



San Ramon Valley Unified School District
699 Old Orchard Drive, Danville
925-552-2933 * www.srvusd.net



BOARD OF EDUCATION MEETING AGENDA
August 3, 2021

9:00AM Closed Session

Ken Mintz, Vice-President
Rachel Hurd, Clerk

Susanna Ordway, President

9:30AM Open Session

Laura Bratt, Member
Shelley Clark, Member

Welcome to the San Ramon Valley Unified School District Board of Education meeting. Your interest in our schools is greatly appreciated.

Members of the public who wish to submit public comment at the SRVUSD Board Meetings, may do so in one of two ways.

1. Attend the meeting and complete a Public Comment Card. Give the card to Cindy Fischer and you will be called up to the podium to present your comments in person.
2. Email your comments to publiccomments@srvusd.net. Emails will be automatically forwarded to each board member and will be entered into the official minutes.
 - a. Public comments received from the time the agenda is posted through the end of the open session portion of the meeting, will be included in the minutes.
 - b. Public comments received 4 hours or less prior to the start of open session will be included in the minutes, but may not be read by all Board Members prior to the meeting.
 - c. No email attachments will be accepted with electronically submitted public comment.
 - d. Email addresses will not be included in the public record in order to protect the privacy of commenters.

By law, board members can only discuss items that appear on the agenda. For this reason, board members do not engage in dialogue with individuals speaking during the non-agenda public comment section of the meeting. For individuals who wish to speak with board members in depth about an issue, contacting board members on an individual basis is recommended, although individual board members have no legal authority to make decisions without consideration by the whole board.

All public comments during the meeting will be limited to three minutes.

Closed Session: Closed session meetings are not open to the public. By law, matters dealing with students and district employees are reserved for closed session to provide confidentiality. Other closed session topics can include litigation, property negotiations, and collective bargaining issues with employee associations. Members of the public are given the opportunity to speak regarding closed session items prior to the closed session.

Action items are considered and voted on individually by the board. **Consent items** are considered routine in nature and are approved by combining them into a single vote. A member of the Board of Education or a member of the public may request that a consent item be removed from the consent agenda and voted on separately.

Copies of board agenda backup and other informational materials provided to members of the Board of Education are available for review in the Office of the Superintendent beginning at 4:00 PM on the last working day of the week preceding each meeting of the Board of Education. For disability related modification or accommodation, please contact the Office of the Superintendent at 552-2933 during business hours.

The meeting will be live-streamed at the following link:
https://www.srvusd.net/district/board_meetings and on our YouTube channel at SRVUSD Board.

In compliance with Brown Act regulations, this agenda was posted 72 hours before the noted meeting.
Cindy Fischer, Executive Assistant



CLOSED SESSION
Superintendent's Conference Room
August 3, 2021
9:00AM

- 1.0 Call to Order**
- 2.0 Attendance**
- 3.0 Acceptance of Closed Session Agenda and Public Comment**

Adjournment to Closed Session

4.0 Closed Session Agenda

- 4.1 Conference with Legal Counsel – Anticipated Litigation**
(Initiation of litigation pursuant to Gov. Code, section 54956.9, subd. (d)(4);
a) Two Cases
- 4.2 Conference with Labor Negotiator**
a) SRVEA, CSEA, SEIU

Adjournment



**OPEN SESSION
Board Rooms
August 3, 2021
9:30AM**

8/3/21
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Please Note: All Public Comment is Limited to Three (3) Minutes

- 5.0 Pledge of Allegiance/Attendance**
- 6.0 Report of Actions Taken in Closed Session**
- 7.0 Acceptance of Minutes**
- 7.1 Minutes of June 15, 2021 **Action**
- 7.2 Minutes of June 25, 2021 **Action**
- 8.0 Agenda Approval and Consent Action**
- 8.1 Acceptance of Open Session Agenda **Action**
- 8.2 Approval of Consent Agenda **Action**
- 9.0 Reports to the Board**
- 9.1 Public Comment for Non-Agenda Items (Comments Limited to Three Minutes) **Oral**
- 9.2 Superintendent's Report **Oral**
- 9.3 Association Presidents' Report **Oral**
- 10.0 Action Items/Public Hearings**
- 10.1 Consideration of Adoption of Resolution #5/21-22 Approval of Provisional Internship Permit (PIP) Request(s) **Enclosure Action**
- 10.2 Consideration of Approval of Board Policy and Administrative Regulation 6158 Instruction – Independent Study **Enclosure Action**
- 10.3 Consideration of Request to Adjust the Daily Rates of Pay for Substitute Teachers for the 2021-2022 School Year **Enclosure Action**
- 11.0 Consent Items**
- 11.1 Consideration of Approval of Certificated Personnel Changes **Enclosure Consent**
- 11.2 Consideration of Approval of Classified Personnel Changes **Enclosure Consent**
- 11.3 Consideration of Approval of Contacts/Purchases over \$50,000 **Enclosure Consent**

- | | | |
|-------|---|-----------------------------|
| 11.4 | Consideration of Adoption of Resolution #7/21-22, Approving Budget Revisions due to Adoption of the 2021-22 State Budget and Approving Routine Budget Revisions | Enclosure
Consent |
| 11.5 | Consideration of Adoption of Resolution #4/21-22, Contract for California High School Flooring Replacement Project – All County Flooring | Enclosure
Consent |
| 11.6 | Consideration of Award of Bid #852 Bus Routing Software Services | Enclosure
Consent |
| 11.7 | Consideration of Adoption of Resolution #1/21-22, Approval of Assignment outside of Credential per Ed Code 44256 | Enclosure
Consent |
| 11.8 | Consideration of Adoption of Resolution #2/21-22, Approval of Assignment outside of Credential per Ed Code 44258.2 | Enclosure
Consent |
| 11.9 | Consideration of Adoption of Resolution #3/21-22, Approval of Assignment outside of Credential per Ed Code 44263 | Enclosure
Consent |
| 11.10 | Consideration of Approval of the Williams Uniform Complaint Quarterly Report | Enclosure
Consent |
| 11.11 | Consideration of Adoption of Resolution #6/21-22, Student Teacher Agreements for the 2021-22 School Year | Enclosure
Consent |
| 11.12 | Adoption of Textbook | Enclosure
Consent |

12.0 Administrative Matters

- 12.1 Board Members' Reports

Adjournment

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT

699 Old Orchard Drive, Danville, CA 94526

8/3/21

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BOARD OF EDUCATION MEETING

June 15, 2021

MINUTES

The video from this meeting can be found on the District website at www.srvusd.net.
The audio timestamp associated with the agenda item is noted under the title – *there is no audio from this meeting*.

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|------------|---|---|
| 1.0 | Call to Order | The Board of Education held its regular meeting at the San Ramon Valley High School Theater. The meeting was called to order at 6:30PM. |
| 2.0 | Attendance | <p>Board Members Present: Board President Susanna Ordway, Board Vice President Ken Mintz, Board Clerk Rachel Hurd, Board Members Laura Bratt and Shelley Clark</p> <p>Administrators Present: Superintendent John Malloy, Assistant Superintendents Keith Rogenski, Danny Hillman and Christine Huajardo, Chief Business Officer Greg Medici and Recording Secretary Cindy Fischer.</p> |
| 3.0 | Acceptance of Closed Session Agenda and Public Comment | On a motion by Laura Bratt, seconded by Shelley Clark the closed session agenda was approved (5/0). There was no public comment. |
| 4.0 | Closed Session | <p>The closed session was adjourned at 7:00PM.</p> <p>Board President Susanna Ordway reconvened the meeting in open session at 7:01PM.</p> |
| 5.0 | Pledge of Allegiance/Attendance | <p>Board Members Present: Board President Susanna Ordway, Board Vice President Ken Mintz, Board Clerk Rachel Hurd, Board Members Shelley Clark and Laura Bratt</p> <p>Administrators Present: Superintendent John Malloy, Assistant Superintendents Keith Rogenski, Danny Hillman and Christine Huajardo, Chief Business Officer Greg Medici, Executive Directors Nadine Rosenzweig and Chris George</p> <p>Others Present: 15 visitors attended. Recording Secretary Cindy Fischer</p> |
| 6.0 | Report of Action Taken in Closed Session | The Board made the following appointments effective July 1, 2021 (5/0)
Kathleen Martins – Principal – Montevideo Elementary School
Anusheh Agha – Program Supervisor, Special Education |
| 7.0 | Acceptance of Minutes | On a motion by Rachel Hurd seconded by Laura Bratt, the June 1, 2021 minutes were approved. (5/0) |
| 8.0 | Agenda Approval and Consent Action | |
| 8.1 | Acceptance of Open Session Agenda | On a motion by Shelley Clark seconded by Ken Mintz the open session agenda was approved. (5/0) |
| 8.2 | Approval of Consent Agenda | On a motion by Ken Mintz seconded by Laura Bratt, the consent agenda was approved as amended. Item 11.1 was amended and approved, Item 11.18 was moved to action by Helen of the Dougherty Valley. (5/0). |

- 9.0 Reports to Board**
- 9.1 Recognition of Dan Luu as California Classified Employee of the Year** Assistant Superintendent Keith Rogenski
Public Comment: Helen of the Dougherty Valley
- 9.2 Public Comment for Non-Agenda Items** Public Comment: Helen of Dougherty Valley
- 9.3 Association Presidents' Comments** CSEA President – Tami Castelluccio
SEIU President – Cari Luchini
SRVEA Vice President – Melinda Daly
- 10.0 Action Items/Public Hearings**
- 10.1 Approval of SRVUSD Strategic Plan** Superintendent Malloy shared the strategic directives and next steps.
Public Comment: Helen of Dougherty Valley
On a motion by Ken Mintz, seconded by Rachel Hurd the Board approved the SRVUSD Strategic Plan as amended. Change “SRVUSD...An education community dedicated to academic excellence where all students succeed in innovative and inclusive learning environments” to “SRVUSD...Dedicated to academic excellence where all students thrive and succeed in innovative and inclusive learning environments”(5/0)
- 10.2 Consideration of Adoption of the 2021-24 Local Control and Accountability Plan (LCAP)** Assistant Superintendent Christine Huajardo
Public comment: Helen of Dougherty Valley
On a motion by Rachel Hurd, seconded by Laura Bratt the Board adopted the 21-24 LCAP as amended (see attachment 1) (5/0)
- 10.3 Consideration of Adoption of the 2021-22 District Budget including the Excess Reserves Report** Chief Business Officer Greg Medici
Public Comment: Helen of Dougherty Valley
On a motion by Laura Bratt, seconded by Shelley Clark the Board adopted the 2021-22 district budget including the excess reserves report (5/0)
- 10.4 Consideration of Adoption of Resolution #81/20-21, Proclaiming the Month of June as Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ+) Pride Month and to Fly the Pride Flag** Trustee Bratt led a discussion on Resolution #81.
Public Comment: Helen of the Dougherty Valley & Marilyn Lucey
On a motion by Laura Bratt, seconded by Ken Mintz the Board adopted resolution #81/20-21 with a request for staff to present a flag policy for future review. (5/0)
- 10.5 Consideration of Approval of the College and Career Access Pathways Partnership Agreement (CCAP)** Director Chris George answered questions from the Board.
Public Comment: Helen of the Dougherty Valley
On a motion by Shelley Clark seconded by Rachel Hurd the Board approved the college and career access pathways partnership agreement (CCAP) (5/0)
- 10.6 Consideration of Approval of Addenda to Employment Agreements for Superintendent and Certain Contracted Management Employees Applying a Salary Adjustment and a One Year Extension of Term** Public Comment: None
On a motion by Ken Mintz, seconded by Rachel Hurd the Board approved the addenda to employment agreements for Superintendent and certain contracted management employees applying a salary adjustment and a one-year extension of term. (5/0)
- 10.7 Consideration of Approval of a New Administrative Regulation 4119.12, 4219.12, 4319.12 Personnel, and AR 5145.71 Students – Title IX** Public Comment: Helen of Dougherty Valley
On a motion by Rachel Hurd, seconded by Ken Mintz the board approved new administrative regulation 4119.12, 4219.12, 4319.12 Personnel and AR 5145.71 Students Title IX sexual harassment complaint procedures

Sexual Harassment Complaint Procedures

- 10.8 Consent Item 11.18**
Consideration of Annual Approval of Membership of Committee on Assignments (Teacher Credentialing)
- Assistant Superintendent Keith Rogenski
Public Comment: Helen of Dougherty Valley
On a motion by Shelley Clark, seconded by Laura Bratt the board approved the annual membership of committee on assignments – teacher credentialing (5/0)
- 11.0 Consent Items**
- 11.1 Consideration of Approval of Certificated Personnel Changes
 - 11.2 Consideration of Approval of Classified Personnel Changes
 - 11.3 Ratification of Warrants
 - 11.4 Ratification of Contracts and Purchase Orders
 - 11.5 Declaration of Surplus Property
 - 11.6 Consideration of Approval of Contracts/Purchases over \$50,000
 - 11.7 Consideration of Adoption of Resolution #76/20-21, Approving Routine Budget Revisions
 - 11.8 Consideration of Adoption of Resolution #77/20-21, Authorizing the Approval of Year-End 2020-21 Budget Transfers
 - 11.9 Consideration of Adoption of Resolution #78/20-21, Commitment of Funds for 2021-22
 - 11.10 Consideration of Adoption of Resolution #79/20-21, Authorizing the Allocation of Funds in the 2021-22 Education Protection Account
 - 11.11 Consideration of Adoption of Resolution #80/20-21, Authorizing 2021-22 Intra-Fund Transfers in Accordance with Education Code Section 35161
 - 11.12 Consideration of Approval of Bid Award for Warehouse (Service Center) Seismic Upgrade Project
 - 11.13 Consideration of Approval of Bid Award for Venture High School Science & Art Remodel Project
 - 11.14 Preview of Textbook
 - 11.15 Adoption of Textbook
 - 11.16 Consideration of Approval of Revisions to Administrative Regulation 3311 – Business and Noninstructional Operations
 - 11.17 Consideration of Approval of 2021-22 Non-Public School and Non-Public Agency Master Contract
 - 11.18 Consideration of Annual Approval of Membership of Committee on Assignments (Teacher Credentialing)

12.0 Administrative Matters

Board Member's Reports

Board members shared their reports and comments, noting attendance at the following:

Board of Education Minutes
June 15, 2021

All Board members expressed their congratulations to the graduating and promoting students of the District. They extended their thanks to the students, staff and parents for the past year and the work done

Board Member Bratt commented on summer school and noted she attended the TRAFFIX meeting on June 15, 2021.

Board Clerk Hurd chaperoned California High's grad night and acknowledged this year's retirees.

Board Vice President Mintz also acknowledged the retirees calling out former teacher of the year, Joell Marchese.

Superintendent's Report

Dr. Malloy noted the significance of the day in California in relationship to the pandemic and the possible change in requirements. We are expected updated guidelines by the middle of July for the return to school in the fall.

Adjourned

Adjourned 9:20PM

Attachment 1 – Amendments to Local Control and Accountability Plan (LCAP)

Goal 1 - Action 14 (p. 13 of 48)

Change Title from Literacy Task Force to Literacy Leadership Team.

