



SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT

699 OLD ORCHARD DRIVE
DANVILLE, CA 94526

NOTICE TO BIDDERS

RFQ # 643

Notice is hereby given that the San Ramon Valley Unified School District (hereinafter referred to as "District") in the town of Danville, County of Contra Costa, State of California desires to solicit qualified bids for:

REFRIGERATED TRUCKS FOR WAREHOUSE DELIVERY

Each bid must be sealed, marked with the **RFQ # 643** and titled "REFRIGERATED TRUCKS FOR WAREHOUSE DELIVERY" and **returned no later than:**

3:00 pm (Pacific Time) and no minutes on TUESDAY, SEPTEMBER 23, 2014,

to the office of Purchasing Director of the San Ramon Valley Unified School District, 3280 Crow Canyon Road, San Ramon, CA 94583. Bids will be publicly opened at that time. The District will not receive bids after the time set for opening thereof. It shall be the full responsibility of all bidders to ensure that bids are delivered to the above office by the time and date stated. It is the sole responsibility of the bidder to assure that the bid is received by the Purchasing Director prior to the bid opening deadline date and time. The District will not be responsible for late deliveries by U.S. mail or any other means. Late bids, unsealed bids, unlabeled bids, incomplete bids, or bids otherwise not in compliance with the General Conditions of this Request for Quotation, will be rejected. By submitting a response, bidder acknowledges and accepts the General Conditions and all terms contained in this RFQ. Faxed bids will not be accepted. All bids shall be on the form provided by the District.

CLARIFICATION DEADLINE

All questions regarding bid preparation, documents, discrepancies, omissions, the selection process, specifications and interpretations of the terms and conditions of the Request for Quotation (RFQ) must be submitted in writing via email to PURCHASING@SRVUSD.NET with subject title: BID CLARIFICATION, no later than THURSDAY, SEPTEMBER 11, 2014 @ 11:00 am (Pacific Time).

Date: August 25, 2014

Jasmine R. Gacusan, CPPO
Director of Purchasing,
Duplicating and Warehouse

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT

Purchasing Department

Purchasing@srvusd.net

WWW.SRVUSD.NET

SEALED BID RESPONSE MUST BE SUBMITTED TO THE OFFICE OF:

Director of Purchasing

3280 Crow Canyon Road, San Ramon, CA 94583

in a clearly marked envelope with the RFQ#, Vendor Name & date/time RFQ is due.

REQUEST FOR QUOTATION - This is NOT an order

RFQ# 643

INSTRUCTIONS AND CONDITIONS

1. Quotations are requested for furnishing the items described below in accordance with terms set forth herein. All quotations must be F.O.B. destination and include all costs of shipping and handling to delivery point.
2. Unless specifically noted, substitutes may be offered if they are equal to or exceed the quality of the item(s) described. It shall be to the sole discretion of the School District to determine equality of items offered and suitability for School District use.
3. Vendor must include complete manufacturer specifications for any alternates offered and provide a clear and complete description of material or equipment being quoted including trade name, model size, type and catalog number. If requested by the School District, samples and/or product demonstration may also be required.
4. Right is reserved by the San Ramon Valley USD to reject any or all quotes or to separate items in the quote, unless the right is specifically denied by vendor.
5. The San Ramon Valley USD reserves the right to increase or decrease by ten (10%) per cent the quantities of any item(s) offered.
6. Quotation is to show net unit and net total prices after all trade and discounts have been deducted.
7. Vendors located outside of California are advised that Use Tax equal to the current State of California Sales Tax will be added to their quote for evaluation purposes if California Sales Tax is not computed into their quote and/or a certificate number authorizing collection of California State Sales Tax is not provided.
8. The School District reserves the right to make payment only upon completion of the entire order being delivered after purchase order award.
9. All equipment and/or materials referred to in this RFQ shall in all respects be in full compliance with all CAL/OSHA safety and health orders.
10. Unless otherwise indicated, prices quoted herein are considered FIRM and shall remain open and not be withdrawn for a period of sixty (60) days after the due date. A successful vendor shall not be relieved of the bid submitted without the District's consent or vendor's recourse to PCC sections 5100 et.seq.
11. Successful bidder shall be required to furnish Certificate of Insurance and Endorsement naming the San Ramon Valley USD, its officers, officials, employees and agents as additional insured on all installation quotations. If insurance is required, it will be stipulated on the RFQ form or in the detailed specifications.
12. This Request for Quotation, when returned to the San Ramon Valley USD as an offer for material and/or services will constitute the full agreement between the District and Vendor if a purchase order is awarded. Any changes to the attached documents for proposal must be made at the time the bid is submitted. Any changes and/or amendments to this agreement presented after the successful vendor receives a purchase order will not be accepted. Unless the District includes a stipulation for a separate agreement to be executed, the District will not execute any other agreement in conjunction with this quotation request or the purchase order.

