

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
FACILITIES OVERSIGHT & ADVISORY COMMITTEE AGENDA**

November 12, 2024

**California High School – Library
9870 Broadmoor Drive, San Ramon**

6:30 PM

Kyle Levy, Chair – Term 2024-2026

Bette Felton, Member – Term 2024-2026

Angie Toussaint Billingsly, Member – Term 2024-2026

Jane Joyce, Member – Term 2024-2026

Anthony Romanelli, Member – Term 2023-2025

Bridgit Pelley, Member – Term 2024-2026

Madeline Serafin, Member – Term 2023-2025

1.0 Call to Order

2.0 Roll Call

3.0 Acceptance of Agenda

Action

3.1 Agenda

4.0 Acceptance of Minutes

Action

4.1 Minutes of August 20, 2024

5.0 Reports

5.1 Public Comment for Non-Agenda Items (Comments limited to three minutes)

5.2 Staff Reports:

a. Project Updates

Oral

5.3 Subcommittee Reports:

a. Finance

Oral

1.) Master Program Budget Revision Updates and Recommendations

Enclosure

b. Design

Oral

c. Communication

Oral

d. Bylaws

Oral

6.0 Discussion/Action Items

6.1 Consideration and Acceptance of the Master Program Budget and Revisions

Action

6.2 Appointment of Members to Serve on the Measure D Final Report

Action

7.0 Future Agenda Items

8.0 Adjournment - Next Meeting, January 28, 2025 – Location TBD

9.0 Tour – California High School – Stadium / Pressbox

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
3280 CROW CANYON ROAD, SAN RAMON, CA 94583**

**FACILITIES OVERSIGHT AND ADVISORY COMMITTEE MEETING
August 20, 2024
MINUTES**

1.0	Call to Order	The Facilities Oversight and Advisory Committee (FOAC) held their meeting at Vista Grande Elementary School. The meeting was called to order at 6:35 PM by Kyle Levy, Chair
2.0	Roll Call	<p>Members present: Angie Toussaint Billingsly, Bette Felton, Jane Joyce, Kyle Levy, Bridget Pelley, Anthony Romanelli, Madeline Serafin</p> <p>Members Absent: None</p> <p>Board of Education Liaisons Present: Susanna Ordway and Jesse vanZee</p> <p>Administrators Present: Assistant Superintendent of Business Operations/CBO Stella Kemp, Executive Director Business Operations Abdul Mixon, Director of Facilities Erin Hirst, Recording Secretary Renee Kanalakis</p> <p>Others Present: Tim Doane – Capital Program Management (CPM)</p>
3.0	Approval of Agenda	On a motion by Madeline Serafin, seconded by Jane Joyce, the agenda was approved (5-0).
4.0	Acceptance of Minutes April 30, 2024	On a motion by Bette Felton, seconded by Madeline Serafin, the minutes of April 30, 2024 were approved (5-0).
5.0	Reports	
5.1	Public Comment for Non-Agenda Items	None
5.2a		<p>Erin Hirst presented Measure D and Non-Measure D projects in progress.</p> <p><i>Play Structures</i></p> <ul style="list-style-type: none">The district has completed the installation/replacement of the 5-12 size play structures at Alamo, Neil Armstrong, Walt Disney, Bollinger Canyon, Rancho Romero and Green Valley Elementary Schools. <p><i>California High School – Home Side Bleacher, ADA Path of Travel, Press Box Replacement and Fencing</i></p> <ul style="list-style-type: none">The bleacher replacement, perimeter fencing and ADA path of travel projects were funded by Measure D. The press box is a non-Measure D project funded by Local Building. The District anticipates project completion before the start of the 2024 football season. The site is planning a ribbon cutting ceremony. <p><i>Clock Speakers Installation</i></p> <ul style="list-style-type: none">Over the spring and summer staff installed clock speakers at four sites in the gymnasiums and classrooms. <p><i>Security Gating & Fencing</i></p> <ul style="list-style-type: none">Staff is exploring options for fencing around the field at Iron Horse Middle School.
5.3	Subcommittee Reports	
5.3a	Finance	
5.3a(1)	June 30, 2023 Measure D Financial and Performance Audit	The June 30, 2023 Measure D Financial and Performance Audit was discussed under 6.1.

