



San Ramon Valley Unified School District
699 Old Orchard Drive, Danville
Board Rooms



**FACILITIES OVERSIGHT AND ADVISORY COMMITTEE
MEETING AGENDA
March 17, 2021
6:30 PM**

Welcome to the San Ramon Valley Unified School District Facilities Advisory and Oversight Committee (FOAC) meeting. Your interest in our schools is greatly appreciated.

NOTICE is hereby given that the meeting of the FOAC will be held on March 17, 2021, at 6:30 PM. Pursuant to Executive Order of the Governor, and in order to adhere as closely as possible to the Order of the Health Officer of Contra Costa County, the Board meeting will not be open to personal attendance to the public.

Public comment on non-agenda items can be made electronically by email to rkanala@srvusd or by fax (925-328-0560) before 12:00 PM on March 17, 2021. Please note in the title of the e-mail "public comment". Public comment on action items, during the meeting, can be emailed to rkanala@srvusd.net. All such comments that are within the District's jurisdiction will be read aloud at the meeting up to a three minute limit per speaker.

In compliance with Brown Act regulations, this agenda was posted 72 hours before the noted meeting.

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
Facilities Oversight & Advisory Committee
AGENDA
March 17, 2021
District Office Board Rooms
699 Old Orchard Drive, Danville, CA
6:30 PM

Please Note: All Public Comment is Limited to Three (3) Minutes

- 1.0 Call to Order**
- 2.0 Attendance**
- 3.0 Acceptance of Minutes**
3.1 Minutes of January 27, 2021 **Action**
- 4.0 Agenda Approval**
4.1 Agenda Approval **Action**
- 5.0 Public Comment** for Non-Agenda Items (Comments limited to three minutes)
- 6.0 Reports**
- 6.1 Staff Reports:
- a. Project Updates
 - b. MPB Revision Updates and Recommendations **Oral**
- 6.2 Subcommittee Reports:
- a. Finance **Oral**
 - b. Design **Oral**
 - c. Communication **Oral**
- 7.0 Discussion/Action Items**
7.1 Consideration of Acceptance of the Master Program Budget and Revisions **Action**
- 8.0 Future Agenda Items**
- Technology Standards, Environmental impact and energy savings for future projects.
 - Environmental impact and energy savings for future projects.
 - Discuss the remaining available funds and prioritize projects.
- 9.0 Adjournment**

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
3280 CROW CANYON ROAD, SAN RAMON, CA 94583**

**FACILITIES OVERSIGHT AND ADVISORY COMMITTEE MEETING
January 27, 2021
MINUTES**

Pursuant to the executive order of the Governor and in order to adhere as closely as possible to the order of the Health Officer of Contra Costa County, the FOAC meeting was closed to personal attendance.

- 1.0 Call to Order** The Facilities Oversight and Advisory Committee (FOAC) held a virtual meeting. The meeting was called to order at 6:44 PM by Scott Seidenverg, Chair
- 1.0a Recognition of Outgoing Members** Scott Seidenverg, Susanna Ordway, and Daniel Hillman thanked the outgoing FOAC members; Robert Myers, Jerome Pandell, Pallavi Sringshwarra and Rumi Varma for their time, commitment, and expertise they brought to the committee.
- 1.0b Role of the Committee** Scott Seidenverg reviewed the Role of the Committee and the Proposition 39 mandated oversight responsibilities.
- 1.0c Election of Chairperson and Vice Chairperson** Scott Seidenverg opened the floor for volunteers for FOAC Chairperson.
- On a motion by Chris King, seconded by Valerie Williams, Scott Seidenverg was reappointed, Chairperson (5-0).
- Scott Seidenverg opened the floor for volunteers for FOAC Vice Chairperson.
- On a motion by Scott Seidenverg, seconded by Ed Duarte, Chris King was reappointed, Vice Chairperson (5-0).
- 1.0d 2021-22 Meeting Calendar** On a motion by Ed Duarte, seconded by Chris King, the 2021-22 meeting calendar was approved (6-0)
- 1.0e Subcommittee Assignments** Scott Seidenverg opened the floor for volunteers for the FOAC subcommittees. The subcommittees are as follows:
- | <u>Design</u> | <u>Communications</u> | <u>Finance</u> | <u>Bylaws</u> |
|-----------------------|-----------------------|-------------------|------------------|
| Garrett Gritz – Chair | | Jay Clark – Chair | Scott Seidenverg |
| Chris King | | Muhammad Moosa | Valerie Williams |
| Madeline Serafin | | Scott Seidenverg | |
| Ed Duarte | | Valerie Williams | |
- On a motion by Scott Seidenverg, seconded by Valerie Williams, the subcommittee assignments were approved (7-0).
- 2.0 Attendance** Members present: Ed Duarte, Garrett Gritz, Chris King, Scott Seidenverg, Madeline Serafin, Valerie Williams attended from their remote locations
- Members Absent: Jay Clark, Muhammad Moosa
- Board of Education Liaison Present: Ken Mintz and Susanna Ordway attended from their remote locations
- Administrators Present: Assistant Superintendent Business Operations & Facilities Danny Hillman, Assistant Director of Facilities Erin Hirst

