



SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT

Purchasing Department

3280 Crow Canyon Rd San Ramon, CA 94583. Phone (925) 824-1834; Fax (925)866-1706

www.srvusd.net

ALL QUOTATION MUST BE F.O.B. DESTINATION, BOXING AND CARTAGE INCLUDED. Do not include any taxes in the prices provided below for SUPPLIES OR EQUIPMENT. Applicable taxes to be added when order is written. IF QUOTE INVOLVES LABOR AND MATERIALS, TAXES MUST BE INCLUDED. All charges and fees must be shown, such as an estimated, not to exceed, shipping cost, etc. and no fuel surcharges will be allowed/paid on invoices unless shown as part of this request. All QUOTES must be received prior to the due date and time. It is the responsibility of the vendor to confirm receipt of quotes. Questions regarding the RFQ must be submitted in writing via email to PURCHASING@SRVUSD.NET with subject title: **BID CLARIFICATION, no later than Monday, June 26, 2017 at 11:00 am. All questions will be collected until the set forth deadline and a reply to all participating vendors via email with clarification and answers will be provided.** No oral interpretation of any provision in the contract documents will be made to any bidder. Any interpretation or correction of the proposed documents will be made only by Addendum duly issued by said bid administrator. A copy of Addendum will be emailed to each bidder as part of the RFQ documents. The District will not be responsible for any explanation or interpretation solicited outside of the clarification process set forth herein.

Right is reserved to reject any or all quotes, or to accept separate items in a bid unless the right of partial acceptance is denied by the bidder. The District may waive any minor irregularities in the bid or bidding process. District reserves the right to increase or decrease quantities by necessity ONLY, regardless of approximate quantities indicate on this RFQ. Bidder shall have the right to refuse sale in reduced quantities; in such instances, the award shall go to the next lowest qualified bidder.

RFQ DUE DATE: Friday, June 30, 2017 @ 3:00 pm	ADDRESS REPLY TO: Purchasing@srvusd.net	RFQ #: 755
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In accordance with the attached instruction, specifications, requirements and conditions of the San Ramon Valley USD, please quote work for the following:

SWIMMING POOL SERVICE

A responsive bid must be completed and signed appropriately along with the following submittals:

- _____ List of Reference
- _____ Fingerprint Form
- _____ Contractor's Certificate Regarding Worker's Compensation
- _____ Proof of Insurance

PRICE GUARANTEE AND TERM OF CONTRACT PERIOD

Price quoted shall remain firm during the duration of the contract. The contract or portion of the contract which pertain to one or more of the items may be canceled at any time by 30 days notification in writing.

BASIS OF AWARD

San Ramon Valley Unified School District intends to award to the lowest responsive, responsible bidder. Bids will be evaluated on basis of price, compliance to the specifications and bid, and references provided by the Bidder. Lowest bidder will be awarded on BASE BID RATE.

AWARD OF CONTRACT

A written purchase order and mutually signed contract will be furnished to the successful bidder within time for acceptance specified, result in a binding contract without further action by either party. The Purchase Order and contract shall be interpreted, construed and given effect in all respects according to the laws of the State of California.

BID AMOUNT

High Schools	Number of Pools	Pool Gallons	Service Frequency	BASE BID Monthly Service Contract Including Supplies (ie. bulk chlorine, acid)	Option 1 DEDUCT supplies (District will provide supplies). Bid for services & maintenance ONLY.
Monte Vista HS 3131 Stone Valley Road, Danville	1	330,000 gallons	7 Days a week	\$ /mo	\$ /mo
San Ramon HS 501 Danville Blvd. Danville	1	530,685 gallons	7 Days a week	\$ /mo	\$ /mo
GRAND TOTAL				\$ /mo	\$ /mo

ACKNOWLEDGE RECEIPT OF ADDENDA

- Check receipt of addendum(s): () NONE () 1 () 2 () 3 () 4 () 5 () 6 () 7 () 8 () 9

Indicate above the Addendum number, if any, your company received from the San Ramon Valley Unified School District after the RFQ was received. All numbered addenda received must be acknowledged above. NOTE: If an addendum or addenda have been issued by the District and not noted above as being received by the bidder, this RFQ response may be rejected.

DISTRICT RESERVES THE RIGHT TO AWARD ON EITHER OPTION, IN PART OR IN WHOLE, TO SERVE THE BEST INTEREST OF THE DISTRICT.

ALL QUOTATIONS MUST BE SIGNED BY AUTHORIZED AGENT FOR YOUR COMPANY. The undersigned certifies that the above prices apply to the specified materials or services.

Company Name: _____

Address: _____ CITY: _____ STATE: _____ ZIP: _____

Contact Name: _____ Phone: _____ Email: _____

AUTHORIZED SIGNATURE: _____ Date: _____

Cash Discount: _____ % _____ days.

DEFINITIONS

Service on commercial swimming pools 7 days a week, 12 months a year.