Expand description to include: Development of a five-year literacy plan for 2021-2022 which included CORE Online Elementary Reading Academy PD for principals, piloting and selection of structured-literacy aligned curricula and the evaluation of Tier 2 and Tier 3 needs for grades 3-5 and secondary.

Wording edits for the 2021-22 Plan:

Under Stakeholder Engagement, (page 6 of 48),

- change "SRVUSD PTA President's meeting" to "*SRV Council of PTAs meeting*"
- change "Apapa" to "*APAPA (Asian Pacific Islander American Public Affairs)*"
- change "Exceptional Education Committee" to "*SRVCPTA Exceptional Education Committee*"

Related to the 2020-21 Update, I have some suggested additions as well some suggested edits to how we refer to various groups:

1. In Goal 2, (page 10 of 65) under the Goal Analysis section (second box), accomplishments of the Grade Reform Committee are described. Include the key accomplishments of the Literacy Steering Committee/Literacy Leadership Team this year. e.g. *XX number of educators completed the CORE online Elementary Reading Academy PD, and the Literacy Leadership Team evaluated structured-literacy aligned phonics programs, selecting the two that will be piloted.*

2. In Goal 5 Baseline (page 27 of 65), update first paragraph as follows:

There is no available data to track parent involvement other than participation in district-level committees, PTA, Education Foundations, Booster groups and on school-site committees. Parents have the opportunity to be involved in decision making in School Site Councils at each site. The district maintains a DELAC and an ELAC at each school with English learners. The PTA Council has an Exceptional Education Committee focused on the needs of students with special needs, including students with disabilities and gifted students. As a single-district SELPA, the district also has a Community Advisory Committee to receive input from parents of students with disabilities, as well as staff and community members.

- Similar references to the Special Needs Committee and CAC also appear under the Goal Analysis (Page 29 of 65). Change sentence to match the last two sentences in italics above

3. In Goal 8 Baseline (page 42 of 65), update first paragraph as follow:

Parents have the opportunity to be involved in decision making in School Site Councils at each site. The district maintains a DELAC and an ELAC at each school with English learners. The PTA Council has an Exceptional Education Committee focused on the needs of students with special needs, including students with disabilities and gifted students. As a single-district SELPA, the district also has a Community Advisory Committee to receive input from parents of students with disabilities, as well as staff and community members.

- Page 43 of 64 - Similar references to the Special Needs Committee and CAC also appear under the Goal Analysis Change sentence to match the last 2 sentences in italics above

4. Page 45 of 65 - In the Analysis of In-Person Instructional Offerings, replace "Community Advisory Committees led by the SELPA Director with *"the SELPA Community Advisory Committee"*

- Page 47 of 65 - The same change is also needed on Analysis of the Distance Learning Program and Analysis of Mental Health and Social Well-Being (page 50 of 65)

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville, CA 94526

BOARD OF EDUCATION SPECIAL MEETING - VIRTUAL
June 25, 2021
MINUTES

The video from this meeting can be found on the District website at www.srvusd.net.

The audio timestamp associated with the agenda item is noted under the title – *there is no audio from this meeting*.

Pursuant to the executive order of the Governor and in order to adhere as closely as possible to the order of the Health Officer of Contra Costa County, the Board meeting was closed to personal attendance.

- 1.0 Call to Order** The Board of Education held a special virtual meeting. The meeting was called to order at 11:01AM.
- 2.0 Attendance
Pledge of Allegiance** Board Members Present: Board President Susanna Ordway, Board Vice President Ken Mintz, Board Clerk Rachel Hurd, Board Members Laura Bratt and Shelley Clark all attended from their remote locations.
- Administrators Present: Superintendent John Malloy, Assistant Superintendents Keith Rogenski, Christine Huajardo and Danny Hillman and Chief Business Officer Greg Medici
- Others Present: There were no visitors in attendance. Recording Secretary Cindy Fischer.
- On a motion by Rachel Hurd seconded by Ken Mintz the closed session agenda was approved. (5/0)
- 3.0 Acceptance of Closed Session
Agenda and Public Comment** There was no public comment.
- 4.0 Closed Session Agenda** Closed session ended at 11:27AM. Open session began at 11:27AM
- 5.0 Report of Actions Taken in
Closed Session** The Board made the following appointments effective July 1, 2021. (5/0)
Roopali Bali – Principal Rancho Romero Elementary
Nicole Main – Assistant Principal – California High School
Jessica Hoyt – Assistant Principal – Dougherty Valley High School
- Adjournment** The meeting was adjourned at 11:28AM

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville, California 94526

DATE: August 3, 2021

TOPIC: CONSIDERATION OF ADOPTION OF RESOLUTION NO. 5/21-22
APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP)
REQUEST(S)

DISCUSSION:

The California Commission on Teacher Credentialing is no longer issuing Emergency Permits. However, the Commission replaced the Emergency Permit with the Provisional Internship Permit (PIP) which provides applicants additional time to meet the subject matter competence requirement(s) needed to enter an internship program. A District may request a PIP only after a diligent search has been conducted and a fully credentialed teacher could not be found.

All requests for a PIP must be presented to the Governing Board of a public school district for approval as an action item on the agenda. Every PIP request that is submitted to the Commission on Teacher Credentialing must also include verification that a notice of intent to employ the named applicant in the identified position has been made public.

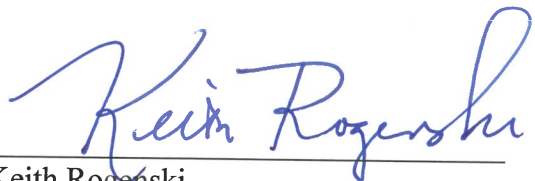
RECOMMENDATION:

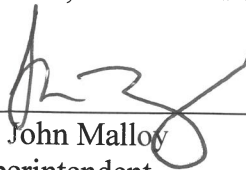
Approve Provisional Internship Permit request(s) as presented

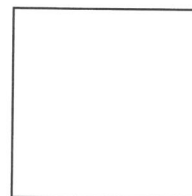
BUDGET IMPLICATIONS:

None


Keri Van de Star
Director, Certificated Personnel


Keith Rogenski
Asst. Superintendent, Human Resources


Dr. John Malloy
Superintendent



SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
RESOLUTION OF THE BOARD OF TRUSTEES
APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP) REQUEST (S)
RESOLUTION NO. 5/21-22

WHEREAS, the California Commission on Teacher Credentialing authorizes the issuance of a Provisional Internship Permit (PIP) to an employee who meets the minimum requirements and who requires additional time to meet the subject matter competence needed to enter an internship program.

THEREFORE BE IT RESOLVED that the following teacher has met the above criteria and is authorized to apply for a PIP to complete his assignment for the 2021-22 school year in the San Ramon Valley Unified School District:

<u>Name</u>	<u>Site</u>	<u>Subject</u>
Deborah Felix	Los Cerros/Stone Valley Middle Schools	SDC
Michelle Gould	Golden View Elementary	SDC
Nicholas Moseby	San Ramon High School	Biology
Tera Riddle	Bella Vista Elementary	Grade 2/3
Mojda Akbar	Neil Armstrong Elementary	Grade 4

AYES:

NOES:

ABSENT:

ABSTAINED:

Dr. John Malloy
Secretary to the Board of Education
San Ramon Valley Unified School District

Board Meeting Date: August 3, 2021

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville, CA 94526

DATE: August 3, 2021

**TOPIC: CONSIDERATION OF APPROVAL OF BOARD POLICY AND
ADMINISTRATIVE REGULATION 6158 INSTRUCTION –
INDEPENDENT STUDY**

DISCUSSION:

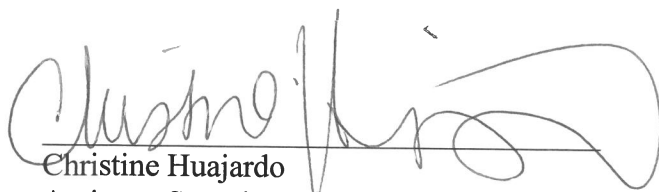
Governor Gavin Newsom signed Assembly Bill (AB) 130 into law on July 9, 2021. This bill makes changes to independent study (IS). Board Policy and Administrative Regulation 6158, Instruction, Independent Study have been updated to reflect these changes.

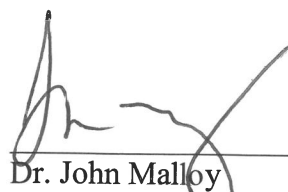
RECOMMENDATION:

Approve Board Policy and Administrative Regulation 6158 – Instruction – Independent Study

BUDGET IMPLICATIONS:

None


Christine Huajardo
Assistant Superintendent


Dr. John Malloy
Superintendent

Instruction

BP 6158(a)

INDEPENDENT STUDY

The Board of Education authorizes independent study as an optional alternative instruction strategy for eligible students whose needs may be best met through study outside of the regular classroom setting. ~~Independent study shall offer a means of individualizing the educational plan to complete curriculum objectives and fulfill the graduation requirements.~~ Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study.

The superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, and an online course.

~~(cf. 5147—Dropout Prevention)~~
~~(cf. 6011—Academic Standards)~~
~~(cf. 6143—Courses of Study)~~
~~(cf. 6146.1—High School Graduation Requirements)~~
~~(cf. 6146.11—Alternative Credits toward Graduation)~~
~~(cf. 6172—Gifted and Talented Student Program)~~
~~(cf. 6200—Adult Education)~~
~~(cf. 0420.4—Charter School Authorization)~~
~~(cf. 6181—Alternative Schools/Programs of Choice)~~

~~Independent study entails a commitment by both the parent/ guardian and the student. As students get older, they assume a greater responsibility.~~

~~The Superintendent or designee shall establish procedures for implementing and monitoring independent study, as prescribed by law.~~

A student's participation in independent study shall be voluntary. (Education Code 51747)

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

The minimum period of time for any independent study option shall be five consecutive school days.

General Independent Study Requirements

The Superintendent or designee may offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for

independent study and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.

For the 2021-22 school year, only, the district shall offer independent study, as specified in Education Code 51745, to meet the educational needs of students unless the district has obtained a waiver (Education Code 51745)

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of program. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses 60% of the assignments in a week. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
3. Learning required concepts, as determined by the supervising teacher
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

The level of satisfactory educational progress that will be allowed before an evaluation is conducted shall be as follows:

1. For grades TK-5, inclusive, the student must be meeting standard in academic areas.
2. For grades 6-12, inclusive, the student must be earning grades D-.

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

1. For students in grades transitional kindergarten, kindergarten, and grades 1 to 3, opportunities for daily synchronous instruction
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction

3. For students in grades 9-12, opportunities for at least weekly synchronous instruction

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students who are not generating attendance for more than three days or 60 percent of the instructional days in a school week, or who are in violation of their written agreement. This requirement only applies to students participating in an independent study program for 15 school days or more. The procedures shall include, but are not necessarily limited to, all of the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the absence or lack of participation
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

The Superintendent or designee shall develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case later than five instructional days. This requirement only applies to students participating in an independent study program for 15 school days or more. (Education Code 51747)

The Superintendent or designee shall ensure that a written master agreement exists for each participating student as prescribed by law. (Education Code 51747)

The district shall provide written notice to the parents/guardians of all enrolled students of the options to enroll their child in in-person instruction or independent study during the 2021-22 school year. This notice shall be posted on the district's web site, and shall include, at a minimum, information about the right to request a student-parent-educator conference before enrollment, student rights regarding procedures for enrolling, disenrolling, and reenrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of independent study. (Education Code 51747)

Before signing a written agreement pursuant to this section, and upon the request of the parent or guardian of a student, the district shall conduct a phone, videoconference, or in-person pupil-parent-educator conference or other school meeting during which the student, parent or guardian, and, if requested by the student or parent, an education advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the pupil in independent study, before making the decision about enrollment or disenrollment in the various options for learning.

~~Students participating in independent study shall have the right, at any time, to enter or return to the regular classroom mode of instruction. (Education Code 51747; 5 CCR 11700)~~

Pupils who choose to engage in independent study are to have equality of rights and privileges with the pupils of the district who choose to continue in their regular classroom program.

~~Parents/guardians of students who are interested in independent study shall contact the Superintendent or designee. Participation in independent study at the elementary level relies on the commitment of the student's parents/guardians to instruct and support the student's learning. At the secondary level, the commitment is made by the student and is assisted or supported, as necessary, by parents and others who may assist directly with instruction.~~

~~The Superintendent or designee shall approve independent study for an individual student only upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than he/she would in the regular classroom setting. No individual with exceptional needs, as defined in Education Code 56026, may participate in independent study unless his/her individualized education program (IEP) specifically provides for that participation.~~

Written Agreement

A written agreement shall be developed and implemented for each student participating in independent study for five or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but are not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The frequency, time, place and manner for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year
6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion
7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an

individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.

8. A statement that independent study is an optional educational alternative in which no student may be required to participate
9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction
10. Before the commencement of independent study, the agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student.

However, for the 2021-22 school year, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/ guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil, no later than 30 days after the first day of instruction.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

~~The Superintendent or designee shall ensure that a written independent study agreement, as prescribed by law, exists for each participating student. (Education Code 51747) The minimum period of time for any independent study option shall be five consecutive school days and the maximum period of time shall be one school year.~~

~~The master agreement shall specify the length of time in which each independent study assignment must be completed. Because excessive leniency in the duration of independent study assignments may result in a student falling behind his/her peers and increase the risk of dropping out of school, the maximum time that may elapse between the date an assignment is made and the date it is due, is two weeks for all grade levels and types of program. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.~~

~~When an independent study student has two consecutive weeks of missing assignments, an evaluation shall be conducted to determine whether it is in the student's best interest to remain in independent study. However, a student's written agreement may specify a lower or higher number of missed assignments that will trigger an evaluation when the Superintendent or designee determines it appropriate based on the nature of the assignments, the total~~

~~number of assignments, and/or other unique circumstances. A written record of the outcome of this evaluation shall be retained for three years excluding the current fiscal year. If the student transfers to another California school, the evaluation must accompany the student's records.~~

~~Student-Teacher Conferences~~ **Student-Parent-Educator Conferences**

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement strategy and/or if requested by a parent/guardian prior to enrollment or disenrollment from independent study. (Education Code 51745.5, 51747)

Records for Audit Purposes

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to:

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study (5 CCR 11703)
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education, as specified in their written agreements (Education Code 51748; 5 CCR 11703)
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher (5 CCR 11703)
4. As appropriate to the program in which the students are participating, a daily or hourly attendance credit register that is separate from classroom attendance records, maintained on a current basis as time values of student work products are personally judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons (5 CCR 11703)
5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 (Education Code 51745.6)
6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5)

The district shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which independent study is provided. A student who does not participate in independent study on a school day shall be documented as non-participatory for that school day. (Education Code 51747.5)

The Superintendent or designee also shall maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file electronically. (Education Code 51747)

~~Teachers are expected to monitor student progress and work closely with each student to determine the amount and type of contact needed for the student to be successful in the program. Supervising teachers should establish an appropriate schedule for student teacher conferences in order to help identify students falling behind in their work or in danger of failing or dropping out of school. Except in unusual circumstances, it is expected that the supervising teacher will meet, either in person or by electronic means, with each participating student at least once a week to discuss the student's progress.~~

