

Classified Duty Year Calendar 2023-2024

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1000 M11D	Non Work Days During Duty Year
10.00	194	10.00	13	217	08/03/23-06/12/24	09/25/2023 11/01/2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-05/2024 03/29/2024 04/02-05/2024 05/24/2024

Office Assistant - Middle School
College and Career Coordinator
Computer Systems Technician - Elem., MS & HS

Counselor Technician - High School
Library Media Coordinator - Elem., Middle, High
School Secretary - Secondary

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1050 M12D	Non Work Days During Duty Year
10.50	204	10.50	13	227.50	07/19/23-06/11/24	09/25/2023 11/01/2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-05/2024 03/29/2024 04/02-05/2024 05/24/2024

Counselor Technician/Registrar - Middle School
School Secretary - Elementary & Venture

School Office Manager – Alternative, Del Amigo
School Office Manager - Elementary

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1053 M12D	Non Work Days During Duty Year
10.40	200	10.40	15	225.40	07/03/23-06/28/24	07/14-31/2023 08/01-09/2023 09/25-26/2023 11/01/2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-08/2024 02/20/2024 03/15/2024 03/29/2024 04/02-05/2024 05/24/2024 06/06-11/2024

S.I.T.E.S. Program: Paraeducator - Special Education

Classified Duty Year Calendar 2023-2024

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1054 M12D	Non Work Days During Duty Year
10.80	209	10.80	15	234.80	07/03/23-06/28/24	07/03/2023 07/11-31/23 08/01-02/23 09/25/2023 11/01/2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-05/2024 03/29/2024 04/02-05/2024 05/24/2024

Behavior Analyst

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1056 M12D	Non Work Days During Duty Year
10.60	205	10.60	15	230.60	07/03/23-06/28/24	07/14-31/2023 08/01-07/2023 09/25/2023 11/01/2023 11/20-21/2023 12/21/2024 12/27-29/2024 01/02-08/2024 03/29/2024 04/02-05/2024 05/24/2024 06/06-11/2024

S.I.T.E.S. Program: Occupational Therapist Physical Therapist

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1075 M12D	Non Work Days During Duty Year
10.75	209	10.75	13	232.75	07/17/23-06/14/24	09/25/2023 11/01/2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-05/2024 03/29/2024 04/02-05/2024 05/24/2024

School Office Manager - Middle School

Classified Duty Year Calendar 2023-2024

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1181 M11D	Non Work Days During Duty Year
Assigned School Days Only	170	See Below	13	183	08/11/23-06/04/24	09/25-26/2023 10/02-06/2023 11/01-2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-08/2024 02/20/2024 03/15/2024 03/20-22/224 03/29/2024 04/02-05/2024 05/24/2024

Unit Noon Duty Supervisor (Unit Noon Duty vacation is accrued according to contract and is paid out in July)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1182 M12D	Non Work Days During Duty Year
9.9 School Days + One (1) Additional Day for Training/PD and ESY Summer Program	201	See Below	15	216	07/03/23-06/28/24	07/03/23 07/11-31/2023 08/01-09/2023 09/25-26/2023 11/01/2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-08/2024 03/15/2024 03/29/2024 04/02-05/2024 05/24/2024

School Bus Driver/Designated Behind the Wheel Trainer
(Vacation is accrued according to contract and is paid out in December and July)

Classified Duty Year Calendar 2023-2024

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1183 M11D	Non Work Days During Duty Year
8.30	170	8.30	13	191.30	08/11/23-06/04/24	09/25-26/2023 10/02-06/2023 11/01-2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-08/2024 02/20/2024 03/15/2024 03/20-22/2024 03/29/2024 04/02-05/2024 05/24/2024

Non-Unit Noon Duty Supervisor

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1800 M09D	Non Work Days During Duty Year
8.0 Adjusted School Year Country Club Elem.	153	8.0	12	173	09/01/23-05/17/24	09/25-26/2023 11/01/2023 11/20-21/2023 12/21/2024 12/27-29/2023 01/02-08/2024 02/20/2024 03/15/2024 03/29/2024 04/02-05/2024

Instructional Assistant - Country Club Elementary

Classified Duty Year Calendar 2023-2024

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1850 M11D	Non Work Days During Duty Year
9.50 Elem.	175	9.50	13	197.5	08/10/23-06/05/24	09/25-26/2023 11/01/2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-08/2024 02/20/2024 03/15/2024 03/29/2024 04/02-05/2024 05/24/2024 Half Days 08/10/2023 10/02-06/2023 03/20-22/2024 06/05/2024

Paraeducator - Autism Specialist
Braille Interpreter for Visually Impaired

Paraeducator - Special Education
Licensed Vocational Nurse (LVN)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1851 M11D	Non Work Days During Duty Year
9.50 Middle School	175	9.50	13	197.5	08/10/23-06/05/24	09/25-26/2023 11/01/2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-08/2024 02/20/2024 03/15/2024 03/29/2024 04/02-05/2024 05/24/2024 Half Days 08/10/2023 10/02-06/2023 03/20-22/2024 06/05/2024

Paraeducator- Autism Specialist
Braille Interpreter for Visual Impaired
Interpreter for Hearing Impaired

