

Classified Duty Year Calendar 2024-2025

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1000 M11D	Non Work Days During Duty Year
10.00	194	10.00	13 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025	217	08/07/24-06/12/25	10/04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-03/2025 04/07-10/2025 05/23/2025

Counselor Technician – High School
Library Media Coordinator
Computer Systems Technician

College and Career Coordinator
Elementary Library Media Specialist

****Added Elementary Library Media Specialist to 1000 Calendar****

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1025 M11D	Non Work Days During Duty Year
10.00	194	10.00	13 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025	217	08/05/24-06/10/25	10/04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-03/2025 04/07-10/2025 05/23/2025

School Secretary – Secondary

Office Assistant – Middle School

****Created new 1025 Calendar for 2024/25****

****Moved School Secretary-Secondary & Office Assistant-MS from 1000 Cal to 1025 Calendar****

Classified Duty Year Calendar 2024-2025

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1050 M12D	Non Work Days During Duty Year
10.50	204	10.50	13 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025	227.50	07/23/24-06/11/25	10/04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-03/2025 04/07-10/2025 05/23/2025

Counselor Technician/Registrar – Middle School
School Secretary - Elementary & Venture

School Office Manager – SPED Transitions/Reach
School Office Manager – Elementary School

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1053 M12D	Non Work Days During Duty Year
10.40	200	10.40	15 07/04/2024 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025 06/19/2025	225.40	07/01/24-06/30/25	07/12-31/2024 08/01-13/2024 10/03-04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-06/2025 02/18/2025 03/14/2025 04/07-10/2025 05/23/2025 06/06-11/2025

S.I.T.E.S. Program: Paraeducator - Special Ed

Classified Duty Year Calendar 2024-2025

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1054 M12D	Non Work Days During Duty Year
10.80	209	10.80	15 07/04/2024 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025 06/19/2025	234.80	07/01/24-06/30/25	07/15-31/2024 08/01-09/2024 10/04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-03/2025 04/07-10/2025 05/23/2025 06/06-09/2025

Behavior Analyst

****1054 Calendar to shift start and end dates for the 2024/25 school year 4 days later****

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1056 M12D	Non Work Days During Duty Year
10.60	205	10.60	15 07/04/2024 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025 06/19/2025	230.60	07/01/24-06/30/25	07/12-31/2024 08/01-09/2024 10/04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-06/2025 04/07-10/2025 05/23/2025 06/06-11/2025

S.I.T.E.S. Program: Occupational Therapist

Physical Therapist

Classified Duty Year Calendar 2024-2025

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1075 M12D	Non Work Days During Duty Year
10.75	209	10.75	13 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025	232.75	07/18/24-06/13/25	10/04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-03/2025 04/07-10/2025 05/23/2025

School Office Manager – Middle School

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1100 M12D	Non Work Days During Duty Year
11	213	11	14 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025 06/19/2025	238	07/18/24-06/20/25	10/04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-03/2025 04/07-10/2025 05/23/2025

Computer Systems Technician

Department Secretary - District, Ed Services

Textbook Coordinator

School Office Manager – Alternative Education (Del Amigo/Venture)

School Office Manager – High School

Senior Department Secretary - District, Ed. Services

Classified Duty Year Calendar 2024-2025

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1101 M12D	Non Work Days During Duty Year
11	213	11	14 07/04/2024 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025 06/19/2025	238	07/01/24- 06/30/25	10/04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-23/2025 03/31-4/10/2025 05/23/2025

Instructional Materials Technician

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1180 M11D	Non Work Days During Duty Year
9.5 School Days Only + One (1) Additional Day for Training/PD	181	See Below	13 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025	194	08/14/24- 06/05/25	10/03-04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-06/2025 02/18/2025 04/07-10/2025 05/23/2025

School Bus Driver (Vacation is accrued according to contract and is paid out in December and July)

Transportation Vehicle Drivers (Vacation is accrued according to contract and is paid out in December & July)

****1180 Calendar to change Non-work day to 2/18/25 and Work day on 3/14/25 ****

Classified Duty Year Calendar 2024-2025

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1181 M10D	Non Work Days During Duty Year
Assigned School Days Only	170	See Below	13 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025	183	08/15/24-06/04/25	10/03-11/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-06/2025 02/18/2025 03/14/2025 03/19-21/2025 04/07-10/2025 05/23/2025

Unit Noon Duty Supervisor (Unit Noon Duty vacation is accrued according to contract and is paid out in July)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1182 M12D	Non Work Days During Duty Year
9.9 School Days + One (1) Additional Day for Training/PD and ESY Summer Program	201	See Below	15 07/04/2024 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025 06/19/2025	216	07/01/24-06/30/25	07/16-31/2024 08/01-13/2024 10/03-04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-06/2025 02/18/2025 03/14/2025 04/07-10/2025 05/23/2025 06/06-13/2025

School Bus Driver/Designated Behind the Wheel Trainer
(Vacation is accrued according to contract and is paid out in December and July)

Classified Duty Year Calendar 2024-2025

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1183 M11D	Non Work Days During Duty Year
8.30	170	8.30	13 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025	191.3	08/15/24-06/04/25	10/03-11/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-06/2025 02/18/2025 03/14/2025 03/19-21/2025 04/07-10/2025 05/23/2025