~~Missing appointments with the supervising teacher without valid reasons may trigger an evaluation to determine whether the student should remain in independent study.~~

Program Evaluation

The Superintendent or designee shall annually report to the Board the number of district students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators **and in comparison to students in classroom-based instruction**, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

Legal Reference:

EDUCATION CODE

17289 *Exemption for facilities*

41020 *Audit guidelines*

41976.2 *Independent study programs; adult education funding*

42238 *Revenue limits*

42238.05 *Local control funding formula; average daily attendance*

44865 *Qualifications for home teachers and teachers in special classes and schools*

46200-46208 *Instructional day and year*

46300-46307.1 *Methods of computing average daily attendance*

46390-46393 *Emergency average daily attendance* 46600 *Interdistrict attendance computation*

47612-47612.1 *Charter school operation*

47612.5 *Independent study in charter schools*

48204 *Residency*

48206.3 *Home or hospital instruction; students with temporary disabilities*

48220 *Classes of children exempted*

48340 *Improvement of pupil attendance*

48915 *Expulsion; particular circumstances*

[48916.1](#) Educational program requirements for expelled students

[48917](#) Suspension of expulsion order

[49011](#) Student fees

[51225.3](#) Requirements for high school graduation

[51745-51749.6](#) Independent study programs

[52522](#) Adult education alternative instructional delivery

[52523](#) Adult education as supplement to high school curriculum; criteria

[56026](#) Individuals with exceptional needs

[58500-58512](#) Alternative schools and programs of choice

FAMILY CODE

[6550-6552](#) Authorization affidavits

CODE OF REGULATIONS, TITLE 5

[11700-11703](#) Independent study

[19819](#) State audit compliance

UNITED STATES CODE, TITLE 20

[6301](#) Highly qualified teachers

[6311](#) State plans

COURT DECISIONS

Modesto City Schools v. Education Audits Appeal Panel, (2004) 123 Cal.App.4th 1365

EDUCATION AUDIT APPEALS PANEL DECISIONS

Lucerne Valley Unified School District, Case No. 03-02 (2005)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Elements of Exemplary Independent Study

Approaches to Satisfying No Child Left Behind Act of 2001 Teacher Requirements for Independent Study in Secondary Schools, January 28, 2010

WEB SITES

California Consortium for Independent Study: <http://www.ccis.org>

California Department of Education, Independent Study: <http://www.cde.ca.gov/sp/ee/is>

Education Audit Appeals Panel: <http://www.eaap.ca.gov>

Management Resources:

[CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS](#)

[Elements of Exemplary Independent Study](#)

[California Digital Learning Integration and Standards Guidance, April 2021](#)

[EDUCATION AUDIT APPEALS PANEL PUBLICATIONS](#)

[Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting](#)

[WEB SITES](#)

[California Consortium for Independent Study: <http://www.ccis.org>](#)

[California Department of Education, Independent Study:](#)

<http://www.cde.ca.gov/sp/ee/is>

[Education Audit Appeals Panel:](#)

<http://www.eaap.ca.gov>

Policy
adopted: January 17, 1995
revised: May 15, 2007
revised: March 22, 2016
revised: April 14, 2020
revised: August 3, 2021

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
Danville, California

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Instruction**INDEPENDENT STUDY****Definitions**

Live interaction means interaction between the student and classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including, but not limited to, wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in person, or in the form of Internet or telephonic communication. (Education Code 51745.5)

Student-parent-educator conference means a meeting involving, at a minimum, all parties who signed the student's written independent study agreement pursuant to Education Code 51747 or Education Code 51745.5)

Synchronous instruction means classroom-style instruction or designated small group or one on-one instruction delivered in person, or in the form of Internet or telephonic communications, and involving live **two-way communication** between the teacher and student. Synchronous instruction shall be provided by the teacher of record for that student pursuant to Education Code 51747.5. (Education Code 51745.5)

Educational Opportunities

Educational opportunities offered through independent study may include, but are not limited to: (Education Code [51745](#))

1. Special assignments extending the content of regular courses of instruction
(~~cf. [Courses of Study](#)~~)
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum
4. Continuing and special study during travel
(~~cf. [5112.3](#) — Student Leave of Absence~~)
5. Volunteer community service activities and **leadership opportunities** that support and strengthen student achievement
6. Individualized study for a student whose health, as determined by the student's parent/guardian, would be put at risk by in-person instruction

(~~cf. [0420.4](#) — Charter School~~)
(~~cf. [6142.4](#) — Service Learning/Community Service Classes~~)
(~~cf. [6181](#) — Alternative Schools/Programs of Choice~~)

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In addition, when requested by a parent/guardian due to an emergency, ~~vacation or, illness, or otherwise,~~ independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in his/her regular classes. ~~The parent and/or student shall be responsible for initiating the request for an independent study agreement with the School Principal.~~

~~(cf. 5113—Absences and Excuses)~~

No course required for high school graduation shall be offered exclusively through independent study. (Education Code 51745)

~~(cf. 6146.1—High School Graduation Requirements)~~

Equivalency

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the district's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

~~(cf. 0410—Nondiscrimination in District Programs and Activities)~~

~~Students participating in independent study shall have access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work. (Education Code 51747)~~

~~The district shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. Providing access to Internet connectivity and local educational agency-owned devices adequate to participate in an independent study program and complete assigned work consistent with Education Code 51747, or to participate in an independent study course, as authorized by Education Code 51749.5, shall not be considered funds or other things of value. (Education Code 46300.6, 51747.3)~~

Eligibility for Independent Study

~~Students are eligible for independent study as authorized in law, and as specified in board policy and administrative regulation.~~

~~The Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational, skills, and academic skills necessary to work independently provided that experienced certificated staff are available to effectively supervise students in independent study. The Superintendent or designee may also approve the participation of a student whose health would be put at risk by in-person instruction. A student whose academic performance is not at grade level may participate in independent study only if~~

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the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful in an independent study model. When applicable, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student when necessary.

For the 2021-22 school year, the district shall offer independent study to meet the educational needs of students as specified in Education Code 51745 unless the district has obtained a waiver. (Education Code 51745)

~~Provided that experienced certificated staff are available to effectively supervise students in independent study, the Superintendent or designee may approve the participation of a student with an acceptable reason for requesting independent study who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently. A student whose academic performance is not at grade level may participate in independent study only if the school is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student. Students who are interested in independent study should contact their school principal.~~

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code [48204](#). (Education Code [46300.2](#), [51747.3](#))

~~(cf. [5111.12](#)—Residency Based on Parent/Guardian Employment)~~

~~For a student with disabilities, as defined in Education Code [56026](#), participation in independent study shall be approved only if his/her individualized education program~~ A student with disabilities, as defined in Education Code [56026](#), shall not participate in independent study unless the student's individualized education program specifically provides for such participation. (Education Code [51745](#))

~~(cf. [6159](#)—Individualized Education Program)~~

A temporarily disabled student shall not receive individual instruction pursuant to Education Code [48206.3](#) by means of independent study. (Education Code [51745](#))

~~(cf. [6183](#)—Home and Hospital Instruction)~~

Students age 21 or older, and students age 19 or older who have not been continuously enrolled in school since their 18th birthday, may participate in independent study only through the adult

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education program for the purpose of enrolling in courses required for a high school diploma by Education Code 51225.3 or the Governing Board. (Education Code 46300.1, 46300.4)

~~(cf. 6200—Adult Education)~~

No more than 10 percent of the students enrolled in a continuation high school or opportunity school or program, not including pregnant and parenting students who are primary caregivers for one or more of their children, shall be eligible for apportionment credit for independent study.

~~(cf. 5146—Married/Pregnant/Parenting Students)~~

~~(cf. 6184—Continuation Education)~~ (Education Code 51745)

~~A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)~~

~~(cf. 6183—Home and Hospital Instruction)~~

~~The district shall not provide independent study students and parents/guardians with funds or items of value that are not provided for other students and parents/guardians. (Education Code 46300.6, 51747.3)~~

~~Students age 21 or older, and students age 19 or older who have not been continuously enrolled in school since their 18th birthday, may participate in independent study only through the adult education program for the purpose of enrolling in courses required for a high school diploma by Education Code 51225.3 or the Governing Board. (Education Code 46300.1, 46300.4)~~

~~(cf. 6200—Adult Education)~~

Monitoring Student Progress

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of the student's written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has failed to make satisfactory educational progress or missed the number of assignments specified in the written agreement as requiring an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether or not independent study is appropriate for the student. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program.

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A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation. (Education Code 51747)

Responsibilities of Independent Study Administrator

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers at the required teacher-student ratios pursuant to Education Code 51745.6 and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

Assignment and Responsibilities of Independent Study Teachers

Each student's independent study shall be coordinated, evaluated and carried out under the general supervision of a ~~supervising teacher. (Education Code 51747.5)~~ a district employee who possesses a valid certification document pursuant to Education Code 44865 or emergency credential pursuant to Education Code 44300, registered as required by law, and who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district (not including students enrolled in special day classes on a full-time basis, or the teachers of those classes; and students and teachers in necessary small schools funded pursuant to Education Code section 42280 *et seq.*), unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement and Completing de signing the agreement
2. Supervising and approving coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due

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4. Maintaining a daily or hourly attendance register in accordance with item #4 in the section on "Records for Audit Purposes" in the accompanying Board policy
5. Providing direct instruction and counsel as necessary for individual student success
6. Regularly meeting with the student to discuss the student's progress
7. Determining the time value of assigned work or work products completed and submitted by the student
8. Assessing student work and assigning grades or other approved measures of achievement
9. Select and save with each agreement representative samples of the student's completed and evaluated assignments on not less than a quarterly basis.
10. Documenting each student's participation in live interaction and/or synchronous instruction pursuant to Education Code 51747 on each school day for which independent study is provided

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

~~Students who are interested in independent study should contact their school principal. Approval for participation shall be based on the following criteria:~~

- ~~1. An acceptable reason for requesting independent study.~~
- ~~2. Evidence that the student will work independently to complete the program.~~
- ~~3. Availability of experienced certificated staff with adequate time to supervise the student effectively.~~
- ~~4. A written statement indicating educational objectives, how the objectives will be accomplished, and how progress toward the objectives will be measured.~~

~~Written Agreements~~

~~A written agreement shall be developed and implemented for each student participating in independent study for five or more consecutive school days. (Education Code 46300, 51747)~~

~~The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.~~

~~The independent study agreement for each participating student also shall include, but not be limited to, all of the following: (Education Code 51747; 5 CCR 11700)~~

- ~~1. The manner, frequency, time and place for submitting the student's assignments and for reporting his or her progress.~~
- ~~2. The objectives and methods of study for the student's work, and the methods used to evaluate that work.~~

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3. ~~The specific resources, including materials and staff, which will be made available to the student.~~
4. ~~A copy of the district's independent study policy, describing the maximum length of time allowed between an assignment and its completion and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study.~~
5. ~~The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement. No independent study agreement shall be valid for any period longer than one school year.~~
6. ~~A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion.~~
7. ~~A statement that independent study is an optional educational alternative in which no student may be required to participate.~~
8. ~~In the case of a student who is referred or assigned to any school, class or program pursuant to Education Code 48915 or 48917, the agreement also shall include the statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction.~~
~~(cf. 5144.1 – Suspension and Expulsion/Due Process)~~

~~Before beginning the independent study, each written agreement shall be signed and dated by the student, the parent/guardian of the student less than 18 years of age, the supervising teacher designated as responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student. (Education Code 51747)~~

~~The agreement shall state that the parent/guardian's signature confers his or her permission for the student's independent study as specified in the agreement.~~

Students Rights and Responsibilities

~~Students participating in independent study shall have the right, continuously, to enter or return to the regular classroom mode of instruction.~~

Monitoring Student Progress

~~Independent study students who are late, miss scheduled conferences or do not submit assigned work on time shall not be reported as tardy or truant. However, the independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of his or her written agreement. The following supportive strategies may be used:~~

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1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has missed the number of assignments specified in the written agreement as precipitating an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether or not independent study is appropriate for the student. This evaluation may result in termination of the independent study agreement and the student's return to a regular school program.

Records

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study.
2. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's signed or initialed and dated notations indicating that he/she has personally evaluated the work or that he/she has personally reviewed the evaluations made by another certificated teacher.
3. A separate listing of the students, by grade level, program, and school, who have participated in independent study. This list shall identify units of the curriculum attempted and units of the curriculum completed by students in grades K-8 and identifying course credits attempted by and awarded to students in grades 9-12 and in adult education, as specified their written agreements.
4. A daily or hourly attendance register, as appropriate to the program in which the students are participating, separate from classroom attendance records, and maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons.
(cf. 3580—District Records)

The Superintendent or designee also shall maintain a record of grades and other evaluations issued to each student for independent study assignments.

Each school shall maintain records for the students at that school.

A written record of the findings of any evaluation conducted after the student has missed the number of assignments specified in Board policy shall be treated as a mandatory interim student

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~~record which shall be maintained for three years from the date of the evaluation. (Education Code 51747)~~
(cf. 5125—Student Records)

Independent Study for Pre-Determined Absences

Students may be given the opportunity to complete a written independent study contract during a planned absence from regular classes for a period of five (5) or more consecutive instructional days.

The following guidelines shall apply:

1. The parent and student shall be responsible for initiating the request for an independent study contract.
2. No student is entitled to a short-term independent study agreement in excess of ten (10) but not to exceed fourteen (14) consecutive instructional school days without approval by the principal. Venture's year approval takes place through the enrollment process at that school site.
3. Requests for independent study contracts must be given to the teacher within the following limitations, except where an emergency exists and an exception is made by the principal:

Days of Consecutive Planned Absences No. of Days/Notice Prior to Absence

Students requesting 5 to 10 days of planned absence shall give 3 to 5 days notice prior to absence.

Students requesting more than 10 days of planned absence shall contact principal 5 to 10 days before leave request initiates.