5.3a (2)	Master Program Budget Revision Updates and Recommendations	<p>On July 30, 2024, the Finance Subcommittee met with staff and Tim Doane from CPM to review the Master Program Budget (MPB), which reflected updated expenditures through July 11, 2024 and budget changes through July 22, 2024. The Finance Subcommittee concurred with staff's proposed changes.</p> <p>Tim Doane presented the proposed changes to the Master Program Budget. The projects with the proposed budget changes are Clock/Bell Speaker Upgrades at four sites, Gating and Fencing, which includes PG&E easement survey at Iron Horse Middle School, and new fencing at California High School to secure the campus perimeter as well as the 3rd Qtr. interest earning on Bond funds for fiscal year 2023-24. The Program Balance (unassigned budget) as of July 22, 2024 has remaining funds of \$903,973.00.</p> <p>Bridget Pelley asked staff is there is a list of remaining project the district is looking to complete with the remaining bond funds. Stella Kemp noted that with the remaining funds, the district will complete the remaining play structures as well as completing the sound system upgrades at Twin Creeks Elementary School and Charlotte Wood Middle School multipurpose rooms.</p>
5.3b	Design	No meeting took place.
5.3c	Communication	No meeting took place.
5.3d	Bylaws	No meeting took place.
6.0	Discussion/Action Items	
6.1	Consideration of Acceptance of the June 30, 2023 Building Fund (Measure D) Financial Audit and the June 30, 2023 Building Fund (Measure D) Performance Audit	<p>Tim Doane from CPM reported to the committee that there were no inconsistencies in the June 30, 2023 Building Fund (Measure D) Financial Audit and the June 30, 2023 Building Fund (Measure D) Performance Audit and noted that the Measure D Fund Balance Reconciliation Aide balanced to the audit.</p> <p>On a motion by Bette Felton, seconded by Bridgit Pelley, the June 30, 2023 Building Fund (Measure D) Financial Audit and the June 30, 2023 Building Fund (Measure D) Performance Audit was accepted (6-0).</p>
6.2	Consideration of Acceptance of the Master Program Budget and Revisions	<p>The Master Program Budget Revisions were discussed under 5.3a (2).</p> <p>On a motion by Bridget Pelley, seconded by Madeline Serafin, the Master Program Budget and Revisions were accepted. (6-0).</p>
7.0	Future Agenda Items	<p>The November FOAC meeting will be at California High School to tour the new bleachers and the press box.</p> <p>Kyle Levy will present the 2023 FOAC Annual Draft Report to the committee at the November regular meeting.</p> <p>Kyle Levy would like to form a Measure D Final Report subcommittee. The committee will work with the district's Communication department sharing with staff, students and community the remarkable achievements of Measure D, which transformed the educational environment of SRVUSD as well as community landscape.</p>
8.0	Tour – Vista Grande Elementary School	Erin Hirst and Principal Osi Juergens conducted a tour of the Vista Grande Elementary School campus
9.0	Adjournment	The meeting was adjourned at 7:29 PM