Service Includes:

1. Vacuum pool
2. Brush walls and steps as needed
3. Clean skimmer and pump baskets as needed
4. Seven (7) days a week, test chemicals in pool, note readings per County Health Department
5. Backwash and clean filters as needed
6. Monitor chemical inventory
7. Service computer controller – including: programming, calibration, maintain correct flow, maintain acid wash probes
8. Service Chemical feeders including: maintain correct flow, clean fittings
9. Complete water analysis as needed to make sure pool water is balanced per County Health Department
Including: chlorine, pH, total alkalinity, calcium hardness, free chlorine, cyanuric acid, and total dissolved solids
10. Twenty-four (24) hour emergency service
11. Notify district of any problems –write up corrective actions with any cost before making repairs

JOB SITE LOCATIONS

The work will be performed at:	Monte Vista High School 3131 Stone Valley Road Danville, CA 94526	San Ramon Valley High School 501 Danville Blvd. Danville, CA 94526
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INTENT

To contract swimming pool services for the San Ramon Valley Unified School District (SRVUSD), in accordance with the specifications, terms and conditions contained herein. The successful contractor shall furnish all labor, materials and equipment necessary to implement a full SWIMMING POOL SERVICE agreement. Service shall include but not limited to, maintaining the swimming pools to district requirements and per county health codes. **The District and Contractor will work together to establish a schedule to service both pools in the contract. The purpose of this RFQ is to establish a contract for one (1) year with the District to provide swimming pool maintenance service. District reserve the right to continue and renew for a longer term with mutually agreed upon price, or terminate the service at the end of each contract period.**

SUPPLIES/MATERIALS, LABOR AND EQUIPMENT TO BE PROVIDED BY THE CONTRACTOR

The Contractor, at their own cost and expense, shall furnish all necessary equipment, supplies, labor and materials of good quality and in the amounts necessary to fulfill these specifications and to accomplish an acceptable and professional level of service. These services and material shall include, but not be limited to:

- Knowledgeable personnel
- Tools need to work on District pool equipment – including pumps, motors, filters, heaters, flow valves, controllers, and chemical feeders.

COMPLIANCE WITH OSHA

Bidder agrees that all items offered comply with all applicable Federal and the State Occupational Safety and Health Act, laws, standards and regulations, and that Bidder will indemnify and hold the District harmless for any failure to so conform.

INSURANCE REQUIREMENTS

During the term of this agreement, Supplier will maintain and keep in force insurance of the types and in the minimum amounts set forth below:

Insurance	Minimum Limits of Liability
Worker’s Compensation	\$1,000,000
Employer’s Liability Comprehensive	\$1,000,000
General Liability	\$1,000,000 per occurrence/\$3,000,000 aggregate
Automobile Liability	\$1,000,000

All insurance policies must be primary. Within ten (10) days of the Effective Date, Vendor will provide District with certificates of insurance confirming that Vendor maintains required insurance, **along with a second page endorsement naming "the San Ramon Valley Unified School District, its board members, agents, attorneys, employees, and consultants" as additional insured under the respective policy.** All insurance policies and certificates of insurance will contain a provision for thirty (30) days advance notice to District of all, policy changes, including without limitation, cancellation. Supplier waives all rights of subrogation against District. Supplier's failure to comply with these requirements will constitute a material breach of this agreement. Supplier warrants that each of its significant subcontractors will maintain insurance coverage as described above.

FINGERPRINTING

Section 45125.1 of the California Education Code is hereby made part of this bid solicitation as if written in its entirety herein.

SCOPE OF WORK

The contractor shall furnish all labor, supplies, vehicles, tools and special skills necessary for the provision for the services from beginning to end of the contract.

The information contained in the following sections is the suggested recommendations by San Ramon Valley Unified School District but are not conclusive of all methods and services that bidders may/should provide. The work shall include, but is not limited to:

SECTION 1 – Swimming Pool Service

Staffing/Tools	CONTRACTOR shall provide all personnel and tools necessary to maintain pools and all pool equipment.
Repairs	The District will pay CONTRACTOR for additional maintenance not covered under the service contract. The District also has the right to get additional bids for maintenance or repairs.
Regular Maint.	Includes but not limited to removal of debris in skimmer baskets, debris in pool, inspection of the pool, pumps, filters, adjustments to chemical feeders, heaters and controllers.
Testing & Water Chemistry	Contractor will take daily chemicals readings to maintain correct chemical balance in swimming pool water as determined by County Health Department. Contractor will be responsible for maintaining the readings and documentation of readings for Health Department inspectors.
Training	CONTRACTOR shall only allow trained staff to service District pool equipment or service pool.
Equip. Room	CONTRACTOR will be responsible for maintaining a clean organized equipment room. District will be responsible to help maintain equipment room with only approved items stored in equipment room.

Section 2 – Service Requirement

CONTRACTOR shall test water chemicals 7 days a week at Monte Vista and San Ramon Valley pools per Contra Costa Health Department.

Section 3 - Compensation & Rates

CONTRACTOR shall provide Pool Service for 2 high schools

CONTRACTOR shall provide a monthly invoice to the **DISTRICT** in a form and format that is approved by the **DISTRICT** and which shall include a cost line for each school pool that the **CONTRACTOR** is servicing.

Section 4- Supplies/Material and Equipment

The **CONTRACTOR** shall, at all times, furnish and maintain supplies/material, equipment necessary to perform work under this contract. If the **CONTRACTOR** is unable to complete the work within a specific time period, the School District will deduct the applicable portions, pro rata, from the payment to the **CONTRACTOR**.