

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT**  
**Position Description**

<b>TITLE:</b>	Lifeguard I	<b>REPORTS TO:</b>	Assigned Supervisor
<b>DEPARTMENT:</b>	Student Services/Affected School Sites	<b>CLASSIFICATION:</b>	Classified
<b>FLSA:</b>	Non-exempt	<b>WORK YEAR:</b>	Varies
<b>BOARD APPROVAL:</b>	February 19, 2019	<b>SALARY:</b>	Miscellaneous Salary Schedule

**SUMMARY DEFINITION:** The Lifeguard I is an expert swimmer trained in rescue and first aid, who ensures the safety of swimmers at recreational sites. The incumbent in this position spends most of his/her work time monitoring the swimming area for situations that could lead to accidents and watches for signs of distress. They enforce all pool site rules and regulations.

**REPRESENTATIVE DUTIES:** Incumbents may perform any combination of the essential functions shown below [E]. This position description is not intended to be an exhaustive list of all duties, knowledge or abilities associated with this classification, but is intended to accurately reflect the principal job elements.

**E= Essential Functions**

Maintain constant surveillance of patrons in the water and/or facility. Act immediately and appropriately to secure safety of patrons in the event of emergency. **E**

Provide emergency care and treatment as required until the arrival of emergency medical services. **E**

Present professional appearance and attitude at all times and maintain a high standard of customer service. **E**

Perform various maintenance duties as directed to maintain a clean and safe facility. **E**

Keep up with practices, policies and procedures including, but not limited to Emergency Action Plan, American Red Cross certification, CPR for the professional rescuer, AED and first aid certifications. **E**

Perform other duties as assigned.

**MINIMUM QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The qualifications listed in this document are the minimum qualifications required in order to successfully be considered and hired for the position.

**TRAINING, EDUCATION AND EXPERIENCE:**

Must have American Red Cross Lifeguard Certification, CPR certification including AED, and First Aid.

**KNOWLEDGE, SKILLS AND ABILITIES:** The requirements listed below are representative of the knowledge, skill and/or ability required.

**KNOWLEDGE OF:**

Skills in the application of life guarding, surveillance and rescue techniques.  
Customer service standards and procedures.

**ABILITY TO:**

- Be attentive to all surroundings while on the job.
- React calmly and effectively in emergency situations.
- Swim long distances.
- Maintain physical strength and endurance needed to perform job.
- Prepare routine administrative paperwork.
- Follow routine verbal and written instruction.

**LANGUAGE SKILLS:**

Ability to read, write, hear and speak in English. Ability to read and interpret documents such as safety rules and regulations, operating and maintenance instructions and procedure manuals, including policies and procedures and equipment manuals; to write complex and detailed instructions, reports and correspondence; to speak effectively one-one and/or before internal and/or external groups.

**PHYSICAL DEMANDS AND WORK ENVIRONMENT:** The physical demands and the work environment characteristics described here are representative of those that an employee encounters while performing the essential function of this job and must be met by the employee to successfully perform the essential function of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**WORKING CONDITIONS:**

Work is performed mostly outdoors. Limited indoor work is required as well.

**PHYSICAL ABILITIES:**

Walk, run, sit, talk and hear; jump, climb and swim. This position requires use of hands to finger, handle, feel or operate objects, tools or controls and reach with hands and arms. Specific vision abilities required by this position include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

**APPROVALS:**

*Keith J. Rogenski*

*2/20/19*

Keith Rogenski  
Assistant Superintendent, Human Resources

Date

*WW SCA*

*2/20/19*

Rick Schmitt  
Superintendent

Date