



# PARCEL TAX OVERSIGHT COMMITTEE

Monday, February 12, 2024

4:30 PM – 5:30 PM

Join Zoom Meeting

<https://srvusd-net.zoom.us/j/89569565475>

Bhumil Shah, Chair, 2022-24  
Bryan Gesicki, Member, 2022-24  
Srinivasa Kotakota, Member, 2022-24  
Nasser Mirza, Member, 2022-24  
John Yow, Member, 2022-24

Kelly Wachowicz, Member, 2022-24  
Paul Gardner, Member, 2023-25  
Elton Wong, Member, 2023-25  
Katie Hejna, Member, 2023-25  
Harpreet Sandhu, Alternate, 2023-25

## AGENDA

### 1.0 Welcome and Call to Order

### 2.0 Roll Call

### 3.0 Public Comment

### 4.0 Acceptance of Minutes

- a.) Minutes of December 5, 2023

**Action**

### 5.0 2022-23 Annual Report

- a) Review *draft* Audited Financials 2022-23
- b) Review and Finalize Annual Report
- c) Determine who will present to the Board of Education

**Discussion/Action**

### 6.0 Adjournment

Reminders:

- Next meeting: TBD - Fall 2024
- Recruitment process for expired terms will begin Aug/Sept. 2024

*In compliance with Brown Act regulations, this agenda was posted 72 hours before the noted meeting.*

*Sandra Corsetti,  
Administrative Assistant*

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT  
PARCEL TAX OVERSIGHT COMMITTEE**

**DECEMBER 5, 2023**

**MINUTES**

- Call to Order** Assistant Superintendent, Dr. Stella Kemp and Chair Bhumil Shah called the meeting to order at 4:45 PM virtually via Zoom.
- Attendance** Members present: Paul Gardner, Bryan Gesicki, Srini Kotakota, Nasser Mirzai, Bhumil Shah, John Yow, and Elton Wong  
Administrators present: Assistant Superintendent Business Ops/CBO, Stella Kemp, Executive Director Business Services, Evan Miller and Board Member, Laura Bratt.  
Not present: Katie Hejna, Harpreet Sandhu and Kelly Wachowicz
- Public Comment** There was no public comment
- Acceptance of Minutes** Minutes from November 2, 2023 were approved as amended. Gardner/Yow (7-0)
- Open Session Agenda**
- Review of Draft 2022-23 Annual Report** Executive Director, Business Services, Evan Miller reviewed the draft report with the committee. Each slide was reviewed and discussed. It was requested by Member Gesicki to have the district's completed financial audit for the next meeting so that the final numbers could be verified as those in the report. He further asked if any of the tactics have changed over the years as to how the parcel tax financial information is gathered. Member Kotajota remarked on how do the financials compare to the prior year's data. Assistant Superintendent, Dr. Kemp clarified that his question was related to the district's budget and that is not the role of the PTOC. The role of this committee is to review the funds received from the parcel tax and confirm that they have been spent according to the intended measure. Further discussion was held regarding the application of funds to certificated FTE. Mr. Miller and Dr. Kemp explained that the parcel tax is a flat rate of \$144 and it does not increase each year along with salary costs for teachers. At one time it funded many more teaching staff than it does today. Mr. Miller confirmed that it is a small portion of the overall salary expenditure for certificated staff. Member Yow commented on how the process was developed to apply funds to specific teachers. Mr. Miller explained that it was a method that a former committee developed several years, he adjusts as needed.
- Next Meeting Dates** A meeting will be in February to finalize the report and present to the Board of Education on February 20, 2024.
- Adjournment** Motion made to adjourn the meeting at 5:10 PM. (7-0)