~~Assignment and Responsibilities of Independent Study Teachers~~

~~Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a certificated employee who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)~~
(cf. 4112.2—Certification)
(cf. 4112.24—Teacher Qualifications Under the No Child Left Behind)

~~The principal and independent study administrator may recommend and the Superintendent shall approve the assignment of teachers to directly supervise independent study and/or work with students on specific subject matter. The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.~~
(cf. 4131—Staff Development)

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~~The ratio of student average daily attendance to full time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district. (Education Code 51745.6)~~

~~The responsibilities of the supervising teacher shall be to:~~

- ~~1. Ensuring that independent study occurs in accordance with state law and district policy and regulations~~
- ~~2. Complete designated portions of the written independent study agreement and add additional information to the written agreement when appropriate. Facilitating the completion of independent study written agreements by other involved parties.~~
- ~~3. Supervise and approve coursework.~~
- ~~4. Design lesson plans and make assignments.~~
- ~~5. Maintain records of student assignments showing the date the assignment is given and the date the assignment is due.~~
- ~~6. Provide direct instruction and counsel as necessary for individual student success.~~
- ~~7. Regularly meet with the student to discuss the student's progress.~~
- ~~8. Personally review and evaluate each student's work products or review the evaluations made by another certificated teacher in order to judge the time value of assigned work or work products completed and submitted by the student.~~
- ~~9. Assess student work and determine and assign grades or other approved measures of achievement.~~
- ~~10. Select and save with each agreement representative samples of the student's completed and evaluated assignments on not less than a monthly basis.~~
- ~~11. Maintain a separate attendance register.~~
- ~~12. Maintain any other required records and files on a current basis.~~

Responsibilities of Independent Study Administrator

~~The responsibilities of the independent study administrator shall be to:~~

- ~~1. Ensure that the district's independent study option is operated in accordance with law, Board policy, and administrative regulation and is substantially equal in quality and quantity to the classroom instruction.~~

Instruction

INDEPENDENT STUDY

- ~~2. Obtain and maintain current information and skills required for the operation of an independent study program that meets established standards for the district's educational programs.~~
- ~~3. Develop and manage the budget for independent study.~~
- ~~4. Authorize the selection of certificated staff to be assigned as independent study teachers.~~
- ~~5. Supervise any staff assigned to independent study functions who are not regularly supervised by another administrator.~~
- ~~6. Approve or deny the participation of students requesting independent study.~~
- ~~7. Facilitate the completion of written independent study agreements.~~
- ~~8. Assure a smooth transition for students into and out of the independent study mode of instruction.~~
- ~~9. Approve all credits earned through independent study and forward the information to the appropriate staff so that the information becomes part of the student's record.~~
- ~~10. Complete or coordinate the preparation of all records and reports required by law, Board policy, or administrative regulation.~~
- ~~11. Establishing and maintaining in a systematic manner all records required by state regulations for an audit trail of average daily attendance attributed to independent study.~~

Regulation SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT

approved: January 17, 1995 Danville, California

revised: March 19, 1996

revised: May 16, 1996

revised: May 8, 2001

revised: May 15, 2007

revised: March 22, 2016

revised: May 23, 2017

revised: April 14, 2020

revised: August 3, 2021

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville, CA 94526

8/3/21
Page 34 of 68
Item 10.3

DATE: August 3, 2021

TOPIC: CONSIDERATION OF REQUEST TO ADJUST THE DAILY RATES OF
PAY FOR SUBSTITUTE TEACHERS FOR THE 2021-2022 SCHOOL
YEAR

DISCUSSION:

The San Ramon Valley Unified School District has been challenged for the several years by the ongoing shortage of substitute teachers. This challenge amplified last year as school districts reopened their schools for in-person instruction while public health restrictions pertaining to COVID-19 were in place. Many school districts, including San Ramon Valley, increased their daily rates of pay for substitutes for the remainder of the 2020-2021 school year as a strategy to recruit and retain them for service with their students.

Many local districts are in the process of altering their daily rates of pay for the coming school year to ensure their substitute needs for 2021-2022 are met. Accordingly, to recruit and retain a sufficient pool of quality substitute teachers to satisfy daily needs and remain competitive locally, staff recommends that the daily rates of pay for certificated substitutes be adjusted as follows for the 2021-2022 school year:

<u>Daily Substitutes</u>		<u>Retirees</u>	
1-20 Days	\$175	1-20 Days	\$200
21-60 Days	\$200	21-60 Days	\$225
61+ Days	\$225	61+ Days	\$250


Staff will reassess the market rates for substitute teachers in Summer 2022 and recommend then whether these rates should remain in place or be further altered for the 2022-2023 school year.

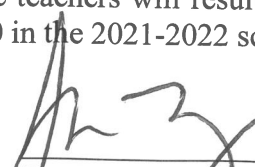
RECOMMENDATION:

Approve an increase in the daily rates of pay for substitute teachers as indicated above for the 2021-2022 school year.

BUDGET IMPLICATIONS:

It is estimated that the increase in pay rates for substitute teachers will result in increased, one-time costs to the General Fund of approximately \$750,000 in the 2021-2022 school year.


Keith Rogenski
Assistant Superintendent
Human Resources


Dr. John Malloy
Superintendent

Item Number

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville, California 94526

DATE: August 3, 2021

TOPIC: CONSIDERATION OF APPROVAL OF CERTIFICATED PERSONNEL
CHANGES

DISCUSSION:

The attached personnel changes require Board approval.

RECOMMENDATION:

The Administration recommends approval of the Certificated Personnel Changes.

BUDGET IMPLICATIONS:

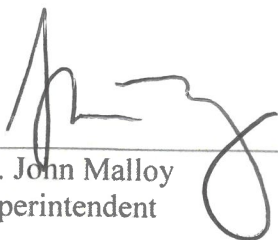
All recommendations for changes are presently within approved budget categories or have received specific Board approval.



Keith Rogenski
Assistant Superintendent
Human Resources



Keri Van de Star
Director
Human Resources



Dr. John Malloy
Superintendent

Item Number

11.1

CONSIDERATION OF APPROVAL OF CERTIFICATED PERSONNEL CHANGES - August 3, 2021

Resignations/Retirements/Deceased

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>	<u>Reason</u>
Caitlyn	Annas	Teacher, Resource	1.000	SR	06/04/21	Resignation
Karin	Bagot	Teacher, Elementary	1.000	GB	06/04/21	Retirement
Carrissa	Bowman	Teacher, High	1.000	CH	06/04/21	Resignation
Andrea	Calloway	Counselor, Middle	1.000	GR	06/15/21	Resignation
Lindsay	Christensen	Teacher, Elementary	0.370	AL	06/04/21	Retirement
Giovanni	Croti	Teacher, Elementary	1.000	AL	06/04/21	Resignation
Jordan	Cummings	Teacher, Elementary	1.000	QR	06/04/21	Resignation
Patricia	Facteau	Tsa, Special Ed	0.200	GL	06/04/21	Resignation
Patricia	Facteau	Tsa, Special Ed	0.200	IH	06/04/21	Resignation
Patricia	Facteau	Tsa, Special Ed	0.400	SE	06/04/21	Resignation
Patricia	Facteau	Tsa, Special Ed	0.200	SV	06/04/21	Resignation
Rebecca	Forsyth	Teacher, Resource	0.400	VE	06/04/21	Resignation
Mari	Harrison	Teacher, Elementary	1.000	NA	06/04/21	Retirement
Debra	Irvin	Teacher, Middle	0.834	PV	06/04/21	Resignation
Susan	Irwin	Teacher, Middle	1.000	IH	06/04/21	Retirement
Lisa V.	Jones	Teacher, Special Ed	1.000	BC	06/04/21	Resignation
Parisa	Lindgren	Teacher, High	1.000	DH	06/04/21	Resignation
Ellen	Macleod	Teacher, Middle	1.000	WR	06/04/21	Retirement
Brendan	Nelson	Teacher, High	1.000	MV	06/04/21	Resignation
Haley	Pacheco	Teacher, Middle	1.000	IH	06/04/21	Resignation
Leanne	Parkey	Teacher, Middle	0.166	DV	06/04/21	Resignation
Brinda	Patel	Teacher, Middle	1.000	WR	06/04/21	Retirement
Alphonso	Powell	Athletic Director	1.000	CH	06/04/21	Resignation
Desiree	Prins	School Psychologist	0.400	GB	06/11/21	Retirement
David	Sandusky	Teacher, High	1.000	CH	06/04/21	Resignation
Gilita	Thomas	Teacher, High	1.000	CH	06/04/21	Resignation
Erika	Tompkins	Teacher, Elementary	0.037	NA	06/04/21	Resignation
Terrylynne	Turner	Teacher, Middle	1.000	WR	06/04/21	Retirement
Lea	Vawter	Teacher, Middle	1.000	DV	06/04/21	Resignation
Sarah	Weeks	Teacher, Preschool	1.000	WD	06/04/21	Resignation
Elizabeth	Whiteneck	Teacher, Elementary	1.000	MT	06/04/21	Resignation
Michaline	Youngblood	Teacher, High	1.000	VE	06/04/21	Retirement

2020-21 Leaves of Absence - Partial Year

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Dates</u>
Jared	Gagnon*	Principal, Elementary	1.000	NA	04/23/21-06/03/21

2021-22 Leaves of Absence

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>
Margaret	Cline	Teacher, Middle	0.333	IH	07/01/21
Debra	Davis	Teacher, Resource	0.400	GL	07/01/21
Susan	Dennis	Teacher, Elementary	0.400	SY	07/01/21
Melissa	Dessoye	Teacher, Middle	1.000	CW	07/01/21
Janna	Drobny	Teacher, Elementary	0.400	RR	07/01/21
Deneka	Ellens-Horalek	Teacher, Elementary	0.200	RR	07/01/21
Ying	Flenar	Teacher, Elementary	0.200	QR	07/01/21
Caterina	Flores	Teacher, Elementary	0.500	AL	07/01/21
Marsha	Gaddis	Teacher, Elementary	1.000	NA	07/01/21
Lynette	Gonzales	Teacher, Middle	0.333	IH	07/01/21
Jeannette	Griffin	Teacher, High	0.800	MV	07/01/21
Mark	Haket	Teacher, High	0.200	VE	07/01/21
Randal	Hart	Teacher, Middle	0.333	WR	07/01/21
Karen	Kjelsberg*	Teacher, Elementary	0.500	VG	07/01/21

2021-22 Leaves of Absence - Continued

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>
Katherine	Lenk	Teacher, Elementary	0.400	VG	07/01/21
Theodore	Levey	Teacher, High	0.400	CH	07/01/21
Jonathan	Macmillan	Teacher, High	1.000	DH	07/01/21
Jennifer	Mattinson	Teacher, High	0.200	MV	07/01/21
Debra	McGovern	Teacher, Elementary	0.500	VG	07/01/21
Charise	Ocheltree	Teacher, Elementary	0.500	QR	07/01/21
Kristen	Petersen	Teacher, Elementary	0.500	VG	07/01/21
James	Radkey	Teacher, Elementary	0.500	TH	07/01/21
Lisa	Ramsey	Teacher, Elementary	0.200	TH	07/01/21
Joyce	Rooks	Teacher, Elementary	0.500	CR	07/01/21
Michelle	Ross	Teacher, Middle	1.000	LC	07/01/21
Lucille	Smart	Teacher, Elementary	0.500	JB	07/01/21
Brandi	Torres	Teacher, Elementary	1.000	CC	07/01/21
Pamela	Vamvouris	Teacher, Elementary	1.000	GB	07/01/21
Kimberly	Van Wyck	Teacher, Middle	1.000	CW	07/01/21
Judith	Vergara	Teacher, Elementary	0.500	LO	07/01/21
Nichole	Vigar	Teacher, Middle	1.000	IH	07/01/21
Nancy	Wilson	Teacher, Elementary	0.500	CK	07/01/21
Courtney	Zinke-Zagarella	Teacher, Elementary	0.500	CC	07/01/21

2021-22 Leaves of Absence - Partial Year

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Dates</u>
Judith	Kerns	Teacher, Middle	1.000	SV	07/01/21-01/02/22

39 Month Reemployment-Tenures

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>
Laura	Hennon	Teacher, Elementary	0.100	AL	08/06/21
Julia	Herrington	Teacher, Middle	0.500	CW	07/01/21
Allison	Holliday	Teacher, High	0.200	SR	07/01/21
Julie	Lapp	Counselor, Middle	0.037	PV	07/01/21
Kathleen	Mac Dougall	Teacher, High	0.400	DH	07/01/21
Petra	Martin	Teacher, Middle	1.000	CW	08/05/21

2021-22 Request for Certification Waiver

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>
Sandra	Arechaederra	Teacher, Librarian	1.000	PV	08/05/21
Anna	Bantug	Teacher, Middle	0.833	CW	08/05/21
Jennifer	Beavers	Counselor, Middle	1.000	GR	08/02/21
Juliette	Garcia	Teacher, High	0.600	PV	08/05/21
Arianne	Rogado	Counselor, Elementary	1.000	ES	08/02/21

2021-22 Probationary Employment

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>
Abby	Ineman	Teacher, Special Ed	1.000	CC	08/05/21
Megan	Luther	School Psychologist	1.000	SE	08/02/21
Kristina	Rogstad	Teacher, Special Ed	1.000	HH	07/07/21
Kathleen	Walker	Teacher, Resource	0.900	BV	08/05/21
Kathleen	Walker	Teacher, Special Ed	0.100	SE	08/05/21

2021-22 Temporary Employment

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>
Christine	Abogado	Counselor, High	1.000	CH	08/02/21
Stephanie	Abramowitz	Teacher, Elementary	0.600	AL	07/01/21
Hillary	Acmoody	Teacher, Middle	1.000	DV	08/05/21
Gita	Agarwal	Teacher, High	0.200	SR	08/05/21

2021-22 Temporary Employment - Continued

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>
Cagatay	Aklifazla	Teacher, Middle	1.000	WR	08/05/21
Kiera	Alcocer	Teacher, Elementary	1.000	VA	08/05/21
Annette	Alvarez	Teacher, High	0.200	DH	08/05/21
Benjamin	Andersen	Teacher, High	1.000	CH	08/05/21
Tiana	Andrade	Teacher, Special Ed	1.000	DV	08/05/21
Karla	Angle	Teacher, Elementary	0.100	AL	08/05/21
Sandra	Arechaederra	Teacher, Middle	1.000	PV	08/05/21
Brandi	Armas	Teacher, Elementary	1.000	BV	08/05/21
Jennifer	Baker	Teacher, Elementary	0.600	NA	07/01/21
Chloe	Barfod	Teacher, Elementary	1.000	AL	08/05/21
Kevin	Barth	Teacher, High	1.000	DH	08/05/21
Tara	Bell	Teacher, Elementary	1.000	VA	08/05/21
Sheri	Bennett	TSA, Middle	0.200	CW	08/05/21
Nicole	Berglund	TSA, MTSS	0.200	ES	08/05/21
Riddhi	Bhatt	Teacher, Elementary	1.000	MO	08/05/21
Andrea	Bidwell	Teacher, Elementary	0.400	GV	08/05/21
Robyn	Blackburn	Counselor, High	1.000	DH	07/01/21
Erin	Bohannon	Teacher, Elementary	0.500	AL	07/01/21
Amanda	Bonora	Teacher, Elementary	1.000	MO	08/05/21
Timothy	Brown	Teacher, High	1.000	DH	07/01/21
Jonathan	Burns	Teacher, High	1.000	DH	07/01/21
Keith	Callera	Teacher, High	0.400	DH	07/01/21
Javier	Cerna	Teacher, High	1.000	CH	08/05/21
Kristin	Chen	Teacher, Resource	0.500	MV	07/01/21
Jason	Cherry	Teacher, Elementary	0.500	VA	07/01/21
Jason	Cherry	Teacher, Elementary	0.444	AL	07/01/21
Clarendon	Chow	Teacher, Elementary	1.000	MO	07/01/21
Anindita	Chowdhury	Teacher, Elementary	1.000	CR	08/05/21
Kimberly	Chu	Teacher, Elementary	1.000	BV	07/01/21
Kristine	Clevenger	Teacher, Elementary	1.000	BV	07/01/21
Sarah	Coleman	Health Educator	0.200	SS	07/01/21
Courtney	Corkery	Teacher, Elementary	0.600	GL	07/01/21
Kim	Cory	Teacher, Elementary	0.592	SY	07/01/21
David	Cosca	Teacher, High	1.000	MV	07/01/21
Pooja	Dalal	Teacher, Elementary	1.000	CC	07/01/21
Noreen	Dalmada	Teacher, Elementary	0.185	VG	07/01/21
Carey	Dawson	Teacher, Elementary	1.000	NA	07/01/21
Chris	DeClerq	Athletic Director	0.800	CH	08/05/21
Chris	DeClerq	TSA, Admin	0.200	CH	08/05/21
Samantha	Deering	Teacher, Elementary	1.000	GL	07/01/21
Kelly	Delgado	School Psychologist	0.050	SY	07/01/21
Rimy	Dhillon	Teacher, Middle	1.000	IH	07/01/21
Andria	Dickson	Teacher, Elementary	1.000	GB	07/01/21
Michael	Digiaccio	Teacher, High	1.000	SR	07/01/21
Laura	Digiovanni	Teacher, Elementary	1.000	WD	08/05/21
Elizabeth	Dobberpuhl	Teacher, Elementary	1.000	BC	07/01/21
Sharon	Dodson	Health Educator, Retired Working	0.400	SS	07/01/21
Jennifer	Donnelly	Teacher, Elementary	1.000	JB	07/01/21
Corey	Donohue	Teacher, Middle	1.000	CW	07/01/21
Samuel	Eaton	Teacher, High	1.000	MV	07/01/21
Samantha	Edwards	Teacher, Elementary	1.000	GL	08/05/21
Frank	Esparza	Teacher, Elementary	1.000	GL	08/05/21
Jenna	Faubion	Teacher, Prep	1.000	MO	07/01/21
Maleah	Flournoy	Teacher, Elementary	1.000	CR	08/05/21
Tracy	Foster	Teacher, High	1.000	CH	08/05/21