Non-Unit Noon Duty Supervisor

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1800 M09D	Non Work Days During Duty Year
8.0 Adjusted School Year Country Club Elem.	153	8.0	12 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025	173	09/02/24-05/14/25	10/03-04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-06/2025 02/18/2025 03/14/2025 04/07-10/2025

Instructional Assistant - Country Club Elementary

Classified Duty Year Calendar 2024-2025

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1850 M11D	Non Work Days During Duty Year
9.50 Elem School Middle School	175	9.50	13 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025	197.5	08/14/24-06/05/25	10/03-04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-06/2025 02/18/2025 03/14/2025 04/07-10/2025 05/23/2025 <u>Half Days</u> 08/14/2024 10/07-11/2024 03/19-21/2025 06/05/2025

Paraeducator - Autism Specialist
Braille Interpreter for the Visually Impaired
Interpreter for Hearing-Impaired

Paraeducator - Special Ed
Licensed Vocational Nurse (LVN)

****Deleted 1851 Calendar. 1851 combined with 1850 Calendar****

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1852 M11D	Non Work Days During Duty Year
9.50 High School	176.5	9.50	13 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025	199	08/14/24-06/05/25	10/03-04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-06/2025 02/18/2025 03/14/2025 04/07-10/2025 05/23/2025 <u>Half Days</u> 08/14/2024 12/18-20/2024 06/03-05/2025

Paraeducator- Autism Specialist
Braille Interpreter for the Visual Impaired
Interpreter for Hearing-Impaired
Special Education Paraeducator/Sign Language Interpreter - Elem, Middle & High

Paraeducator - Special Education
Licensed Vocational Nurse (LVN)

Classified Duty Year Calendar 2024-2025

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1853 M11D	Non Work Days During Duty Year
9.50 CEIA + Pre-School + Transitions/Reach	180	9.50	13 09/02/2024 11/11/2024 11/27- 29/2024 12/24- 26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025	202.50	08/14/24- 06/05/25	10/03-04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-06/2025 02/18/2025 03/14/2025 04/07-10/2025 05/23/2025

Paraeducator - Autism Specialist, BC, GB, LO & WD Paraeducator - Special Ed Braille Interpreter for Visual Impaired Licensed Vocational Nurse (LVN)	Paraeducator - Special Ed, GB, LO & WD Paraeducator - Autism Specialist, Transitions/Reach Interpreter for Hearing-Impaired Workability Coordinator
--------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------

Deleted 1857 Calendar

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1902 M10DAM	Non Work Days During Duty Year
8.3 Adjusted School Year Rainbow Para	159	8.3	12 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025	179.3	08/19/24- 05/8/25	10/03-04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-06/2025 02/18/2025 03/14/2025 04/07-10/2025

Rainbow Program: Primary Intervention Specialist

Classified Duty Year Calendar 2024-2025

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1950 M11D	Non Work Days During Duty Year
9.50 Elem. School	181	9.50	13 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025	203.5	08/14/24- 06/05/25	10/03-04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-06/2025 03/14/2025 04/07-10/2025 05/23/2025

Assistive Technology Technician Crossing Guard Lead Crossing Guard Instructional Assistant Instructional Assistant - School Technology Licensed Vocational Nurse (LVN) Speech and Language Pathologist Assistant (SLPA)	Office Assistant - Elementary School Paraeducator - Behavior Specialist Paraeducator - Classroom Paraeducator - Early Childhood Paraeducator - Health Paraeducator - Preschool Paraeducator – Lead Behavior Specialist
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1951 M11D	Non Work Days During Duty Year
9.50 Middle/High School	181	9.50	13 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025	203.5	08/14/24- 06/05/25	10/03-04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-06/2025 03/14/2025 04/07-10/2025 05/23/2025

Accompanist Campus Monitor Campus Safety Supervisor Instructional Assistant - School Technology Speech and Language Pathologist Assistant (SLPA) Wellness Intake Assistant	Bookkeeping Technician – High School Instructional Assistant Paraeducator – Classroom Paraeducator - Health, Del Amigo Office Assistant – High School
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------

****Moved LMC at DVHS to 1000 Calendar****

Classified Duty Year Calendar 2024-2025

(For less than 12 month employees)

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1952 M11D	Non Work Days During Duty Year
9.50	181	9.50	13 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025	203.5	08/13/24-06/05/25	10/03-04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-06/2025 02/18/2025 03/14/2025 04/07-10/2025 05/23/2025

Kitchen Assistant - Receiving Kitchen
 Kitchen Assistant – On-Site-Kitchen
 Kitchen Assistant - Production Kitchen
 Lead Kitchen Assistant
 Lead Kitchen Assistant - Production Kitchen

Child Nutrition Manager
 Child Nutrition Manager II - Production Kitchen
 Cook

Months	Regular Work Days	Annual Base Vacation	Holidays	Total Days	Duty Year 1975 M11D	Non Work Days During Duty Year
9.75	190	9.75	13 09/02/2024 11/11/2024 11/27-29/2024 12/24-26/2024 01/01/2025 01/20/2025 02/17/2025 04/11/2025 05/26/2025	212.75	08/07/24-06/06/25	10/04/2024 11/01/2024 11/25-26/2024 12/23/2024 12/27-31/2024 01/02-03/2025 04/07-10/2025 05/23/2025

Occupational Therapist (except S.I.T.E.S. Program) Physical Therapist

****1975 Calendar to start and end 5 days earlier****

****Deleted 1993 Calendar. SY moved to 1950 Calendar****