

# SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT

## Resolution No. 02/09-10

### ESTABLISHING MEASURE "C" COMMUNITY OVERSIGHT COMMITTEE AND ADOPTING COMMUNITY OVERSIGHT COMMITTEE BYLAWS AND OPERATIONAL GUIDELINES

**WHEREAS**, the San Ramon Valley Unified School District (the "District"), through this Board of Trustees (the "Board"), submitted to the voters of the District pursuant to Section 4 of Article XIII A of the California Constitution and Sections 50075, 50076, 50077, 50079 and 53722 *et seq.* of the California Government Code, its qualified special tax measure proposal for the election that was held on May 5, 2009; and

**WHEREAS**, the voters of the District approved, by more than a 66.66% vote, said special tax measure proposal as Measure "C" on the election ballot; and

**WHEREAS**, under the terms of Measure "C," this Board made a commitment to the District's voters to establish and appoint members to an independent Community Oversight Committee (hereafter known as "Parcel Tax Oversight Committee") as an additional accountability measure for the voters and taxpayers of the District with respect to Measure "C," although such action was not legally required; and

**WHEREAS**, the purpose of the Parcel Tax Oversight Committee is to provide independent oversight ensuring that Measure "C" funds are spent for the purposes approved by the voters. The Parcel Tax Oversight Committee will monitor the expenditures of these funds by the District and will report on an annual basis to the Board and community on how these funds have been spent; and

**WHEREAS**, provisions of State law, including the Ralph M. Brown Act, establish certain procedures and requirements for open public meetings by local public boards and committees, including the Parcel Tax Oversight Committee; and

**WHEREAS**, the Board wishes to more fully set forth the purposes, functions, and membership requirements of the Parcel Tax Oversight Committee, including the requirement that the Parcel Tax Oversight Committee's meetings be open to the public and that notice of the meetings be provided in the same manner as notice of the meetings of this Board; and

**WHEREAS**, this Board wishes to adopt a Board Policy and operational guidelines for the Parcel Tax Oversight Committee;

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT HEREBY RESOLVES, DETERMINES, AND ORDERS, AS FOLLOWS:**

The foregoing recitals are true and correct.

**Purpose:** The Parcel Tax Oversight Committee is hereby established to provide oversight for this Board on the expenditures funded by the measure in order to ensure that said funds are spent for the purposes approved by the voters. The Parcel Tax Oversight Committee will monitor the expenditures of these funds by the District and will report on an annual basis to the Board and community on how these funds have been spent.

**Membership:** The Parcel Tax Oversight Committee shall consist of nine members who shall be appointed by and serve at the pleasure of the Board of Trustees to serve for terms of two or three years, without compensation, and for no more than two consecutive terms. Five of the initial members of the Committee shall be selected by lot to serve three year terms, and the remaining four of the initial members to serve two year terms. Thereafter, all terms shall be for two years. All members of the PTOC shall reside within the boundaries of the SRVUSD and shall be registered voters.

No employee or official of the District may be appointed and no vendor, contractor, or consultant of the District may be appointed to the Parcel Tax Oversight Committee. All members shall be registered voters of the District. District staff is directed to solicit applications for appointment to the Parcel Tax Oversight Committee in accordance with the District's normal policy and practice.

**Meetings:** The Parcel Tax Oversight Committee shall hold a minimum of two regular meetings each year at the District Office located at 699 Old Orchard Drive, Danville, CA. All Parcel Tax Oversight Committee meetings shall be open to the public as required by the Ralph M. Brown Act (California Government Code section 54950 and following).

The Parcel Tax Oversight Committee shall issue a report of its activities to the Board of Trustees at least once a year.

District staff is directed to provide the necessary and appropriate notices of the public meetings and to assist the Chairperson and committee members as needed. In keeping with this Board's policy and practice, public participation and input regarding issues being considered by the Parcel Tax Oversight Committee are to be encouraged and welcomed.

**Board Policy and Administrative Regulation:** The Board of Trustees hereby adopts Board Policy and Administrative Regulation 1221 which delineates the Bylaws and Operational Guidelines for the Measure "C" Parcel Tax Oversight Committee that are attached as Exhibit "A" and incorporated by this reference.

**Technical Assistance:** District staff is directed to provide the Parcel Tax Oversight Committee with any necessary technical and administrative assistance in furtherance of its purpose and sufficient resources to publicize its conclusions. These resources shall include the ability to make the Parcel Tax Oversight Committee's Minutes, reports, and documents available for public viewing on the District's Internet website.

**ADOPTED, SIGNED, and APPROVED** by the Board of Trustees of the San Ramon Valley Unified School District on, August 18, 2009, by the following vote:

AYES: CLARKSON, GARDNER, HURD, MARVEL, MINTZ

NOES: NONE

ABSENT: NONE

ABSTAINED: NONE



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Steven Enoch  
Secretary to the Board of Education  
San Ramon Valley Unified School District  
Contra Costa County, State of California