Paraeducator - Special Education
Licensed Vocational Nurse (LVN)

Classified Duty Year Calendar 2023-2024

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1852 M11D	Non Work Days During Duty Year
9.50 High School	176.5	9.50	13	199	08/10/23-06/05/24	09/25-26/2023 11/01/2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-08/2024 02/20/2024 03/15/2024 03/29/2024 04/02-05/2024 05/24/2024 Half Days 08/10/2023 12/18-20/2023 06/03-05/2024

Paraeducator- Autism Specialist
Braille Interpreter for Visual Impaired
Interpreter for Hearing Impaired
Sign Language Interpreter, Elementary, MS & HS

Paraeducator - Special Education
Licensed Vocational Nurse (LVN)

(REVISED 6-13-23)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1853 M11D	Non Work Days During Duty Year
9.50 CEIA + Pre-School Del Amigo SPED	180	9.50	13	202.50	08/10/23-06/05/24	09/25-26/2023 11/01/2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-08/2024 02/20/2024 03/15/2024 03/29/2024 04/02-05/2024 05/24/2024

Paraeducator - Autism Specialist, BC, GB, LO & WD
Paraeducator - Special Education, GB, LO & WD
Licensed Vocational Nurse (LVN)
Paraeducator - Special Education
Paraeducator - Autism Specialist, Transition Program - Del Amigo
Licensed Vocational Nurse (LVN)

Braille Interpreter for Visual Impaired
Interpreter for Hearing Impaired
Workability Coordinator

(1854 & 1856 Calendars are now combined with 1853)

Classified Duty Year Calendar 2023-2024

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1857 M10D	Non Work Days During Duty Year
9.75	190	9.75	14	213.75	09/01/23-06/28/24	09/05-06/2023 12/28-29/2023 01/02-05/2024 04/02-05/2024

Licensed Vocational Nurse (LVN), The Bay School

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1902 M10DAM	Non Work Days During Duty Year
8.3 Adjusted School Year Rainbow Para	159	8.3	12	179.3	08/21/23-05/14/24	09/25-26/2023 11/01/2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-08/2024 02/20/2024 03/15/2024 03/29/2024 04/02-05/2024

Rainbow Program: Primary Intervention Specialist

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1950 M11D	Non Work Days During Duty Year
9.50 Elem. School	181	9.50	13	203.5	08/10/23-06/05/24	09/25-26/2023 11/01/2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-08/2024 03/15/2024 03/29/2024 04/02-05/2024 05/24/2024

Assistive Technology Tech.
Paraeducator - Autism Specialist, Transportation
Paraeducator - Behavior Specialist
Paraeducator - Classroom
Paraeducator - Early Childhood
Paraeducator - Health
Paraeducator - Preschool
Paraeducator – Lead Behavior Specialist

Office Assistant
Crossing Guard - Elem. & MS
Lead Crossing Guard
Instructional Assistant
Instructional Assistant – PE
Instructional Assistant - School Technology
Licensed Vocational Nurse (LVN)
Speech and Language Pathologist Asst. (SLPA)

Classified Duty Year Calendar 2023-2024

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1951 M11D	Non Work Days During Duty Year
9.50 Middle/High School	181	9.50	13	203.5	08/10/23-06/05/24	09/25-26/2023 11/01/2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-08/2024 03/15/2024 03/29/2024 04/02-05/2024 05/24/2024

Accompanist
Campus Monitor
Campus Safety Supervisor
Paraeducator - Classroom
Paraeducator - Health, Del Amigo
Office Assistant

Bookkeeping Technician - High School
Instructional Assistant
Library Media Coordinator, Dougherty Valley High
Instructional Assistant - School Technology
Speech and Language Pathologist Assistant
Wellness Intake Assistant

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1952 M11D	Non Work Days During Duty Year
9.50	181	9.50	13	203.5	08/09/23-06/05/24	09/25-26/2023 11/01/2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-08/2024 02/20/2024 03/15/2024 03/29/2024 04/02-05/2024 05/24/2024

Kitchen Assistant - Receiving Kitchen
Kitchen Assistant - On – Site Kitchen
Kitchen Assistant - Production Kitchen
Lead Kitchen Assistant
Lead Kitchen Assistant - Production Kitchen

Child Nutrition Manager
Child Nutrition Manager II - Production Kitchen
Cook

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Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1975 M11D	Non Work Days During Duty Year
9.75	190	9.75	13	212.75	08/07/23-06/10/24	09/25/2023 11/01/2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-05/2024 03/29/2024 04/02-05/2024 05/24/2024

Occupational Therapist (except S.I.T.E.S. Program)
Physical Therapist

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1993 M11D	Non Work Days During Duty Year
9.0 Sycamore Valley Elem. Adjusted School Year Para/Instr. Asst.	170	9	13	192	08/24/23-06/05/24	09/25-26/2023 11/01/2023 11/20-21/2023 12/21/2023 12/27-29/2023 01/02-08/2024 02/20/2024 03/15/2024 03/29/2024 04/02-05/2024 05/24/2024

Paraeducator - Classroom

Instructional Assistant