

Pest Control Specialist

Purpose Statement

The job of Pest Control Specialist is done for the purpose of providing support to the educational process with specific responsibilities for assisting in the implementation and coordination of the District's Integrated Pest Management (IPM) program; providing pest control services at assigned locations; ensuring that grounds and buildings are free of pests; providing information on chemicals used in pest control and related health hazards; and complying with mandated health and safety requirements.

This job reports to Assigned Supervisor

Essential Functions

- Receives and independently responds to pest control requests for the purpose of maintaining buildings and grounds free of pests in compliance with public health standards.
- Performs periodic pest management inspections at schools and other District properties for the purpose of recommending and implementing pest control treatment strategies.
- Assists in preparing training materials and coordinating training of employees on IPM methods and procedures consistent with District IPM guidelines for the purpose of ensuring the safe and efficient use of pest management practices.
- Attends unit meetings, in-service training, workshops, etc. for the purpose of staying current and gathering information required to perform job functions.
- Cleans, adjusts and makes minor repairs to all work equipment for the purpose of ensuring equipment is in good working condition to perform job functions.
- Collaborates with supervisor to schedule dates for treatment and application of chemicals for the purpose of implementing and/or maintaining services and programs.
- Communicates with District personnel, contractors, and various outside agencies for the purpose of exchanging information and resolving issues and/or concerns.
- Ensures compliance with all job related laws, programs, oversight agencies, etc. for the purpose of maintaining a compliant program.
- Maintains inventory of supplies, equipment, chemical usage, etc. for the purpose of ensuring the availability of required items, documenting utilization of inventory at each site, providing information, and submitting required reports.
- Monitors and takes appropriate precautions when spraying chemicals for the purpose of assuring the safety of children, parents, staff and others.
- Recommends policy and procedural updates for the safe application of chemicals to control pests for the purpose maintaining compliance while performing job functions.
- Removes live and dead animals from District sites, performs sanitary clean-up of affected areas, and repairs damages areas for the purpose of ensuring a safe environment for students and staff.
- Uses various types of traps, chemicals and baits for control and/or extermination of various pests for the purpose of maintaining a continuing program of preventive pest control.

Other Functions

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform single, technical tasks with a need to periodically upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: operating standard office equipment including using job related software applications; preparing and maintaining accurate records; planning and managing projects; adhering to safety practices; handling hazardous materials; and operating equipment used in pest control.

KNOWLEDGE is required to perform basic math, including calculations using percents and/or ratios; read technical information, compose a variety of documents, and/or facilitate group discussions; and solve practical problems. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: methods of application and materials used in controlling pests, insects and rodents; uses of pesticides and herbicides and other chemicals used in pest management; and laws and safety regulations related to pest management.

ABILITY is required to schedule activities; gather and/or collate data; and consider a wide variety of factors when using equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing specific, defined processes; and operate equipment using standardized methods. Ability is also required to work with a wide diversity of individuals and/or groups; work with similar types of data; and utilize a variety of job-related equipment. Problem solving with data requires independent interpretation of guidelines; and problem solving with equipment is significant. Specific ability based competencies required to satisfactorily perform the functions of the job include: adapting to changing work priorities; communicating with diverse groups; meeting deadlines and schedules; working with detailed information; setting priorities; working as part of a team; communicating with diverse groups; and working with frequent interruptions.

Responsibility

Responsibilities include: working under limited supervision following standardized practices and/or methods; providing information and/or advising others; operating within a defined budget. Utilization of some resources from other work units may be required to perform the job's functions. There is a continual opportunity to impact the organization's services.

Work Environment

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling, frequent climbing and balancing, frequent stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 33% sitting, 34% walking, and 33% standing. The job is performed under some temperature extremes and under conditions with exposure to risk of injury and/or illness.

Experience: Four years job related experience is required.

Education (Minimum): High school diploma or equivalent. Targeted, job related education with study in job-related area.

Required Testing

None Required

Certificates and Licenses

Qualified Applicator Certificate/License (QAC/QAL)
Termite Branch3 Field Representative
Pest Branch2 Field Representative
Valid Driver's License

Continuing Educ. / Training

Maintains Certificates and/or Licenses
District Mandated Training

Clearances

Criminal Background Clearance
Physical Capacities Test Clearance
Tuberculosis Clearance

FLSA Status

Non Exempt

Approval Date

December 14, 2021

Salary Grade

Range 7

Revised Date