2021-22 Temporary Employment - Continued

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>
Julie	Fwu	Teacher, Instructional Math	1.000	ES	07/01/21
Jugnu	Gaur	Teacher, High	1.000	DH	07/01/21
Bhavna	Gehlrot	Teacher, High	0.800	MV	08/05/21
Arielle	Gonzalez	Teacher, Elementary	1.000	GB	08/05/21
Devyn	Gonsalves	Teacher, High	1.000	DH	07/01/21
Samantha	Goodman	Teacher, High	1.000	MV	08/05/21
Gita	Goyal	Teacher, Elementary	1.000	BV	07/01/21
Brian	Hampton	Teacher, High	1.000	CH	07/01/21
Karina	Han	Teacher, Elementary	1.000	BC	07/01/21
Rym	Hannachi	Teacher, High	0.200	DH	07/01/21
Lora	Hartig	Teacher, High	1.000	MV	08/05/21
Catherine	Harvill	Teacher, High	0.400	DH	07/01/21
Michelle	Hayden	Teacher, Elementary	1.000	MO	07/01/21
Amanda	Haywood	Teacher, Elementary	0.400	TH	08/05/21
Mary	Hazle	Counselor, Middle	0.834	DV	08/02/21
Richard	Henriquez	Teacher, High	1.000	MV	07/01/21
Natalie	Herman	Teacher, Elementary	0.200	BC	08/05/21
Vivian	Hermosillo	Teacher, High	1.000	CH	07/01/21
Meghan	Hines	Teacher, Elementary	1.000	GL	08/05/21
Kathryn	Holtog	Counselor, High	1.000	DH	07/01/21
Catherine	Hosny	Teacher, Elementary	0.500	TH	08/05/21
Jean	Hughes	Teacher, Middle	1.000	VA	07/01/21
Rachel	Hughes	Teacher, High	1.000	MV	08/05/21
Harleen	Hundal	Teacher, Elementary	0.400	MT	07/01/21
Lena	Hymel	Teacher, High	1.000	DH	07/01/21
Olivia	Isseks	Counselor, High	0.400	SR	07/01/21
Shilpi	Jain	Teacher, Elementary	1.000	QR	07/01/21
Yen	Jen	Teacher, High	0.200	DH	07/01/21
Michelle	Johnson	Teacher, Elementary	0.500	BV	07/01/21
Shannon	Johnson	Teacher, High	1.000	VE	07/01/21
Christopher	Jordan	Teacher, Middle	1.000	IH	08/05/21
Lauren	Juan	Teacher, Elementary	1.000	JB	08/05/21
Umair	Jumal	Teacher, Middle	1.000	PV	08/05/21
Alan	Kahn	Teacher, Middle	1.000	PV	07/01/21
Lindsey	Karkula-Wondolowski	Counselor, Middle	0.100	DV	07/01/21
Tarri	King	Teacher, Elementary	0.200	QR	08/05/21
Haley	Klatt	Teacher, Elementary	1.000	WD	08/05/21
Noah	Kopp	Teacher, High	1.000	DH	07/01/21
Laurie	Koran	Teacher, Middle	0.667	SV	07/01/21
Dawn	Kriz	TSA, Elementary	0.400	CK	08/05/21
Dawn	Kriz	Teacher, Elementary	0.074	CK	08/05/21
Jupin	Lane	Teacher, Elementary	1.000	QR	07/01/21
Parker	Lauer	Teacher, Middle	1.000	DV	07/01/21
Sara	Leduc	Teacher, Elementary	1.000	QR	08/05/21
Gabriel	Lee	Teacher, High	1.000	MV	07/01/21
Chelsi	Lehman (Miravete)	Teacher, Middle	1.000	CW	07/01/21
Emily	Liberatore	Teacher, High	1.000	CH	07/01/21
Kimberly	Lind	Teacher, Elementary	0.400	VG	07/01/21
Jennifer	Lo	Teacher, Elementary	1.000	SY	08/05/21
Angelica	Lopez	Teacher, High	1.000	DH	08/05/21
Sarah	Lowinger	Teacher, Elementary	1.000	BV	07/01/21
Ivette	Maclean	Teacher, High	1.000	CH	07/01/21
Danielle	Main	Teacher, Elementary	1.000	GB	08/05/21
Morgan	Malone	Teacher, Elementary	1.000	GB	07/01/21
Deborah	Marcotte	Teacher, Elementary	1.000	MO	07/01/21

2021-22 Temporary Employment - Continued

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>
Jacob	Martin	Teacher, High	1.000	CH	07/01/21
Megan	Martin	Teacher, Elementary	1.000	MT	07/01/21
Annemarie	Mcelhattan	Teacher, High	0.200	MV	07/01/21
Anna	Mcknight-Matney	Teacher, High	1.000	CH	07/01/21
Joelle	Medina	Teacher, Elementary	0.500	QR	07/01/21
Heather	Mehta	Teacher, Middle	1.000	SV	07/01/21
Elisa	Merrifield	Teacher, Elementary	1.000	GV	07/01/21
Leila	Meyers	Teacher, Elementary	1.000	BV	07/01/21
Roshni	Mistry	Teacher, High	1.000	MV	08/05/21
Lisa	Modena	Teacher, Elementary	1.000	BC	08/05/21
Michael	Montemayor	Teacher, Middle	1.000	LC	08/05/21
Danielle	Montgomery	Teacher, Middle	0.167	DV	07/01/21
Danielle	Montgomery	Tsa, Middle	0.200	DV	07/01/21
Kathrine	Moore	Teacher, High	1.000	SR	07/01/21
Robin	Moresco	Teacher, Middle	1.000	GR	07/01/21
Patricia	Mullins	Counselor, High	1.000	CH	07/01/21
Chelsea	Murphy	Teacher, Elementary	0.500	GB	07/01/21
Stephen	Nester	Teacher, High	0.600	SR	07/01/21
Kelly	Nogueiro	Counselor, High	1.000	CH	08/02/21
Christina	Nudo	Teacher, Elementary	1.000	TC	07/01/21
Amybeth	Ogden	Teacher, Elementary	1.000	GL	08/05/21
Lais	Oliveira	Counselor, High	1.000	DH	08/02/21
Tania	Orchanian	Teacher, Middle	1.000	LC	07/01/21
Edwina	O'Toole	Teacher, Elementary	0.148	AL	08/06/21
Robin	Pardo	Teacher, Elementary	0.400	GL	07/01/21
Nicole	Paulazzo	Teacher, Elementary	1.000	MO	08/05/21
Miriam	Pecheos	Teacher, Elementary	1.000	TC	07/01/21
Ashlee	Peraza	Teacher, Elementary	0.400	BC	07/01/21
Linda	Peters	Teacher, Elementary	1.000	CR	07/01/21
Kathleen	Phillips	Teacher, Elementary	1.000	TH	08/05/21
Linda	Pon	Teacher, High	0.200	DH	07/01/21
Daniel	Pottorff	Teacher, Elementary	0.222	CR	07/01/21
Junitha	Rajendran	Teacher, Middle	0.667	DV	08/05/21
Saumya	Rakesh	Teacher, High	1.000	CH	08/05/21
Matthew	Raleigh	Teacher, High	1.000	SR	07/01/21
Gail	Reilly	Teacher, Elementary	1.000	VA	07/01/21
Serena	Reitz	Teacher, Elementary	1.000	MO	08/05/21
John	Rhodes	Teacher, Middle	0.333	DV	07/01/21
Laura	Richey	Teacher, Elementary	0.814	TH	07/01/21
Tera	Riddle	Teacher, Elementary	1.000	BV	07/01/21
Jessica	Robeson	Teacher, Elementary	1.000	BC	08/05/21
Chelsea	Roderick	Teacher, Elementary	1.000	GV	08/05/21
Catherine	Ronan	Teacher, Elementary	0.296	MO	08/05/21
Adalberto	Rovo	Teacher, High	1.000	CH	07/01/21
Stacy	Sam	Teacher, Elementary	0.500	LO	08/05/21
Lisa	Sawires	Teacher, Elementary	0.037	WD	07/01/21
Jennifer	Schmiegel	Teacher, Elementary	0.200	JB	07/01/21
Nehal	Shah	Teacher, Elementary	1.000	HH	07/01/21
Emily	Sharp	School Psychologist	1.000	CR	07/01/21
Alison	Siggard	Teacher, High	1.000	MV	07/01/21
Alicia	Smith	Teacher, Elementary	0.200	RR	07/01/21
Alicia	Smith	Teacher, Elementary	0.148	MT	07/01/21
Anne	Souter	Teacher, High	0.800	VE	07/01/21
Thomas	Spadini	Teacher, Elementary	1.000	QR	08/05/21
Summer	Stamates	Teacher, Elementary	1.000	BV	07/01/21

2021-22 Temporary Employment - Continued

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>
Masha	Stepanova	Teacher, Middle	0.333	SV	07/01/21
Daniel	Sweetnam	Teacher, High	1.000	CH	07/01/21
Christa	Takeuchi	School Psychologist	0.100	VG	07/01/21
Deborah	Taylor	Teacher, Elementary	1.000	VA	07/01/21
Minh	Taylor	Teacher, Elementary	1.000	QR	08/05/21
Jeffrey	Teach	Teacher, Elementary	0.400	HH	07/01/21
Kristin	Tegeler	Counselor, High	1.000	MV	07/01/21
Antonia	Thompson	Teacher, Elementary	1.000	TC	07/01/21
Grace	Tsai	School Psychologist	1.000	SE	08/02/21
Sarah	Unruh*	Teacher, Elementary	0.500	QR	07/01/21
Jamie	Van Horn	Teacher, Elementary	1.000	CR	07/01/21
Alice	Van Ness	Teacher, High	1.000	VE	08/05/21
Jennine	Warbington	Teacher, Elementary	1.000	MO	08/05/21
Susan	Warner	Teacher, Resource	0.333	WR	07/01/21
Elizabeth	Watkin	Teacher, High	1.000	DH	07/01/21
Chase	Weise	Teacher, High	1.000	DH	08/05/21
Paige	Wells	Teacher, Elementary	1.000	VG	08/05/21
Hannah	Westgate	Teacher, Elementary	1.000	GL	07/01/21
Lucas	Westmoreland	Teacher, High	1.000	CH	08/05/21
Christopher	Williams	Teacher, Elementary	1.000	LC	07/01/21
Lauren	Williams	Teacher, Elementary	0.400	RR	08/05/21
Michelle	Wilmott	Teacher, Elementary	1.000	TC	07/01/21
Brenda	Won	Teacher, Special Ed	0.400	LO	07/01/21
Jennifer	Wong	Teacher, Elementary	0.200	JB	07/01/21
Jennifer	Wright	Counselor, High	1.000	MV	08/02/21
Melissa	Wright	Teacher, Elementary	1.000	BC	07/01/21
Jennifer	Yee	Teacher, Elementary	0.592	SY	07/01/21
Jennifer	Yee	Teacher, Elementary	0.333	HH	07/01/21
Lu	Yu	Teacher, High	1.000	DH	08/05/21

2021-22 Temporary Employment - Partial Year

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Dates</u>
Gabrielle	Marquez	Teacher, Elementary	1.000	TH	08/05/21-12/22/21

2021-22 Categorical/Externally Funded Employment

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>
Gita	Agarwal	Teacher, High	0.800	MV	08/05/21
Moriah	Bishop	Teacher, Elementary	0.325	BC	07/01/21
Robyn	Blackburn	Counselor, High	1.000	DH	07/01/21
Christina	Byers	Counselor, High	0.200	MV	07/01/21
Deeplaxmi	Deshpande	Teacher, Preschool	1.000	WD	08/05/21
Jessica	Fagundes	Counselor, Elementary	1.000	SS	08/02/21
Christina	Giannini	School Psychologist	0.100	GB	07/01/21
Brian	Hampton	Teacher, High	1.000	CH	07/01/21
Evan	Hung	School Psychologist	0.800	WD	08/02/21
Evan	Hung	School Psychologist	0.200	GR	08/02/21
Sonja	Lawrence	Teacher, Middle	0.333	PV	07/01/20
Trisha	Leong	Counselor, Elementary	1.000	SS	08/02/21
Shannon	Mundelius	Tsa, Elementary	0.333	MT	07/01/21
Brant	Nishida	Teacher, High	0.166	SR	07/01/21
Catherine	Perez	Social Worker	1.000	SS	08/02/21
Linda	Pon	Teacher, High	0.600	DH	07/01/21
Sarah	Reardon	Counselor, Elementary	1.000	SS	08/02/21
Peter	Scarpelli	Athletic Director	0.200	SR	07/01/21
Mia	Schmitt	School Psychologist	0.200	GB	07/01/21

2021-22 Categorical/Externally Funded Employment - Continued

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>
Mia	Schmitt	School Psychologist	0.100	CK	07/01/21
Jill	Seidenverg	Teacher, High	0.200	MV	07/01/21
Babar	Zaman	Counselor, Elementary	1.000	SS	08/02/21
Jing	Zhang	Counselor, Elementary	1.000	SS	08/02/21

2021-22 Intern Employment

<u>First</u>	<u>Last</u>	<u>Assignment</u>	<u>FTE</u>	<u>Loc</u>	<u>Effective Date</u>
Kriti	Basandra	Teacher, Special Ed	1.000	MT	08/05/21
Brianna	Batti	Teacher, Resource	1.000	GR	07/01/21
Regan	Cox	School Psycholgist Intern	Stipend	SE	08/02/21
Farrah	Djaja	Teacher, SDC Preschool	1.000	LO	08/05/21
Michelle	Gould	Teacher, Special Ed	1.000	GL	08/05/21
Kassandra	Martinez	Teacher, Special Ed	1.000	SE	08/05/21
Sonia	Moen	Teacher, Middle	0.667	DV	08/05/21
Arianne	Rogado	Counselor, Elementary	1.000	SS	08/02/21
Tanner	Santo	School Psychologist Intern	Stipend	SE	08/02/21

Substitute Employment

<u>First</u>	<u>Last</u>	<u>Effective Date</u>
Emily	Anderson	07/06/21
Noe-Marie	Claraty	06/23/21
Jason	Dadami	07/06/21
Peggy	Dulle	07/06/21
Sumata	Dutta	07/06/21
Courtney	Hoyt	07/01/21
Manmeet	Kaur	05/28/21
Lisa	Murphy	06/08/21
Seema	Pandya	06/18/21
Deepika	Sharma	07/01/21
Smitha	Swamy	06/21/21
		06/18/21

Coach Employment

<u>First</u>	<u>Last</u>	<u>Sport</u>	<u>Location</u>
Cortrelle	Anderson	Head Varsity Football	MV
K'Lan	Anderson	Assistant JV Football	MV
Andy	Bordalo	Assistant Freshman Football	SR
Sharon	Geernaert	Head Women's JV Lacrosse	MV
Juan	Goni	Head JV Football	MV
Brandon	Edwards	Assistant Football	MV
Brian	Kelley	Assistant Men's Soccer	SR
Matthew	Lasker	Head Freshman Football	MV
James	Wingert	Assistant Football	MV

*Revised

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville, California 94526

DATE: August 3, 2021

TOPIC: CONSIDERATION OF APPROVAL OF CLASSIFIED PERSONNEL
CHANGES

DISCUSSION:

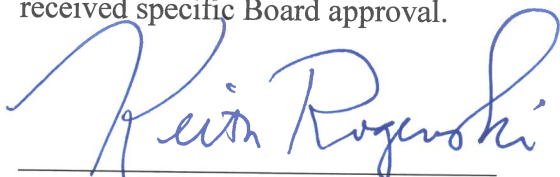
The attached personnel changes require Board approval.