San Ramon Valley Unified School District
Measure D Master Program Budget

FUNDING										
Fiscal Period	Measure D Funding		Local Funding		State CTE Grant	Non-Measure D Funding	Sub-Total Per Fiscal Year	Transfer Bond Interest To CIP	Total Per Fiscal Year	
	Measure D Bond	Measure D Interest Income	Developer Fee	Other Local						
Prior Fiscal Years							-			
Fiscal Year 2012-2013	74,995,000	85,831					75,080,831	(85,831)	74,995,000	
Fiscal Year 2013-2014		211,331					211,331	(211,331)	0	
Fiscal Year 2014-2015	125,000,000	298,278		800,000			126,098,278	(298,278)	125,800,000	
Fiscal Year 2015-2016		953,315	404,000		818,151		2,175,466	(953,315)	1,222,151	
Fiscal Year 2016-2017		1,300,550					1,300,550	(1,300,550)	0	
Fiscal Year 2017-2018		1,536,859				1,448	1,538,307	(1,536,859)	1,448	
Fiscal Year 2018-2019	60,005,000	1,964,724				725,000	62,694,724	(1,964,724)	60,730,000	
Fiscal Year 2019-2020		1,227,942					1,227,942	(1,227,942)	-	
Fiscal Year 2020-2021		237,667			-	725,000	962,667	(237,667)	725,000.00	
Fiscal Year 2021-2022		186,626					186,626	(186,626)	-	
Fiscal Year 2022-2023		718,069	(404,000)	(800,000)			(485,931)	8,003,124	7,517,192.44	
Fiscal Year 2023-2024		504,730					504,730		504,730.03	
Anticipated							-		-	
Total Funding	\$ 260,000,000	\$ 9,225,922	\$ -	\$ -	\$ 818,151	\$ 1,451,448	\$ 271,495,521	\$ -	\$ 271,495,521	