BID FORM

CONSIDERATION CANNOT BE GIVEN TO QUOTATIONS RECEIVED AFTER 3:00 PM and NO MINUTES, TUESDAY, SEPTEMBER 23, 2014	RFQ# 643 PAGE 1 OF 1
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Condition	QTY	UNIT OF MEASURE	DESCRIPTION	UNIT PRICE \$	EXT AMOUNT \$
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FURNISH AND DELIVER BRAND NEW REFRIGERATED TRUCKS IN ACCORDANCE WITH ALL INSTRUCTIONS, TERMS AND CONDITIONS SET FORTH IN THE GENERAL CONDITIONS AND BIDDER'S PROPOSAL SHEETS.

NO FAXED BIDS WILL BE ACCEPTED.

All questions regarding this RFQ are to be directed to: PURCHASING@SRVUSD.NET
 with subject titled: RFQ# 643 Clarification Request,
 no later than Thursday, September 11, 2014

Receipt of addenda number(s): _____
Indicate above the Addendum number, if any, your firm received from the District after the bid was received.
All numbered addenda received must be acknowledged above.

Please quote your best price for the following:

BASED BID

Brand New	4	EA	2014 or Newer REFRIGERATED Delivery Truck as per listed specifications	\$	\$
Terms: N30			TAX 8.5% (Contra Costa County)	\$	\$
Delivery Date ARO:			ALL INCLUSIVE SHIPPING COST (specify)	\$	\$

TOTAL NET QUOTE INCLUDING TAX and SHIPPING	\$	\$
<p>WARRANTY will be considered in bid evaluation. Specify location of warranty/service provider in Northern Bay Area.</p> <p>1. Truck/Vehicle State Warranty quoted: _____ years _____ miles State Mfg: _____ Model _____ Location of Warranty/Service Provider _____</p> <p>2. Refrigerated Insulated Box/Body State Warranty quoted: _____ years State Mfg: _____ Model _____ Location of Warranty/Service Provider _____</p> <p>3. Refrigeration Unit State Warranty quoted: _____ years _____ hours State Mfg: _____ Model _____ Location of Warranty/Service Provider _____</p> <p>4. Column Lift Warranty State Warranty quoted: _____ years State Mfg: _____ Model _____ Location of Warranty/Service Provider _____</p> <p>***LIST ALL EXCEPTIONS to the warranty offered. Clearly state what is not included under warranty.***</p>		

PRICING FOR OPTIONS: Quantity 4	Each	Extended
Additional warranty: Truck/Vehicle State Warranty quoted: _____ years _____ miles	\$	\$
Refrigerated Insulated Box/Body State Warranty quoted: _____ years	\$	\$
Refrigeration Unit State Warranty quoted: _____ years _____ hours	\$	\$
Column Lift Warranty State Warranty quoted: _____ years State Mfg: _____ Model _____		