3.0	Acceptance of Minutes	
3.1	Minutes of December 9, 2020	On a motion by Valerie Williams, seconded by Madeline Serafin, the minutes of December 9, 2020 were acceptance (7-0).
4.0	Agenda Approval	On a motion by Garrett Gritz, seconded by Scott Seidenverg, the agenda was approved (7-0).
5.0	Public Comment for Non-Agenda Items	No Public Comments
6.0	Reports	
6.1	Staff Reports	
6.1a	Project Updates	<p>Erin Hirst updated the committee on current projects:</p> <p><i>Twin Creeks Elementary School - Modernization</i></p> <ul style="list-style-type: none"> ▪ First phase is under construction which includes renovation of seven (7) classrooms. The project is scheduled to be completed before summer 2022. <p><i>Charlotte Wood Middle School - Modernization</i></p> <ul style="list-style-type: none"> ▪ Increment 2 - bid opening is January 28, 2021. Staff has been working with site staff regarding the phasing plan, renovating a group of classrooms at a time. The timeline to complete all renovated classrooms is approximately a year. <p><i>San Ramon Valley High School – Multi-Use Field Restoration & Varsity Softball Field Improvements</i></p> <ul style="list-style-type: none"> ▪ Installation of the multi-use field turf is in progress. Refinement of the natural grass for the varsity softball field is in progress and the chain link fence is being installed. <p><i>Montevideo Elementary School – Parking Lot, Kinder Yard, Site Improvements</i></p> <ul style="list-style-type: none"> ▪ Parking lot is complete. The installation/placement of the new childcare modular buildings and renovating the K-yard is in progress. <p><i>Alamo Elementary School – Classroom Replacement</i></p> <ul style="list-style-type: none"> ▪ The project consists of the replacement of two modular classrooms. Staff is refining the type of site work that will be required by DSA. Anticipated start of construction, spring 2021. <p><i>Sycamore Valley Elementary School - Modernization</i></p> <ul style="list-style-type: none"> ▪ Due to COVID issues the installation of the carpet has been delayed. Anticipated installation, spring/summer 2021. <p><i>San Ramon Valley High School – Ornamental Fence</i></p> <ul style="list-style-type: none"> ▪ Installation of the fence is in progress. <p><i>San Ramon Valley High School – Chain Link Fence</i></p> <ul style="list-style-type: none"> ▪ The contract for the fence along the Iron Horse Trail went to the board January 26, 2021.
6.1b	Master Program Budget Revision Updates	<p>Daniel Hillman updated the committee on the changes to the Master Program Budget (MPB):</p> <p><i>State CTE Grant Program - Revenue Funding Change</i></p> <p>In 2006 the district applied for a new construction state grant that was applied to the master plan expansion at Dougherty Valley High School (DVHS) for a new building which would consist of a 11 classroom building addition (the 1000 building). Since 2006 the state has had a program called Career Technology Education (CTE) which is designed to be an educational program not a construction program. When DVHS was in the planning stage, the district applied for a grant which the district called Green Technology and Alternative Energy (GTAE). The state determined that the GTAE funds were to be offered to other districts first and SRVUSD was kept on the list. After reapplying the district was granted the funds. The</p>