Approved BUDGETS through 10-8-24 - EXPENDITURES through 10-8-24											
Proj ID	Project	Measure D Funding & Interest	State Funding	Other Funding	ROM Estimate March 11, 2014	Previously Approved	Proposed Current 11-12-24	Unspent Encumbrance	Expensed To Date	Remaining Budget	Percentage Complete
Completed Projects											
0504	Bella Vista	32,410,785		-	28,583,312	32,410,785	32,410,785	-	32,410,785	-	100%
0522	Del Amigo Replace Fire Alarm and Intercom	104,086			266,740	104,086	104,086	-	104,086	-	100%
0505	DVHS Classroom Building	6,585,227	411,688		9,916,277	6,996,915	6,996,915	-	6,996,915	-	100%
0506	DVHS GTAE	-	-		1,845,820	-	-	-	-	-	0%
0532	Los Cerros Restrooms	46,135			757,080	46,135	46,135	-	46,135	-	100%
0524	MVHS Bleachers	1,748,764			1,826,800	1,748,764	1,748,764	-	1,748,764	-	100%
0519	MVHS Seismic	1,215,287			1,550,062	1,215,287	1,215,287	-	1,215,287	-	100%
0518	Neil Armstrong Seismic	1,721,847			2,463,354	1,721,845	1,721,846.82	-	1,721,846.82	-	100%
0523	SRVHS Bleachers	1,778,036			2,116,801	1,778,036	1,778,036	-	1,778,036	-	100%
0528	SRVHS Pool Solar	43,855			308,950	43,855	43,855	-	43,855	-	100%
0534	Tassajara Hills Relocatable Renovation	59,982			243,880	59,982	59,982	-	59,982	-	100%
0509	Twin Creeks Administration Building	2,536,536	-		8,253,747	2,536,537	2,536,536.49	-	2,536,536.49	-	100%
0517	Walt Disney Seismic	843,680			1,560,642	843,680	843,680	-	843,680	-	100%
0536	Cal High Pedestrian Bridge	267,055			293,600	267,055	267,055	-	267,055	-	100%
0508	Cal High Science Modernization	3,839,259			4,757,197	3,838,759	3,839,259	-	3,839,259	-	100%
0533	DVMS Special Ed Restroom	161,074			271,600	161,074	161,074	-	161,074	-	100%
	San Ramon Valley High School	67,621,034	-	1,450,000	25,693,202	69,322,043	69,071,034	-	69,071,034.13	-	100%
0507	SRVHS Classroom Building	64,458,892		1,450,000	25,243,202	66,159,901	65,908,892	-	65,908,892.32	-	100%
0507	SRVHS Classroom Building-Interim Housing	3,162,142			450,000	3,162,142	3,162,142	-	3,162,141.81	-	100%
0538	SRVHS Classroom Building Phase 2	-			20,000,000	-	-	-	-	-	0%
0520	SRVHS Replace Fire Alarm	-			654,350	-	-	-	-	-	0%
0512	Golden View Modernization	9,912,837	-		10,251,160	9,912,837	9,912,837	-	9,912,837	-	100%
0511	Rancho Romero Modernization	4,460,586	-		7,051,148	4,436,000	4,460,586	-	4,450,386	10,200.00	100%
0514	Green Valley Modernization	6,183,270	-		5,963,537	6,183,270	6,183,270	-	6,183,270	-	100%
0515	Sycamore Valley Modernization	6,708,112	-		9,656,114	6,835,836	6,708,112	-	6,708,112	-	100%
CRTECH	CR and Infrastructure Technology*	7,499,028		1,448	7,500,000	7,500,000	7,500,475	-	7,500,475	-	100%
Projects in Construction or Near Completion											
0530	Alamo Modernize Two Classrooms	1,463,459			417,900	1,451,900	1,463,459	18,991	1,443,430	1,038	99%
0525	Cal High Bleachers	4,637,442			1,494,200	1,046,442	4,637,442	292,245	3,802,991	542,206	82%
0531	Cal High Modernize Commons and Kitchen	2,618,665			2,145,800	2,395,800	2,618,665	5,950	2,593,134	19,580	99%
0516	Charlotte Wood Modernization	10,813,279	-		11,187,598	10,372,600	10,813,279	45,396	10,617,296	150,587	98%
0513	Montevideo Modernization	9,235,913			8,705,162	9,235,913	9,235,913	-	9,072,570	163,343	98%
0545	MVHS Hillside Landscaping and Erosion Control	113,400	-		-	-	113,400	48,199	34,961	30,240	31%
	Stone Valley Middle School	38,427,730	-	-	37,407,470	43,573,299	38,427,730	39,085	38,388,645	-	100%
0501	SVMS	36,513,591			37,167,470	41,659,159	36,513,591	39,085	36,474,506	-	100%
0501	SVMS -Interim Housing	1,914,140			240,000	1,914,140	1,914,140	-	1,914,140	-	100%
0541	Twin Creeks Classroom Modernization	9,635,082	-		-	8,854,100	9,635,082	361,446	9,179,688	93,948	95%
0510	Vista Grande Modernization	5,243,185	-		5,023,077	5,097,672	5,243,185	109,572	5,024,457	109,156	96%
Multi-Campus Projects in Progress or Near Completion											
0537	ADA Upgrades District-Wide	1,035,862			1,175,770	941,800	1,035,862	77,326	774,260	184,276	75%
0544	Clock/Bell Speaker Upgrades*	702,215			-	702,215	702,215	-	679,954	22,261	97%
0529	Energy Management Systems	1,405,100	-		1,705,050	1,405,100	1,405,100	-	1,394,849	10,251	99%
0542	Gating and Fencing	1,691,671			-	1,691,671	1,691,671	175,867	1,469,247	46,557	87%
0543	Play Structures	4,621,237			-	4,621,237	4,621,237	9,950	4,539,532	71,755	98%
0604	Projector Upgrades*	1,402,834			-	1,402,834	1,402,834	29,091	1,042,436	331,307	74%
0527	Security Cameras*	1,680,699			1,010,400	1,010,400	1,680,699	6,175	1,668,494	6,030	99%
0521	Upgrade Electrical Multiple Sites	168,767			609,205	151,822	168,767	-	162,012	6,755	96%
Projects No Longer Being Reported											
0535	Tassajara Hills Land Purchase	-			684,250	-	-	-	-	-	0%
0540	Proposition 39 Energy Projects (not Measure D)	-	-		400,000	-	-	-	-	-	0%
Projects Subtotal	\$ 250,643,015	\$ 411,688	\$ 1,451,448	\$ 223,751,255	\$ 251,917,585	\$ 252,506,151	\$ 1,219,293	\$ 249,487,368	\$ 1,799,490	99%	
0500	Measure D Program Expense	17,614,341	406,463		13,065,250	15,265,300	18,020,803	485,027	17,058,286	477,490	95%
	Construction Cost Escalation Reserve	-			32,203,000	-	-				
	District Wide Interim Housing Reserve	-				-	-				
	Program Reserve (normally 3% to 5%) (Using 3% of Remaining Project Costs, Including Escalation)	-					-				
Program Expenses & Reserves Subtotal	\$ 17,614,341	\$ 406,463	\$ -	\$ 45,268,250	\$ 15,265,300	\$ 18,020,803.14	\$ 485,027	\$ 17,058,286	\$ 477,490		
Total Project & Program	\$ 268,257,356	\$ 818,151	\$ 1,451,448	\$ 269,019,505	\$ 267,182,885	\$ 270,526,954	\$ 1,704,320	\$ 266,545,654	\$ 2,276,980		
Program Balance (Unassigned Budgets)							\$ 968,567	A			
Total Program							\$ 271,495,521	B			
								C			

