scored first based on the cost of the trip. Based on previous experience, most vendors have an initial cost per trip then an additional cost per mile. Usually, the initial cost has a number of miles included. We create an average trip that balances out those numbers and then calculate the actual cost for the trip. In addition to that, there are secondary data points that will come into play. Those are, in no particular order:

1. Availability of substitute drivers. We are seeking transportation partners because we do not have the manpower to cover all of our routes. If your driver calls in sick, you need to be able to cover the route.
2. Availability of equipment. If one of your vehicles breaks down, you need to have backup vehicles available to cover the route.
3. The ability to provide your own cars eats, safety harness straps, etc.
4. A parent app. We utilize a parent app for our internal routes, one of our current vendors does the same, so our parent community has come to expect that for all of our routes.

While all of these are important, the first two are the most important. Including how you handle those two situations in your bid packet would be extremely helpful in evaluating your bid.

Item 11:

QUESTION: Can bids be submitted via email?

ANSWER: [Yes bids can be submitted via email to: purchasing@srvusd.net](mailto:purchasing@srvusd.net)

End of Addendum

When submitting your bid, please be sure to acknowledge the receipt of all addenda on the form of proposal.

Julie Harris

Julie Harris
Business Manager