**6.1b Master Program
Budget Revision
Updates**

original concept was to build a single stand-alone oversized classroom with a living roof that would be an educational program for students. Years later, the district began the design of the new building. The Facilities Oversight and Advisory Committee (FOAC), at that time, determined that was too expensive to build a stand-alone building for just one classroom. The FOAC agreed to incorporate the GTAE classroom into the 11 classroom building addition which was being built due to the growth in the Dougherty Valley. The district could use the GTAE program grants for the educational program and the construction grants for the building.

CTE performed their standard project audit requesting documentation of how the grant money was spent for the GTAE program. It was determined by CTE that some of the equipment purchased for the program, was not an allowable expense.

The needs of the school changed since the district originally applied for the grant. The school did not feel it needed a Green Technology Energy Academy but felt an AP Environmental Science classroom would better fit the needs of the current educational programs.

The district worked with the state to come up with a program that would fit into the states parameters and also be able to purchase equipment that would benefit the AP Environmental Science educational program.

As a result due to modifications in the approach that the Office of Public School Consultants (OPSC) allocates matching funds as well as the decision for the DVHS CTE program to be part of the building addition rather than a stand-alone building, the grant the district originally applied for did not fulfill all the criteria and is not eligible for the full amount of the funding the district received. This results in the district being required to return a portion of the funding in the amount of \$406,463. This loss of State Funding Revenue will be off-set by funds in the Program Balance. Staff and the FOAC Finance Subcommittee discussed this issue in length and concurred.

It was noted that on the MPB revenue portion of the report the "State CTE Grant" monies should be revised to show \$818,151 for Fiscal Year 2015-2016 and <\$406,463> for Fiscal Year 2020-2021. Staff will make the correction.

Danny Hillman discussed the MPB Project Budget Adjustments:

San Ramon Valley High School – Ornamental Fencing Project

- Budget was increased by \$635,000 due to the increased complexity of the ornamental fencing project along with ADA required modifications, additional gating, and additional fencing to secure the inter-quad of the campus.

Alamo Elementary School - Modernization

- Budget was increased by \$300,000 for the construction of two modular classroom building making the building a permanent structure. The original project was budgeted to replace the art and science classroom buildings which are in poor condition with two relocatable buildings and renovate them.

The FOAC Finance Subcommittee discussed and made a recommendation to move the Program Reserve of \$800,000 to the Program Balance since the Program Reserve has dropped below \$1 million with the majority of the projects complete or near complete. The calculation will no longer be included on the MPB since each project has reserves/contingencies built within.

6.2	Subcommittee Reports	
6.2a	Finance	<p>Scott Seidenverg noted that the Finance Subcommittee met on January 14, 2021 and reviewed the Master Program Budget (MPB) which reflected updated expenditures through December 31, 2020. The Finance Subcommittee concurred with staff's proposed changes.</p> <p>Scott Seidenverg asked staff to prepare a timeline indicating the remaining projects, time of construction, amount of contingency on projects that are near completion, how it will affect the Program Balance and future projects over the next couple of years.</p> <p>Danny Hillman noted that staff is preparing a list of projects that the committee could pursue, as well as the board, taking advantage of the current COVID situation.</p>
6.2b	Design	No meeting took place.
6.2c	Communication	No meeting took place.
7.0	Discussion/Action Items	
7.1	Consideration of Acceptance of the Master Program Budget and Revisions	<p>The Master Program Budget was discussed under 6.1b.</p> <p>On a motion by Ed Duarte, seconded by Chris King, the budget revisions to the Master Program Budget were accepted (7-0).</p>
8.0	Future Agenda Items	<ul style="list-style-type: none"> ▪ Environmental impact and energy savings for future projects. ▪ Discuss the remaining available funds and prioritize projects.
8.1	Technology Standards	Identify any technology challenges of remote learning and teaching and potential upgrades for technology at a future meeting.
9.0	Adjournment	The meeting was adjourned at 7:55 PM.