RECOMMENDATION:

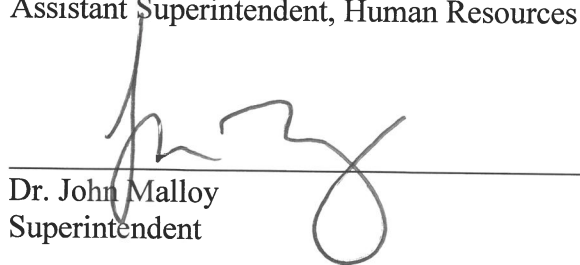
The Administration recommends approval of the Classified Personnel Changes.

BUDGET IMPLICATIONS:

All recommendations for changes are presently within approved budget categories or have received specific Board approval.



Keith Rogenski
Assistant Superintendent, Human Resources



Dr. John Malloy
Superintendent

11.2

Item Number

CONSIDERATION OF APPROVAL OF CLASSIFIED PERSONNEL CHANGES - August 3, 2021

Separation

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Action</u>	<u>Eff Date</u>
Judith	Addington	Autism Specialist Para	DH	Resign	06/04/21
Kelly	Otis	Autism Specialist Para	WD	Resign	06/04/21
Shawn	Smith	Autism Specialist Para	DH	Resign	07/10/21
Sherry	Moore	Child Nutrition Manager I	CH	Resign	06/04/21
Nicole	Close	Classroom Para	VG	Resign	06/04/21
Kyllian	Adams-Hart	Computer Systems Assistant	TECH	Resign	06/26/21
Theresa	Connolly	Computer Systems Assistant	TECH	Resign	07/09/21
Megan	Casentini	Lead Child Nutrition Assistant	BV	Resign	07/22/21
Ellen	Darvell	Noon Duty Supervisor	BC	Resign	07/21/21
Daylene	Nelson	Noon Duty Supervisor	GL	Resign	07/16/21
Shraddha	Srivastava	Noon Duty Supervisor	RR	Resign	06/02/21
Nancy	Kantor	School Office Assistant, Elementary	QR	Retire	07/21/21
Michelle	Hafer	Special Education Para	MT	Resign	06/04/21
Sonia	Moen	Special Education Para	VE	Resign	06/04/21
Corynn	Muse	Special Education Para	DV	Resign	06/04/21

Employment

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Shraddha	Srivastava	Autism Specialist Para	CR	29.50	Cat.	06/02/21
Anna	Kum	Child Nutrition Assistant	GR	17.50	Dist.	08/09/21
Marvin	Fleischer	Computer Systems Assistant	TECH	40.00	Dist.	07/19/21
Catherine	Zen	Computer Systems Assistant	TECH	40.00	Dist.	07/12/21
John	Jackson	Custodian	RR	30.00	Dist.	06/28/21
Jason	Malmquist	Custodian - Rover	CUST	40.00	Dist.	05/27/21
Bharathi	Harapanahalli	Department Secretary II	SE	40.00	Dist.	07/01/21
Kalpana	Suresh	Lead Child Nutrition Assistant	BC	17.50	Dist.	08/09/21
Chanpheng	Klehr	Noon Duty Supervisor	TH	8.00	Dist.	08/11/21
Anupama	Mirji	Noon Duty Supervisor	HH	7.50	Dist.	08/11/21
John	Alfaro	Noon Duty Unit	VG	7.00	Dist.	08/11/21
Lisa	Crowley	Noon Duty Unit	WD	8.25	Dist.	08/11/21

Voluntary Transfer

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Stephanie	Hadiwibowo	Child Nutrition Assistant - Rover	CN	20.00	Dist.	
		to Child Nutrition Assistant	IH	22.50	Dist.	08/09/21
Humera	Mahmood	Child Nutrition Assistant	WR	18.75	Dist.	
		to Child Nutrition Assistant - Rover	CN	20.00	Dist.	08/09/21
Ana Maria	Ross	Child Nutrition Assistant	CH	18.75	Dist.	
		to Child Nutrition Assistant	CHCP	35.00	Dist.	
Julie	Birnbaum	Classroom Para	TH	18.75	Dist./Ext.	
		to Classroom Para	VG	19.50	Ext.	08/10/21

Voluntary Transfer (continued)

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Maria	Jacobo	Lead Child Nutrition Assistant	DH	35.00	Dist.	
		to Lead Child Nutrition Assistant	CH	40.00	Dist.	08/09/21
Adrienne	Casebeer	Library Media Coordinator	TC	19.00	Dist.	
		to Library Media Coordinator	MO	19.50	Dist. & Ext.	08/05/21
Michelle	Byrne	School Office Assistant, Elementary	BV	40.00	Dist.	
		to School Office Assistant, Elementary	AL	28.00	Dist.	07/21/21
Michelle	Ormsby	School Office Manager, Middle	DV	40.00	Dist.	
		to School Office Manager, Middle	PV	40.00	Dist.	07/19/21

Voluntary Change in Classification

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Monica	Rosas	Autism Specialist Para	CH	29.50	Cat.	
		to Counselor Tech/Registrar, Middle	DV	40.00	Dist.	07/21/21
Efferem	Poynter	Campus Monitor	MV	17.50	Dist.	
		to Wellness Intake Assistant	DH	35.00	Cat.	08/10/21
Karolina	Szadkowska	Child Nutrition Assistant	MV	27.50	Dist.	
		to Child Nutrition Manager I	WR	40.00	Dist.	08/09/21
Renee	Semany	Classroom Para	BV	15.00	Ext.	
		to School Office Assistant, Elementary	BV	40.00	Dist.	07/21/21
Lindsay	Fischer	Counselor Tech/Registrar, Middle	DV	40.00	Dist.	
		to School Office Manager, Middle School	DV	40.00	Dist.	07/19/21
Tamara	Herley	Human Resources Assistant	HR	40.00	Dist.	
		to Communications/Admin Support Specialist	SU	40.00	Dist.	06/17/21
Sharon	Gilbreth	Human Resources Technician	HR	40.00	Dist.	
		to Human Resources Assistant	HR	40.00	Dist.	06/17/21
Tingfeng	Zhu	Lead Child Nutrition Assistant	QR	18.75	Dist.	
		to Child Nutrition Assistant	CW	22.50	Dist.	08/09/21
Steven	Troxel	Noon Duty Supervisor	QR	8.00	Dist.	
		to Computer Systems Assistant	TECH	40.00	Dist.	07/02/21
Ana	Mooney	Primary Intervention Para	BC	13.50	Ext.	
		to Wellness Intake Assistant	MV	35.00	Cat.	08/10/21
Michelle	Byrne	School Office Assistant, Elementary	BV	40.00	Dist.	
		to Secretary I	GR	20.00	Dist.	08/05/21
Veena	Virdee	Secretary I	IH	40.00	Dist.	
		to School Office Manager, Middle School	IH	40.00	Dist.	07/19/21
Mona	Aziz	Special Education Para	IH	29.00	Cat.	
		to Wellness Intake Assistant	CH	35.00	Cat.	08/10/21

Increase in FTE

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Cymanthia	Bromstead	Autism Specialist Para	BC	29.50	Cat.	
		to Autism Specialist Para	BC	33.00	Cat.	06/01/21
Shannon	Kennedy	Child Nutrition Assistant	DH	18.75	Dist.	
		to Child Nutrition Assistant	DH	33.75	Dist.	08/09/21

Increase in FTE (continued)

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Te-Yuan	Wang	Child Nutrition Assistant	CH	30.00	Dist.	
		to Child Nutrition Assistant	CH	35.00	Dist.	08/09/21
Glena	Wakashige	Computer Systems Assistant	TECH	30.00	Dist.	
		to Computer Systems Assistant	TECH	35.00	Dist.	07/01/21
Steven	Troxel	Noon Duty Supervisor	QR	8.00	Dist.	
		to Noon Duty Supervisor	QR	10.00	Dist.	
Suzanne	Burfield	School Office Assistant, Elementary	QR	32.50	Dist.	
		to School Office Assistant, Elementary	QR	40.00	Dist.	07/21/21

Decrease in FTE

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
John	Alfaro	School Technology Instructional Assistant	VG	40.00	Dist./Ext.	
		to School Technology Instructional Assistant	VG	32.00	Dist.	07/06/21

Increase in Duty Year Calendar

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Duty Year</u>	<u>Fund</u>	<u>Eff Date</u>
Derek	Jolin	Computer Systems Assistant	TECH	11 mo	Dist.	
		to School Office Assistant, Elementary	CK	12 mo	Dist.	07/20/21

Reduction (63 Month Reemployment)

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Efferem	Poynter	Campus Monitor	MV	30.00	Dist./Ext.	
		to Campus Monitor	MV	17.50	Dist./Ext.	07/06/21
Jennifer	Rhee	Library Media Coordinator	TH	26.00	Dist./Ext.	
		to Library Media Coordinator	TH	22.50	Dist./Ext.	07/06/21
Meredith	Suffoletta	Library Media Coordinator	MT	26.50	Dist./Ext.	
		to Library Media Coordinator	MT	24.00	Dist./Ext.	07/06/21

Voluntary Unpaid Leave of Absence

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Eff Date</u>	<u>End Date</u>
Angela	Bomberry	Bus Driver Instructor/Safety Officer	40.000	06/08/21	12/07/21

39 Month Reemployment

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Eff Date</u>
Melinda	Wiseman	Library Media Coordinator	07/06/21

District Initiated Reclassification

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Heidi	Boaz	Health Clerk Para	CK	5.00	Dist.	
		to School Office Assistant, Elementary	CK	5.00	Dist.	07/21/21
Sandra	Moeller	Health Clerk Para	LO	10.00	Dist.	
		to School Office Assistant, Elementary	LO	10.00	Dist.	07/21/21
Karen	Tomasello	Health Clerk Para	CK	5.00	Dist.	
		to School Office Assistant, Elementary	CK	5.00	Dist.	07/21/21

District Initiated Reclassification - Change Rate of Pay

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Range</u>	<u>Fund</u>	<u>Eff Date</u>
Anna Mari	Goy	Instructional Materials Technician	ES	R11	Dist.	
		to Instructional Materials Technician	ES	R12	Dist.	09/30/18

Short Term Employment

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Loc</u>	<u>Wkly Hrs</u>	<u>Fund</u>	<u>Eff Date</u>
Carole	Wallace	Long Term Substitute	SV	40.00	Dist.	07/19/21 - 07/30/21

Classified Summer Employment

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Action</u>	<u>Eff Date</u>
Ira	Dabke	Student Worker - Speech & Debate Camp	Hire	07/03/21
Charles	Gu	Student Worker - Speech & Debate Camp	Hire	06/08/21
Muskaan	Gupta	Student Worker - Speech & Debate Camp	Hire	06/10/21
Ethan	Reimer	Summer Maintenance Helper	Hire	06/22/21

Classified Employment - Other

<u>First</u>	<u>Last</u>	<u>Classification</u>	<u>Action</u>	<u>Eff Date</u>
Brady	Berezin	Lifeguard	Hire	05/13/21
Joncarlo	Romo	Lifeguard	Hire	07/21/21
Esther	Torres	Substitute Custodian	Hire	07/01/21
Annabelle	O'Rielly	Substitute Special Education Para	Hire	06/16/21

San Ramon Valley Unified School District
699 Old Orchard Drive, Danville, California, 94526

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Item 11.3

DATE: August 3, 2021

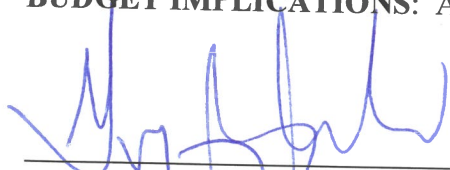
TOPIC: CONSIDERATION OF APPROVAL OF CONTRACTS/PURCHASES
OVER \$50,000

DISCUSSION: Contracts and purchases over \$50,000 are routinely brought to the Board for approval. Copies of the contracts are available to the Board and public upon request.

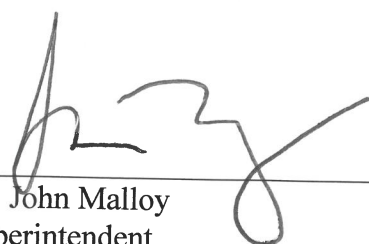
Vendor Name	Item	Amount	Funding
MBS Engineering	Move gas regulators above ground	\$65,857	RRM
Spartan Tank Lines	Unleaded Gasoline 2021-22	\$210,000	Fleet Maint
Spartan Tank Lines	Diesel Fuel	\$80,000	Fleet Maint
Nilfisk	(12) Autonomous Floor Scrubbers	\$665,000	COVID
NorCal Moving Services	Moving Expenses related to 2021-22 Re-Opening	\$100,000	COVID
Arey Jones	(600) Dell Chromebooks for Remote Learning	\$261,000	Emergency Connectivity
BlueChip Tek	Cisco SWSS Call Manager Renewal 2021-22	\$109,000	Technology
Howard Technology Solutions	(3,000) K-12 Chromebook Security Filter, 2 year contract 2021-23	\$146,000	Technology
MCR/Xerox	Copy Machine Lease Renewals – multiple sites	\$600,000	Site Equip Lease
Revolution Foods	K-12 School Meals	\$240,000	Child Nutrition
Be A Mentor	Volunteer Clearance Database	\$295,000	Prof. Serv.
Edrington, Schirmer	Legal for Insurance Claim	>\$50k	Self Ins.
Deepa Thomas	Assistive Technology Services 2021-22	\$152,000	Sp. Ed.