Location of Warranty/Service Provider _____ FINANCING All four (4) vehicles for the term of five (5) years: 60 equal payments of \$ _____ Total dollar value of payments \$ _____ APR of _____% If this is tied to an index, you must provide the index and the spread on your supplemental information. Preference will be given to firm, fixed rates for the duration of this request and term. Rates firm for: _____ calendar days from receipt of proposals by the District (due date) unless another date is otherwise specified. District highly prefers a minimum of 45 days due to the scheduling of our Board Meetings. Anticipated Board meeting date is October 7, 2014. Ability to hold rates will be a factor in selecting financing option.		
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LIQUIDATED DAMAGES: Time shall be of the essence of this purchase. The District will enforce monetary deduction in the contract payments for poor performance due to “damages” of delayed delivery of the ordered vehicles. As it is difficult to ascertain the actual damage which the District will sustain in the event of any, by reason of such delay; and it is therefore agreed that said Contractor below will pay to the District the sum of one hundred eighty dollars (\$180.00) per day + tax/fees per vehicle or current cost of renting a similar vehicle within 30 miles of the District for each and every calendar days delay beyond the time herein prescribed in furnishing the said purchase as liquidated damages.

The Contractor shall not be charged with liquidated damages because of any delays in the completion of the purchase due to unforeseeable causes beyond his/her control and without default or negligence of the Contractor, including, but not restricted to acts of the public enemy, acts of the government, fire, flood, epidemics, and delays due to natural disaster. The Contractor shall within three (3) days from the beginning of any such delay notify the Purchasing Director in writing, of the causes of the delay, who shall, after ascertaining the facts and the extent of the delay extend the time for completion of the purchase, when in its judgment the finding of the facts and determination thereon shall be final and conclusive on the parties thereto.

The undersigned certifies that the above prices apply to the specified materials or services. The representatives made herein are made under penalty of perjury. No bid is valid unless submitted on this form and signed by authorized agent for your company.

Company Name _____ **Signature** _____
(AUTHORIZED AGENT)
Phone # _____ **Email** _____ **Print Name** _____
Date _____ **Title** _____

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above, together with the signature of authorized officers or agents; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partnership; and if bidder is an individual, his signature will be placed above.

SPECIFICATIONS, GENERAL

Bidder's Attention:

1. Equipment catalogued as standard shall be furnished and included in the purchase price of unit bid.
2. All vehicles shall comply with the State of California and Federal Industrial Safety Orders and Vehicle Codes.
3. In the event any vehicle offered does not fully comply with the San Ramon Valley Unified School District's specifications, the bidder shall state in writing at the time of the bid opening, wherein vehicle bid does not meet specifications.

NOTE: Exceptions to the bid specifications must be itemized and submitted along with the Bid Form in a separate page.

4. Vendor may supply all of one manufacturer's model, or a combination of models and brands.
5. Upon delivery, it shall be the Vendor's responsibility to provide any evidence necessary that the vehicles fully meet all the requirements of this specification.
6. A minimum warranty period of 36 months, or 36,000 miles, covering parts and labor, bumper to bumper, and "powertrain" is required from the seller. A warranty period of at least 5 years or 100,000 miles is preferred. Responses shall include extent of warranty coverage and applicable "deductibles" for extended warranties. Clearly state what is not included in the warranty.
7. District may accept or reject any or all portions from bid items.
8. Vendor will furnish technical data on all vehicles and equipment.
9. Vendor shall furnish four (4) sets of ALL ALIKE ignition and cab door keys with each vehicle (key alike); plus one owner's manual and one set of service and repair manuals and safety triangles.
10. Vendor shall include the District on any mailing lists that cover technical bulletins. All mail to be delivered to: Purchasing Department, 3280 Crow Canyon Road, San Ramon, CA 94583.
11. Vendor shall provide detailed written information on all pertinent aspects of equipment proposed, including powertrain and related systems performance data, capacities, dimensions and available options not called for in this request. Further, manufacturer's illustrations and brochures of proposed equipment shall be part of the bid response.
12. Bidder shall specify delivery date for equipment. Delivery time will be considered in bid evaluation.
13. The District will evaluate bids on costs, technical compatibility with specifications, operational needs, fleet uniformity, warranty coverage and delivery time. The District reserves the right to consider various factors to be in the best interest of the San Ramon Valley Unified School District. The District may elect to award bids to more than one vendor based on requirements placed by using department. The District reserves the right to reject any and all bid proposals, to contract work with whomever and in whatever manner the District decides, to abandon the purchase entirely and to waive any informality or non-substantive irregularity as the interest of the District may require.
14. **The quoted prices are F.O.B. San Ramon Valley Unified School District, Purchasing Department, 3280 Crow Canyon Road, San Ramon, CA 94583.**
15. Any discounts from the total net bid must be allowed for payment after the City's acceptance of the new unit or receipt of a correct invoice, whichever occurs later.
16. Exceptions to these specifications must be submitted in writing.
17. REGISTRATION: Initial registration and licensing will be done by the Vendor. The vendor shall furnish the original copy of the "Dealer's Report of Sale", temporary license, registration and completed application for California Exempt plates. The name and address on the "Dealer's Report of Sale" shall read:

San Ramon Valley Unified School District, 699 Old Orchard Drive, Danville, CA 94526

SCOPE

It is the intent of the District to purchase four (4) refrigerated delivery trucks. The following will list specifications for a delivery truck with eighteen footer (18') engine driven (NOT SELF-CONTAINED) insulated refrigerated van body box with not to exceed 26,000 GVWR. Delivery trucks will be delivering Child Nutrition meals and supplies to and from Service Center, Central Kitchen and all other various location of San Ramon Valley Unified School District.

DELIVERY

Please state your best delivery date on the bid form. Failure to deliver within the time specified may be grounds for considering the successful Bidder(s) as non-responsive. This may be grounds for termination of any existing contract(s) and/or order(s) and rejection of future bids on the basis that the Bidder(s) is not responsible. District may impose liquidated damages on failure to adhere to the stated delivery date.

SPECIFICATIONS

- Quantity = 4
- Federal and State Compliance
All vehicles furnished under this specification shall comply with the most current Federal Motor Vehicle Safety Standards, Federal Department of Health, Education and Welfare Control of Air Pollution from New Motor Vehicle Standards and the requirements of State of California.

PLEASE PLACE A CHECKMARK BESIDE EACH SPECIFICATION TO INDICATE THAT YOUR BID MEETS OR EXCEEDS THE SPECIFICATION. IF YOUR BID DOES NOT MEET THE SPECIFICATION, PLEASE LIST ANY EXCEPTION/S TO THE SPECIFICATION ON A SEPARATE SHEET.

SECTION 1 CATEGORY – Brand New Truck. MINIMUM REQUIREMENTS BELOW.	YES	NO
Year: 2014 or newer		
CLASS 6 (GVW 19501 – 26000)		
Air Cleaner: Heavy duty, dry type State type: _____		
Air Conditioning: unit shall be equipped with cab air conditioning		
Category: Box truck – straight truck, refrigerated		
Alarm: Automatic electric back-up alarm. Shift linkage activated		
Axle Front: Max 8,000 lbs capacity; HD shocks, leaf springs State Mfg Rated Capacity: _____ # State Type: _____		
Axle Rear: Single Reduction type. Max rated capacity 17,500 lbs. Gear ratio to allow a top road speed of 65mph. State Mfg & Model #: _____ State Mfg Rated Capacity: _____ # State Ratio: _____		
Battery: Maintenance free, two (2) 12-volt, heavy duty (one for engine and one		

