

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT

Position Description

Title:	Teacher	Reports to:	Site Principal or Designee
Department:	School Site	Classification:	Certificated Bargaining Unit
FSLA:	Exempt	Work Year:	Teacher Work Year (186/187 Days)
Board Approval:	December 18, 2007	Salary:	Certificated Bargaining Unit Schedule

SUMMARY DEFINITION:

Under the direct supervision of the school site administrator, the teacher provides standards based instruction in one or more subject areas and assessment to meet the academic, social and emotional needs of all students. Performs reasonable non-teaching duties as assigned. May plan and coordinate the work of aides, teacher assistants, and other paraprofessionals. Maintains professional competence through participation in professional growth activities. Classroom teachers shall be evaluated by the site administrator.

REPRESENTATIVE DUTIES: (incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge or abilities associated with this position, but is intended to accurately reflect the essential job elements.)

E= Essential Functions

Engage and support students in standards-based instruction and learning. **E**

Create and maintain effective environments for student learning. **E**

Use a variety of appropriate teaching strategies. **E**

Support and consistently enforce school and district policies. **E**

Plan and design instruction and learning experience for all students using a variety of teaching strategies. **E**

Assess student learning and provide instruction that meets their academic needs. **E**

Continue developing as a professional educator through self-selected and district provided staff development. **E**

Provide proper supervision of students during the assigned workday. **E**

Plan and prescribe purposeful assignments for paraprofessionals, tutors and/or volunteers as needed. **E**

Communicate with parents/ guardians regarding student's individual progress. **E**

Promote positive interpersonal relationships among peers, staff, students and parents/guardians. **E**

Actively participate as a team member in the special education process, when student's needs indicate such support. **E**

Recognizes learning problems, makes appropriate referrals. **E**

Plan and implement a program of study to meet individual needs of students. **E**

Create and maintain a safe and healthy environment for student learning. **E**

Perform other duties as assigned. **E**

EDUCATION AND EXPERIENCE:

Graduation from an accredited four-year college or university. Progressive postgraduate training and experience in the areas of educational leadership, curriculum development and instructional methodology.

LICENSES AND OTHER REQUIREMENTS:

Holds an appropriate, valid California teaching credential

KNOWLEDGE OF:

- District, state, and national standards, curriculum, and assessments.
- Researched based instructional techniques for implementation of the district's curriculum.
- Intellectual, emotional and social development of students
- Educational technology applications
- Data analysis to plan instruction

ABILITY TO:

- Work with a variety of instructional groups in student-centered classroom
- Use data and assessment to plan and implement instruction
- Communicate clearly with staff, students and parents
- Work collaboratively with peers, students and parent
- Develop effective conflict resolution strategies
- Provide a positive school climate

WORKING CONDITIONS:

Classrooms and general school campus environment.

PHYSICAL ABILITIES:

Hearing and speaking to exchange information in person and on the telephone; seeing to read, prepare and proofread documents; sitting or standing for extended periods of time; dexterity of hands and fingers to operate a computer keyboard and other office equipment; kneeling, bending at the waist and reaching overhead, above the shoulders and horizontally to retrieve and store books, materials, files and supplies; lifting light to medium weight objects.

APPROVALS:

Roberta J. Silverstein
Assistant Superintendent, Human Resources

Date

Robert Kessler
Superintendent

Date