RECOMMENDATION: Authorize the District to execute the above agreements and purchases.

BUDGET IMPLICATIONS: As stated above.



Greg Medici
Chief Business Officer



Dr. John Malloy
Superintendent

11.3

Item Number

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville, CA 94526

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Item 11.4

DATE: **August 3, 2021**

TOPIC: **CONSIDERATION OF ADOPTION OF RESOLUTION No. 7/21-22,
APPROVING BUDGET REVISIONS DUE TO ADOPTION OF THE 2021-
22 STATE BUDGET AND APPROVING ROUTINE BUDGET REVISIONS**

DISCUSSION:

Revisions Due to the Adoption of the State Budget

Revenues

Local Control Funding Formula/Other State –

LCFF increased \$26,618 based on recalculation of the LCFF formula.

Other State revenues increased \$1,990,628 due to Special Education funding.

Expenditures

Employee benefits decreased \$1,300,000 because the Unemployment Rate was reduced to .5%.

Routine Budget Revisions

Revenues

Other Local Revenues –

Other local revenues increased \$20,000 due to the receipt of the CHIME grant.

Expenditures

Supplies/Services –

Supplies and services are increased \$ 392,025 primarily because of the purchase of Chromebooks and other technology needs.

11.4

Item Number

Other Funds

None

RECOMMENDATION:

The Administration recommends adoption of Resolution No. 7/21-22, approving the budget adjustments as presented.

BUDGET IMPLICATIONS:

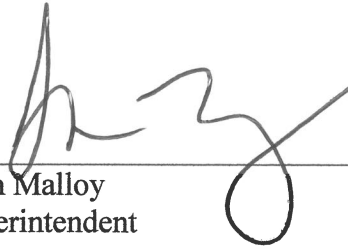
Various, as noted above.



Gael Treible
Interim Director, Fiscal Services



Greg Medici
Chief Business Officer



John Malloy
Superintendent

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 7/21-22
APPROVING ROUTINE BUDGET REVISIONS**

WHEREAS, Education Code Sections 42600 – 42603 permit the County Superintendent of Schools with the consent of the Governing Board of the San Ramon Valley Unified School District to make such transfers to revise the adopted budget at any time during a fiscal year; and

WHEREAS, the Governing Board believes it to be in the best interest of the District to regularly revise the 2021-22 budget in order to more accurately portray the financial condition of the District;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the San Ramon Valley Unified School District does hereby authorize the Contra Costa County Superintendent of Schools to revise its 2021-22 budget as hereafter detailed.

BE IT FURTHER RESOLVED that the Secretary of the Governing Board is hereby directed to deliver a copy of this Resolution to the County Superintendent of Schools.

APPROVED, PASSED and ADOPTED by the Governing Board of the San Ramon Valley Unified School District this 3rd day of August, 2021, by the following vote:

AYES:

NAYS:

ABSENT:

John Malloy
Secretary of the Board of Education of the
San Ramon Valley Unified School District of
Contra Costa County, State of California

1 GENERAL FUND

REVENUES

LCFF/Other State	\$ 334,104,841	\$ 2,017,246	\$ 336,122,087
Federal Revenues	6,849,930	0	6,849,930
Other Local Revenues	24,249,971	20,000	24,269,971
Total Revenues	\$ 365,204,742	\$ 2,037,246	\$ 367,241,988

EXPENDITURES

Certificated Salaries	\$ 158,210,577	\$ 0	\$ 158,210,577
Classified Salaries	55,587,980	0	55,587,980
Employee Benefits	109,702,077	-1,300,000	108,402,077
Books and Supplies	9,706,926	275,000	9,981,926
Services, Other Operating Expenses	32,240,528	117,025	32,357,553
Capital Outlay	521,085	0	521,085
Other Outgo	1,092,091	0	1,092,091
Direct Support/Indirect Costs	0	0	0
Total Expenditures	\$ 367,061,264	\$ -907,975	\$ 366,153,289

Excess or Deficiency before other Sources and Uses

\$ -1,856,522	\$ 2,945,221	\$ 1,088,699
---------------	--------------	--------------

OTHER FINANCING SOURCES/USES

Transfers In	\$ 0	\$ 0	\$ 0
Transfers Out	2,916,282	0	2,916,282
Sources	0	0	0
Uses	0	0	0
Total, Other Financing Sources/Uses	\$ -2,916,282	\$ 0	\$ -2,916,282

NET INCREASE (DECREASE) IN FUND BALANCE

\$ -4,772,804	\$ 2,945,221	\$ -1,827,583
---------------	--------------	---------------

FUND BALANCE, RESERVES

Beginning Balance

Beginning Balance as of July 1 - Unaudited	\$ 46,992,900	\$ 0	\$ 46,992,900
Audit Adjustments		0	
As of July 1 - Audited	46,992,900	0	46,992,900
Adjustments for Restatements		0	
Net Beginning Balance	46,992,900	0	46,992,900

Ending Balance

\$ 42,220,096	\$ 2,945,221	\$ 45,165,317
---------------	--------------	---------------

COMPONENTS OF ENDING BALANCE

Unappropriated Amount	\$ 0	\$ 0	\$ 0
Restricted Ending Balances	23,665,830	0	23,665,830
Instructional Materials	0	0	0
Professional Development	0	0	0
Revolving Cash	154,900	0	154,900
Stores Inventory	73,054	0	73,054
Reserve for Economic Uncertainty	0	0	0
Site Designated Amounts	495,302	0	495,302
Lottery	89,532	-89,532	
Prepaid Expenses	445,584	0	445,584
Technology Infrastructure Replacement	0	0	0
Technology End User Devices	0	0	0
Restoration	15,110,764	2,995,146	18,105,910
Safety and Mental Wellness	0	0	0
Efficiency Investments	0	0	0
Bridge	2,719,110	-2,719,110	
	42,754,076	186,504	42,940,580

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville, California 94526

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Item 11.5

DATE: **AUGUST 3, 2021**

TOPIC: **CONSIDERATION OF ADOPTION OF RESOLUTION NO. 4/21-22,
CONTRACT FOR CALIFORNIA HIGH SCHOOL FLOORING
REPLACEMENT PROJECT – ALL COUNTY FLOORING**

DISCUSSION: Upon full completion of a construction contract, the Board of Education adopts a Resolution of Acceptance which accepts the work of the contract as complete and authorizes District staff to record a Notice of Completion.

Contract for California High School flooring replacement, main building project is fully completed and may be accepted by the Board, as follows:

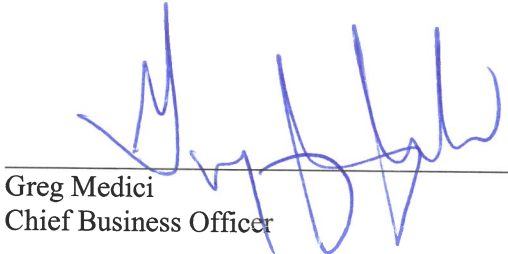
- All County Flooring, complete on June 25, 2021
-

RECOMMENDATION: Staff recommends the Board adopt Resolution No. 4/21-22, contract for California High School flooring replacement, main building project.

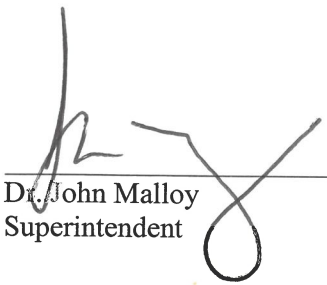
BUDGET IMPLICATIONS: None.



Craig Cesco
Director of Maintenance & Grounds



Greg Medici
Chief Business Officer



Dr. John Malloy
Superintendent

11.5

Item Number

**San Ramon Valley Unified School District
Contra Costa County, California
Resolution #4/21-22**

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Item 11.5

In the Matter of Accepting a Contract
For California High School
Flooring Replacement Main Building Project ("Project")

RESOLUTION OF ACCEPTANCE

WHEREAS, the above entitled School District contracted with a contractor for said Project:

- All County Flooring located at 3140 Park Rd., Suite B, Benicia, CA 94510, for the replacement of flooring at California High School main building, awarded on April 8, 2021;

WHEREAS, the nature of the District's interest in the main building flooring replacement project at California High School 9870 Broadmoor Drive, San Ramon, CA 94583 ("real property") is Fee Interest; and

WHEREAS, it has been certified to this Board of Education that said Contractor has fully completed the work, including all contract obligations under the contract and same has been inspected and it complied with the approved plans and specifications, as of June 25, 2021.

NOW THEREFORE BE IT RESOLVED, that the work of said contract is accepted as completed by this Board, and the Board authorizes District staff to record the Notice of Completion attached to this resolution as an exhibit.

PASSED AND ADOPTED at the regular meeting of the Board held on August 3, 2021 by the following called vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CERTIFICATION AND VERIFICATION

I hereby certify that the forgoing is a true and correct copy of a resolution and acceptance entered on the minutes of a meeting of said Board of Education held August 3, 2021 and I declare under penalty of perjury that the foregoing is true and correct.

Dated: August 3, 2021, Danville, California.

Dr. John Malloy
Secretary of the Board of Education of the
San Ramon Valley Unified School District of
Contra Costa County, State of California

PLEASE COMPLETE THIS INFORMATION

RECORDING REQUESTED BY:

Craig Cesco, Director of Maintenance and Grounds
SRVUSD
3280 Crow Canyon Road,
San Ramon, CA 94583

WHEN RECORDED MAIL TO:

Stuart Watson
SRVUSD, Maintenance
3280 Crow Canyon Rd.
San Ramon, CA 94583

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN of completion (per Civil Code §9200) on June 25, 2021, the Contract #021-01 – California High School Flooring Replacement Project # 843 (“the Contract”) performed at 9870 Broadmoor Dr. San Ramon, CA 94583 (“the Property”).

The Property is more particularly described as follows: California High School 9870 Broadmoor Dr. San Ramon, CA 94583

The above Contract was performed by All County Flooring, located at 3140 Park Rd., Suite B Benicia, CA 94510, (“Contractor”) pursuant to its agreement with the San Ramon Valley Unified School District, California High School 9870 Broadmoor Dr. San Ramon, CA 94583, owner in fee simple of the Property.

The work of improvement generally consisted of the replacement of carpet at California High School, Main Building.

VERIFICATION

I, the undersigned, declare that I am the Superintendent of the San Ramon Valley Unified School District, and that I have read the foregoing notice and know its contents, and that the same is true to the best of my knowledge and belief.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed at 699 Old Orchard Drive, Danville, California, this 3rd day of August, 2021.

By: _____
Dr. John Malloy
Superintendent
San Ramon Valley Unified School District

San Ramon Valley Unified School District
699 Old Orchard Drive, Danville, California, 94526

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Item 11.6

DATE: August 3, 2021

TOPIC: CONSIDERATION OF AWARD OF BID #852 BUS ROUTING SOFTWARE SERVICES

DISCUSSION: On June 23, 2021 the District received bids from multiple respondents for bus routing software services to be used by our Transportation Department. The bids were reviewed by district Transportation and Purchasing staff.

The vendor selected is to provide bus routing software services as specified. The resulting bids are as follows:

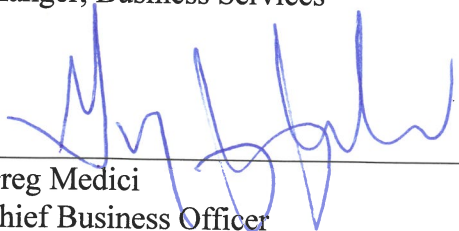
Vendor	Base Bid
Safe Fleet	\$211,044
Samsara	\$176,207
Transfinder	\$172,377
Tyler Technologies	\$169,047.75

RECOMMENDATION: The Administration recommends the Board award the bid #852 for bus routing software services to Tyler Technologies, Plano, Texas.

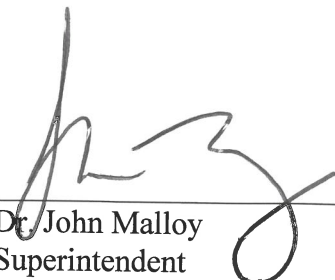
BUDGET IMPLICATIONS: Not to Exceed \$169,047.75 – Fund 01 – Transportation.



Nicole Kugler
Manger, Business Services



Greg Medici
Chief Business Officer



Dr. John Malloy
Superintendent

11.6

Item Number

San Ramon Valley Unified School District
699 Old Orchard Drive, Danville, California 94526

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Item 11.7

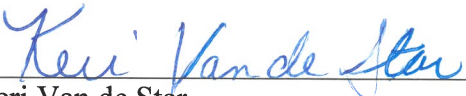
DATE: August 3, 2021

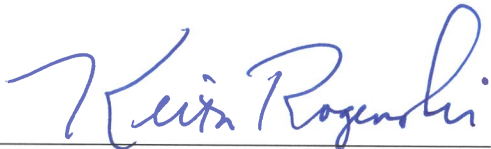
TOPIC: CONSIDERATION OF ADOPTION OF RESOLUTION NO. 1/21-22
APPROVAL OF ASSIGNMENT OUTSIDE OF CREDENTIAL PER ED
CODE 44256

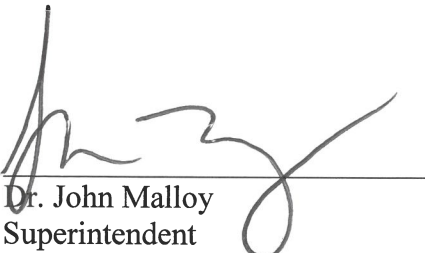
DISCUSSION: Ed Code 44256 allows the Governing Board of a school district to authorize the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class or group of students below grade nine, provided that the teacher has completed at least 12 semester units, or 6 upper division or graduate units of course work at an accredited institution in each subject to be taught. The purpose of this exception to the credentialing requirement is to allow districts to assign a teacher to teach a subject under grade 9 in a departmentalized class not normally covered in a self-contained classroom.

RECOMMENDATION: The Administration Recommends Adoption of Resolution No. 1/21-22.

BUDGET IMPLICATIONS: None


Keri Van de Star
Director, Certificated Personnel


Keith Rogenski
Asst. Superintendent, Human Resources


Dr. John Malloy
Superintendent

Item Number

11.7

RESOLUTION OF THE BOARD OF TRUSTEES
APPROVAL OF ASSIGNMENT OUTSIDE OF CREDENTIAL PER ED CODE 44256
RESOLUTION NO. 1/21-22

WHEREAS, Ed Code 44256 allows the Governing Board of a school district to authorize the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class or group of students below grade nine, provided that the teacher has completed at least 12 semester units, or 6 upper division or graduate units of course work at an accredited institution in each subject to be taught. The purpose of this exception to the credentialing requirement is to allow districts to assign a teacher to teach a subject under grade 9 in a departmentalized class not normally covered in a self-contained classroom.