<p>for lift gate); minimum rated capacity 1850 CCA: _____ State Amp-Hour Rating: _____ #</p>		
<p>EXTENDED BED HEIGHT(EB): Range to allow gate to be mounted on bed heights 50" ground to bed floor. Describe Offering: _____ _____</p>		
<p>Brakes, Service and Parking Air brake system for straight truck applications.</p>		
<p>Bumper, Front: Minimum ¼" steel, full width, heavy duty; aerodynamics State Offering: _____</p>		
<p>Cab: Conventional; Air conditioning; cruise control; cup holders; door pockets; adjustable driver's seat and air suspension with position adjustments; vinyl seat, heater/defroster; key plates, four (4) mirrors 1-flat and 1-convex on each side; overhead consoles; passenger vinyl seat bench type; seating capacity of 3; speakers; sun visors; electric ventilators; windshield; dual wipers with 2 speed intermittent; all-weather mat included State Offering: _____ _____ _____ _____</p>		
<p>Cooling System: Horton or Kysor fan drive, radiator to have extra cooling capacity & shall be capable of maintaining a safe driving temperature in extremely hot weather. Anti-freeze to -40 State Radiator Capacity: _____</p>		
<p>Driveline: Entire drive train including front axle, driveline and rear axle must have minimum three (3) year, 36,000 mile, 100% parts and labor warranty. Describe Offering: _____ _____</p>		
<p>Electrical System: 12-volt with heavy-duty alternator with a minimum rating of 105 amp-hours or vendor's suggested amp rating. State Mfg & Model No. of alternator: _____ State Amp-hour rating: _____</p>		
<p>Engine, Diesel, minimum 220 HP State gross HP @ rpm: _____ State cubic inch displacement: _____ State minimum torque: ft/lbs @ rpm: _____ State type emission control devices: _____ State mfg & model #: _____</p>		
<p>Engine Warranty: warranty shall be for five (5) years with unlimited miles with 100% parts and labor provided. Warranty to be provided with each unit at time of delivery. State Warranty: _____</p>		

<p>Exterior Mirrors: two (2) 16" x 7" heated west coast type, with brackets Describe Offering: _____ _____</p>		
<p>Fuel Tank: 50 gallon tank. State capacity: _____</p>		
<p>Horn: electric horns.</p>		
<p>Heaters and Defrosters: cab heater and defroster to be provided</p>		
<p>Shock Absorbers: heavy duty double acting type, front and rear</p>		
<p>Steering: integral heavy duty power type, telescoping, tilting</p>		
<p>Tires: 11R22.5 14 ply steel-belted radial tires State make & type of tires: _____</p>		
<p>Transmission: 6 speed automatic with double overdrive, Allison HS series. Transmission shall have a minimum three (3) year, unlimited mileage, 100% parts and labor coverage warranty. Warranty for transmission shall be included with unit at time of delivery. State transmission mfg & model #: _____ State type: _____</p>		
<p>Wheelbase: must accommodate 18' 10" outside dimension insulated cargo box. State wheelbase: _____</p>		
<p>Wheels: 8.25 x 22.5 hub piloted 10-stud steel State Offering: _____</p>		
<p>Windshield Wipers: two (2) intermittent electrical windshield washers to be provided.</p>		
<p>Miscellaneous Equipment Installed: Units shall be equipped with front and rear mud flaps Units shall have AM/FM radio with speakers Back-up color camera with side and back view and cab monitor Power windows Service ramp or catwalk over the cab</p>		

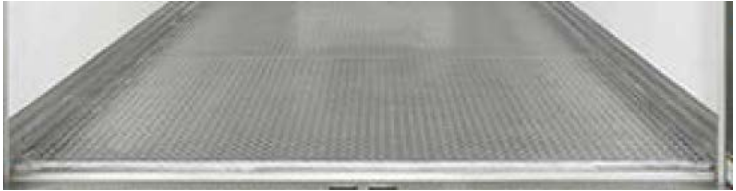
SECTION 2 CATEGORY – Brand new insulated refrigerated box **YES** **NO**
MINIMUM REQUIREMENTS BELOW.

BOX SPECIFICATIONS:
 Box shall be fully insulated floor, walls, ceiling and have a protective coating; Length 18'; Height 91"; Width 102" OD; Transporting Child Nutrition meals on stainless steel 6' carts. Temperature to be maintained @ 35 °F; doors are frequently opened to load and unload carts for school sites. Interior LED lights. Column lift gate is required and will be utilized just as frequent.

