

## Maintenance Worker III - Heavy Equipment Operator

### Purpose Statement

The job of Maintenance Worker III - Heavy Equipment Operator is done for the purpose of providing heavy equipment operations with specific responsibility for collecting, loading, and transporting assigned materials; ensuring completion of projects in accordance with trade and District standards; and supporting other skilled trades in completing work assignments.

This job reports to Assigned Supervisor

### Essential Functions

- Operates heavy equipment for the purpose of completing tasks and providing a safe and working environment.
- Transports a variety of tools, equipment, and supplies for the purpose of ensuring their availability at required at job sites.
- Analyzes plans and work environment for the purpose of identifying the best work location and determining the most safe and efficient approach.
- Coordinates with various stakeholders for the purpose of completing projects and work orders efficiently.
- Estimates time and equipment needed to complete work projects for the purpose of ensuring timely completion of projects.
- Maintains vehicle, tools, and equipment for the purpose of ensuring their availability and functionality.
- Participates in meetings for the purpose of conveying and gathering information required to perform job functions.
- Performs routine and preventive maintenance for the purpose of ensuring the ongoing functionality of heavy equipment.
- Prepares information for the purpose of documenting activities and conveying information.
- Procures equipment and supplies for the purpose of maintaining availability of required items needed to complete jobs efficiently.
- Researches work-related topics for the purpose of gathering information and making recommendations.
- Transports a variety of tools, equipment, and supplies for the purpose of ensuring the availability of materials required at job site.

### Other Functions

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

## **Job Requirements: Minimum Qualifications**

### **Skills, Knowledge and Abilities**

SKILLS are required to perform single, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: adhering to safety practices and procedures; diagnosing equipment malfunctions; estimating required resources; inspecting buildings and grounds; operating job related equipment; planning and managing projects; reading blueprints and schematics; welding; and using pertinent software applications.

KNOWLEDGE is required to perform basic math; read technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: codes, laws, rules, regulations, and policies regarding heavy equipment operation; and safety practices and procedures.

ABILITY is required to schedule activities and/or meetings; gather and collate data; and use job-related equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing specific, defined processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a wide diversity of individuals; work with a variety of data; and utilize a variety of types of job-related equipment. Some problem solving may be required to identify issues and select action plans. Problem solving with data requires following prescribed guidelines; and problem solving with equipment is limited to moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: adapting to changing work priorities; analyzing issues and determining appropriate course of action; applying material handling techniques; available on-call; communicating with persons of diverse backgrounds; displaying mechanical aptitude; meeting deadlines and schedules; organizing tasks; setting priorities; working as part of a team; and working with detailed information.

### **Responsibility**

Responsibilities include: working under direct supervision using standardized routines; leading, guiding, and/or coordinating others; operating within a defined budget. Utilization of some resources from other work units may be required to perform the job's functions. There is some opportunity to impact the organization's services.

### **Work Environment**

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling, frequent climbing and balancing, frequent stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 50% sitting, 25% walking, and 25% standing. The job is performed under some temperature extremes and under conditions with exposure to risk of injury and/or illness.

**Experience:** Recent, extensive experience operating large or heavy equipment. Experience with multiple types of heavy equipment is preferred.

**Education (Minimum):** High school diploma or equivalent.

### **Required Testing**

Random Drug & Alcohol Testing

### **Continuing Educ. / Training**

Maintains Certificates and/or Licenses  
District Mandated Training

### **Certificates and Licenses**

Valid Class A or B Commercial Driver's License  
Forklift Certificate

### **Clearances**

Criminal Background Clearance  
Pre-Employment Drug Test Clearance  
DMV H6 Driving History Report  
Physical Capacities Test Clearance  
Tuberculosis Clearance

### **FLSA Status**

Non Exempt

### **Approval Date**

December 14, 2021

### **Revised Date**

### **Salary Grade**

Range 6