

Interpreter for Hearing-Impaired

Purpose Statement

The job of Interpreter for Hearing-Impaired is done for the purpose of providing support to the instructional program with specific responsibilities for assisting in the instruction or supervision of hearing-impaired students; providing voice to sign and sign to voice support; and serving as a resource to other school personnel requiring assistance with hearing impaired persons.

This job reports to Assigned Supervisor

Essential Functions

- Adapts classroom work under the direction of the teacher for the purpose of providing a method to support and reinforce instruction to assigned students.
- Administers subject specific tests and skill assessments under the guidance of a teacher for the purpose of evaluating language ability and subject proficiency of assigned student.
- Assesses room configuration for hearing impaired students for the purpose of facilitating hearing impaired students' learning.
- Conducts in-service meetings for the purpose of conveying information and upgrading classroom skills necessary for the successful educational of deaf or hard of hearing students.
- Instructs students for the purpose of implementing Individualized Education Program (IEP) goals to support student access and success by the conversion of language to American Sign Language (ASL).
- Observes student activities for the purpose of providing for the safety and welfare of students.
- Participates in a variety of meetings for the purpose of conveying and gathering information required to perform functions and remaining knowledgeable of program guidelines.
- Prepares a variety of documents, files, and records for the purpose of ensuring information regarding students and their program progress.
- Provides ASL interpretation under a wide variety of circumstances for the purpose of providing content understanding to hearing impaired students.
- Supports students as needed for the purpose of assisting them in their progress toward established remediation goals while ensuring student success.
- Translates for hearing impaired individuals in a variety of circumstances for the purpose of providing communication between voice to sign and sign to voice.

Other Functions

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform single, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: operating equipment used in instructional media machines and specialized equipment for the hearing impaired; operating standard office equipment using pertinent software applications; and preparing and maintaining accurate records.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read technical information, compose a variety of documents, and/or facilitate group discussions; and solve practical problems. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: student behavior management strategies and techniques; and ASL or other manual communication language.

ABILITY is required to schedule activities, meetings, and/or events; gather, collate, and/or classify data; and use basic, job-related equipment. Flexibility is required to independently work with others in a wide variety of circumstances; analyze data utilizing defined but different processes; and operate equipment using standardized methods. Ability is also required to work with a significant diversity of individuals and/or groups; work with data of varied types and/or purposes; and utilize a variety of job-related equipment. Problem solving is required to analyze issues and create action plans. Problem solving with data requires analysis based on organizational objectives; and problem solving with equipment is moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: maintaining confidentiality; adapting to changing work priorities; working as part of a team; and working with frequent interruptions.

Responsibility

Responsibilities include: working under limited supervision using standardized practices and/or methods; leading, guiding, and/or coordinating others; tracking budget expenditures. Utilization of resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the organization's services.

Work Environment

The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling, some stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 60% sitting, 20% walking, and 20% standing. The job is performed under conditions with some exposure to risk of injury and/or illness and in some varying atmospheric conditions.

Experience: One year experience working with school aged children and/or hearing impaired students in an organized setting.

Education (Minimum): High school diploma or equivalent.

Equivalency: Fluency in ASL or similar sign language and EIPA Certification.

Required Testing

None Required

Certificates and Licenses

EIPA Certification

Continuing Educ. / Training

Maintains Certificates and/or Licenses
District Mandated Training

Clearances

Criminal Background Clearance
Tuberculosis Clearance

FLSA Status

Non Exempt

Approval Date

December 14, 2021

Revised Date

Salary Grade

Range O