WHEREAS, the affected certificated teacher has been verified as having the necessary qualifications to be assigned under the above option.

BE IT THEREFORE RESOLVED that the teachers to be assigned under the above option will be listed on the certificated personnel changes and presented at the Board meeting as the assignments occur.

THEREFORE BE IT RESOLVED that the following teachers are authorized to teach the subject indicated for the 2021-22 school year only:

Maureen McCarrol Spanish Windemere Ranch Middle School

Maureen McCarrol has taught 12 years of Spanish at Windemere Ranch Middle School since 2007. She has a Multiple Subject Credential with a BCLAD in Spanish. She passed the Spanish Praxis Exams 192 & 193 on 6/12/04 and has 13 semester units in Spanish.

ADOPTED by the Governing Board of the San Ramon Valley Unified School District on this 3rd day of August, 2021.

AYES:

NOES:

ABSENT

Dr. John Malloy
Secretary to the Board of Education
San Ramon Valley Unified School District

Board Meeting Date: August 3, 2021

San Ramon Valley Unified School District
699 Old Orchard Drive, Danville, California 94526

DATE: August 3, 2021


TOPIC: CONSIDERATION OF ADOPTION OF RESOLUTION NO. 2/21-22,
APPROVAL OF ASSIGNMENT OUTSIDE OF CREDENTIAL PER ED
CODE 44258.2

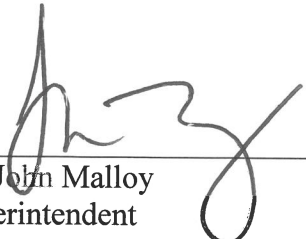
DISCUSSION: Ed Code 44258.2 allows the Governing Board of a school district to authorize the holder of a single subject teaching credential or a standard secondary credential to teach any subject in departmentalized classes to a given class or group of students below grade nine, provided that the teacher has completed at least 12 semester units, or 6 upper division or graduate units of course work at an accredited institution in each subject to be taught. The purpose of this exception to the credentialing requirement is to allow districts to assign a teacher to teach a subject under grade 9 in a departmentalized class not normally covered in a self-contained classroom.

RECOMMENDATION: The Administration Recommends Adoption of Resolution No. 2/21-22.

BUDGET IMPLICATIONS: None


Keri Van de Star
Director, Certificated Personnel


Keith Rogenski
Asst. Superintendent, Human Resources


Dr. John Malloy
Superintendent

Item Number

11.8

RESOLUTION OF THE BOARD OF TRUSTEES
APPROVAL OF ASSIGNMENT OUTSIDE OF CREDENTIAL PER ED CODE 44258.2
RESOLUTION NO. 2/21-22

WHEREAS, Ed Code 44258.2 allows the Governing Board of a school district to authorize the holder of a single subject teaching credential or a standard secondary credential to teach any subject in departmentalized classes to a given class or group of students below grade nine, provided that the teacher has completed at least 12 semester units, or 6 upper division or graduate units of course work at an accredited institution in each subject to be taught.

WHEREAS, the affected certificated teacher has been verified as having the necessary qualifications to be assigned under the above option.

BE IT THEREFORE RESOLVED that the teachers to be assigned under the above option will be listed on the certificated personnel changes and presented at the Board meeting as the assignments occur.

THEREFORE BE IT RESOLVED that the following teachers are authorized to teach the subject indicated for the 2021-22 school year only:

Camille DiMarco Spanish Charlotte Wood Middle School

Camille DiMarco holds a Single Subject Art Credential and the English Language Learner authorization. She passed three of the BCLAD exams on 6/16/01. She has taught Spanish at Charlotte Wood Middle School for thirteen years since 2006. She taught Spanish 13 years at Martin Luther King Jr. Middle School in Berkeley before coming to our district. She has 13 semester units in Spanish.

ADOPTED by the Governing Board of the San Ramon Valley Unified School District on the 3rd day of August, 2021.

AYES:

NOES:

ABSENT:

Dr. John Malloy
Secretary to the Board of Education
San Ramon Valley Unified School District

Board Meeting Date: August 3, 2021

Item Number

San Ramon Valley Unified School District
699 Old Orchard Drive, Danville, California 94526

DATE: August 3, 2021

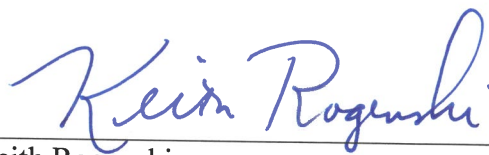
TOPIC: CONSIDERATION OF ADOPTION OF RESOLUTION NO. 3/21-22,
APPROVAL OF ASSIGNMENT OUTSIDE OF CREDENTIAL PER ED
CODE 44263

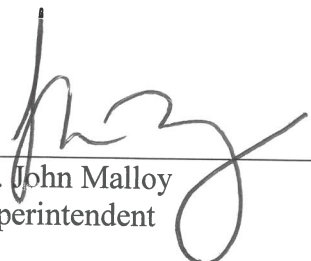
DISCUSSION: Ed Code 44263 allows the Governing Board of a school district to assign a teacher licensed pursuant to the provisions of this article, with his or her consent, to teach a single subject class in which he or she has 18 semester hours of coursework or nine semester hours of upper division of graduate coursework. The authorization of the governing board shall remain valid for one year and may be renewed annually.

RECOMMENDATION: The Administration Recommends Adoption of Resolution No. 3/21-22.

BUDGET IMPLICATIONS: None


Keri Van de Star
Director, Certificated Personnel


Keith Rogenski
Asst. Superintendent, Human Resources


Dr. John Malloy
Superintendent

Item Number

11.9

RESOLUTION OF THE BOARD OF TRUSTEES
APPROVAL OF ASSIGNMENT OUTSIDE OF CREDENTIAL PER ED CODE 44263
RESOLUTION NO. 3/21-22

WHEREAS, Ed Code 44263 allows the Governing Board of a school district to assign a teacher licensed pursuant to the provisions of this article, with his or her consent, to teach a single subject class in which he or she has 18 semester hours of coursework or nine semester hours of upper division of graduate coursework. The authorization of the governing board shall remain valid for one year and may be renewed annually.

WHEREAS, the affected certificated teacher has been verified as having the necessary qualifications to be assigned under the above option.

BE IT THEREFORE RESOLVED that the teachers to be assigned under the above option will be listed on the certificated personnel changes and presented at the Board meeting as the assignments occur.

THEREFORE BE IT RESOLVED that the following teacher is authorized to teach the subject indicated for the 2021-22 school year only:

Carolyn Dashiell	Psychology	Monte Vista High School
James Andrews	American Sign Language II and III	Monte Vista High School

Carolyn Dashiell holds a Pupil Personnel Services Credential in School Counseling, Multiple Subject Credential in General Subjects, English & Art, and a Vocational Education Credential in Careers with Children. She has a master's degree in education and school counseling and 10 graduate level semester units in psychology. She has been teaching the psychology class at Monte Vista High School since 1998.

James Andrews holds a Multiple Subject Credential with a Supplementary Authorization in American Sign Language (ASL). He holds a bachelor's degree in Deaf Studies from Cal State Northridge and has 20 semester units in ASL. He has been teaching ASL I, II, and III at Monte Vista High School since 2004 and has taught ASL in California public high schools since 1996.

ADOPTED by the Governing Board of the San Ramon Valley Unified School District on this 3rd day of August, 2021

AYES:
NOES:
ABSENT:

Dr. John Malloy
Secretary to the Board of Education
San Ramon Valley Unified School District

Board Meeting Date: August 3, 2021

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville, CA 94526

DATE: August 3, 2021

TOPIC: CONSIDERATION OF APPROVAL OF THE WILLIAMS UNIFORM
COMPLAINT QUARTERLY REPORT

DISCUSSION:

Under the Williams Uniform Complaint Policy, the District is required to report to the Contra Costa County Office of Education the number of complaints made under this policy. The report is sent to the County Office on a quarterly basis and must be presented to the Board at a public meeting.

RECOMMENDATION:

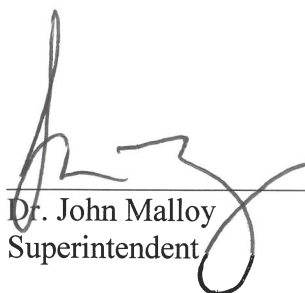
Approval.

BUDGET IMPLICATIONS:

There are no budget implications.



Keith Rogenski
Assistant Superintendent
Human Resources



Dr. John Malloy
Superintendent

11.10

Item Number

Quarterly Uniform Complaint Form

[Education Code 35186]

District: San Ramon Valley Unified School District

Person completing this form: Adrienne Herrera

Title: Administrative Assistant

Report Submission **Due Date:** (check one)

☐
☐
☐
☒

Q1: Jul-Sep 2020 – DUE: October 31, 2020

Q2: Oct-Dec 2020 – DUE: January 31, 2021

Q3: Jan-Mar 2021 – DUE: April 30, 2021

Q4: Apr-Jun 2021 – DUE: July 31, 2021

Date for information to be reported publicly at governing board meeting: August 3, 2021

Please check the box that applies:

☒

No complaints were filed with any school in the district during the quarter indicated above.

☐

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignment			
Facilities Conditions			
TOTALS	0	0	0

Dr. John Malloy

Print Name of District Superintendent

Signature of District Superintendent

Date

Please return completed form to Danielle Low-Anderson, Williams Settlement Administrative Assistant
CCCOE – 77 Santa Barbara Road, Pleasant Hill, CA 94523
FAX: (925) 942-3356 • E-MAIL: dlow@cccoe.k12.ca.us

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville, CA 94526

DATE: August 3, 2021

TOPIC: CONSIDERATION OF ADOPTION OF RESOLUTION NO. 6/21-22,
STUDENT TEACHER AGREEMENTS FOR THE 2021-22 SCHOOL
YEAR

DISCUSSION:

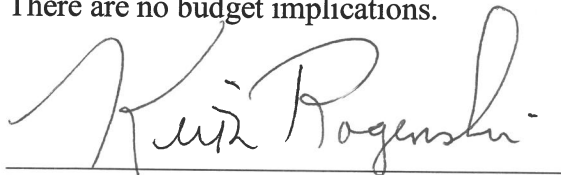
Annually, the District works collaboratively with colleges and universities in our area to provide appropriate student teaching placements for students enrolled in credential programs or fieldwork experience. This resolution authorizes the District to continue participating in this important aspect of training future teachers. Please note, new additions to the list have been bolded and underscored.

RECOMMENDATION:

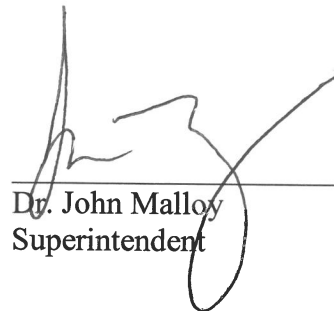
Adopt Resolution No. 6/21-22 regarding Student Teacher Agreements for the 2021-22 school year.

BUDGET IMPLICATIONS:

There are no budget implications.



Keith Rogenski
Assistant Superintendent
Human Resources



Dr. John Malloy
Superintendent

11.11

Item Number

RESOLUTION OF THE BOARD OF TRUSTEES
STUDENT TEACHING AGREEMENT – RESOLUTION NO. 6/21-22

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Item 11.11

WHEREAS, The San Ramon Valley Unified School District is authorized to enter into agreement with colleges and universities, to provide teaching experience through practice teaching to students enrolled in teacher training programs; and

WHEREAS, it has been determined between the parties that the payments to be made to the District under the agreement do not exceed the actual cost to the District of the services rendered by the District; and

WHEREAS, the District may, for good cause, refuse to accept any student for student teaching; and

WHEREAS, all Workers' Compensation Insurance shall be at the cost of the District unless otherwise provided by agreement,

THEREFORE BE IT RESOLVED that the 2021-22 student teaching agreement with the college listed below be approved:

Adams State University

Alliant International University

Argosy University

Arizona State University

Baylor University

Biola University

Brandman University

CA College of Arts & Crafts, Oakland

Concordia University

CSU, Dominguez Hills

CSU East Bay, Hayward

CSU, San Jose

Cal State TEACH, Seaside

Chapman University, Orange

Concordia University

Eastern New Mexico University

Grand Canyon University

Holy Names University, Oakland

Humboldt State University

John F. Kennedy Univ., Walnut Creek

Loma Linda University

Mills College, Oakland

National University, Emeryville

New York University

North Coast School of Education

Notre Dame de Namur University

Point Loma Nazarine University

Patten University, Oakland

Saint Louis University

Samuel Merritt University

San Joaquin Delta Community College

San Jose State University, San Jose

Santa Clara University, Santa Clara

SRV Discovery Center, Danville

Saint Mary's College, Moraga

San Francisco State University

Touro University

United States University

University of CA, Berkeley

University of CA, Davis

University of CA, San Francisco

University of Nevada, Reno

University of the Pacific

University of Phoenix

Univ. of San Francisco, San Francisco

University of Southern California

University of West Florida

Wake Forest University

West Coast University

Western Governors Univ., Salt Lake City

York College

RESOLUTION OF THE BOARD OF TRUSTEES
STUDENT TEACHING AGREEMENT – RESOLUTION NO. 6/21-22

8/3/21
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Item 11.11

PASSED AND ADOPTED by the Governing Board of the San Ramon Valley Unified School District of Contra Costa County this 3rd day of August 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Date

Dr. John Malloy
Secretary to the Board of Education
San Ramon Valley Unified School District

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville, California 94526

8/3/21
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Item 11.12

DATE: AUGUST 3, 2021

TOPIC: ADOPTION OF TEXTBOOKS

DISCUSSION: It is requested that the following textbooks be adopted for use beginning immediately following adoption.

<i>First They Killed My Father: A Daughter of Cambodia Remembers</i>	Loung Ung Harper Perennial Copyright 2006	All High Schools English Grade 12	\$11.16
<i>Stay Alive My Son</i>	Pin Yathay Simon & Schuster/Touchstone Copyright 1988	All High Schools English Grade 12	\$13.39
<i>Never Fall Down</i>	Patricia McCormick Harper Collins Copyright 2012	All High Schools English Grade 12	\$8.99

First They Killed My Father: A Daughter of Cambodia Remembers, Stay Alive My Son, and Never Fall Down will be used with the District's strategic plan focused on equity. Students will be taught English 12: Social Justice with a unit on the Cambodian genocide and want to use these novels to do literary circles. These books have been previewed for age appropriateness and educational content.

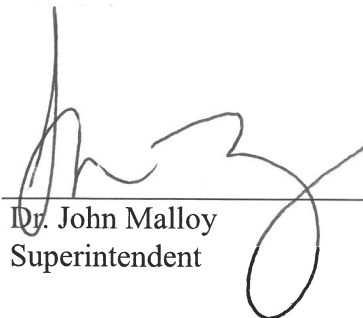
RECOMMENDATION: The administration recommends adoption of these textbooks after the required preview period.

BUDGET IMPLICATIONS: District Instructional Material funds and/or site donations will be used to purchase these books.



Debra Petish
Director of Curriculum & Instruction

Christine Huajardo
Assistant Superintendent
Educational Services



Dr. John Malloy
Superintendent

11.12

Item Number