Color: Exterior, white. Interior color will be selected at time of award from mfg's standard available colors.
 State Interior Color: _____

Construction: ALUMINUM SHEET

Floor: aluminum diamond plate flat floor with kazoo drains front and rear; slip resistant



Cargo Control: one (1) row at 43" from floor. Cargo troll for "D" ring hooks for all running length of sides and front wall.

Grab Handles: for easy access to the service platform.

Walls must repel moisture and easy to clean.

Scuff: 1/8" aluminum 24" front and sides.

Interior Lights: LED

Safety Switch: roll-up door safety release

SECTION 3 CATEGORY – Brand new refrigeration unit. **YES** **NO**
MINIMUM REQUIREMENTS BELOW.

REFRIGERATION UNIT: Reciprocating compressors; zero ozone depletion potential; digital readout cab command; minimum warranty 2 yrs major component/1 yr basic

Evaporator Return Air Temp	Engine/Diesel Operation	
	BTU/hr	Watts
35 °F	14,500	4250
0 °F	8,500	2490
-20°F	5,000	1465

Describe Brand Offering: _____

Describe service or maintenance offering: _____

SECTION 4 CATEGORY – Brand new aluminum column lift gate. MINIMUM REQUIREMENTS BELOW.	YES	NO
<p>Column Lift Gate: Aluminum anti skid, auto open and close, auto folding and unfolding; hydraulic system; capacity 3500 -6,600 lbs; overall platform 86" width x 84" length with cart stops.</p> <p>Describe Offering: _____ _____ _____</p> <p>CONTROL: Operator must be able to control from ground and bed level. Cab mounted power shut-off to allow operator to shut-off power to rail gate control control switch(s) to prevent unauthorized use of the rail gate.</p> <p>Describe Offering: _____ _____</p>		
<p>WARRANTY</p> <ol style="list-style-type: none"> 1. Unit shall be covered by warranty of the supplier which will provide for replacement of parts, components or assemblies which may fail prior to 50,000 miles or 60 months, whichever shall occur first, provided that failure is not the result of misuse on the part of the purchaser. Include copy of warranty. 2. Units or components having a warranty which exceeds the manufacturer's warranty, in either mileage or time, shall be identified and the purchaser informed of the warranty conditions and duration. 3. Warranty shall include replacement of material and coverage of labor necessary to effect replacement and/or repairs. 4. Failed parts or units that come under the warranty provisions will be repaired at the supplier's shop. Work necessary to meet specifications after delivery shall be done at supplier's expense. 5. If repaired by the supplier, cost of transporting vehicles between the school district's yard and the place of repair designated by the supplier shall be borne by the supplier. Repairs to be performed in the San Ramon and surrounding bay area. 6. Parts must be readily available and procurable by identity through standard factory part numbers. 7. Operating manuals, service manuals, parts and shop manuals, wiring diagram chart, body repair manual and engine repair manuals or available on CD ROM, shall be furnished at during vehicle is delivery. 		

****THIS DOCUMENT MUST BE COMPLETED, EXECUTED AND SUBMITTED WITH THE BID FORM****

ACKNOWLEDGMENT OF ADDENDA

Failure to execute the following may be considered as an irregularity in the bid. Receipt of the following addenda issued during the time of bidding is acknowledged, and the information contained therein has been considered in the preparation of this bid:

- | | |
|--------------------------------|--------------------------------|
| <input type="checkbox"/> None | <input type="checkbox"/> No. 3 |
| <input type="checkbox"/> No. 1 | <input type="checkbox"/> No. 4 |
| <input type="checkbox"/> No. 2 | <input type="checkbox"/> No. 5 |

(Check Appropriate Space(s) for Addenda Received)

Warning

If an addendum or addenda have been issued by the District and not noted above as being received by the bidder, this Proposal may be rejected.