Footnotes:
[1] Scope of work incorporated and completed as part of the initial SRVHS Classroom Building Project
[A] Program Balance - Measure D Funding that is available for additional projects or potential changes to existing projects
[B] Unspent Encumbrance - Balance of Measure D funds owed to contractors/consultants on open contracts/purchase orders
[C] Unspent Budget - Measure D funds that have been allocated to projects but not yet spent

San Ramon Valley USD - Measure D Program Budget
MPB Comparison Report
Expenditures through 10-8-24

FUNDING			
Type of Funding	Previously Reported 08/20/24	Current Funding	Change
Measure D Bond	260,000,000	260,000,000	-
Interest Income	9,161,329	9,225,922	64,594
CTE Grant	818,151	818,151	-
Non-Measure D Funding - Town of Danville	1,450,000	1,450,000	-
Non-Measure D Funding - Troxel Credit Memo	1,448	1,448	-
Total Funding	271,430,928	\$ 271,495,521	64,594

		Budget			Expenditures		
Proj ID	Project	Previously Reported 08/20/24	Current	Change	Previously Reported 08/20/24	Current	Change
Completed Projects							
0504	Bella Vista	32,410,785	32,410,785	-	32,410,785	32,410,785	-
0522	Del Amigo Replace Fire Alarm and Intercom	104,086	104,086	-	104,086	104,086	-
0505	DVHS Classroom Building	6,996,915	6,996,915	-	6,996,915	6,996,915	-
0532	Los Cerros Restrooms	46,135	46,135	-	46,135	46,135	-
0524	MVHS Bleachers	1,748,764	1,748,764	-	1,748,764	1,748,764	-
0519	MVHS Seismic	1,215,287	1,215,287	-	1,215,287	1,215,287	-
0518	Neil Armstrong Seismic	1,721,847	1,721,847	-	1,721,847	1,721,847	-
0523	SRVHS Bleachers	1,778,036	1,778,036	-	1,778,036	1,778,036	-
0528	SRVHS Pool Solar	43,855	43,855	-	43,855	43,855	-
0534	Tassajara Hills Relocatable Renovation	59,982	59,982	-	59,982	59,982	-
0509	Twin Creeks Administration Building	2,536,536	2,536,536	-	2,536,536	2,536,536	-
0517	Walt Disney Seismic	843,680	843,680	-	843,680	843,680	-
0536	Cal High Pedestrian Bridge	267,055	267,055	-	267,055	267,055	-
0508	Cal High Science Modernization	3,839,259	3,839,259	-	3,839,259	3,839,259	-
0533	DVMS Special Ed Restroom	161,074	161,074	-	161,074	161,074	-
	<i>San Ramon Valley High School</i>	<i>69,071,034</i>	<i>69,071,034</i>	-	<i>69,071,034</i>	<i>69,071,034</i>	-
0507	SRVHS Classroom Building	65,908,892	65,908,892	-	65,908,892	65,908,892	-
0507	SRVHS Classroom Building-Interim Housing	3,162,142	3,162,142	-	3,162,142	3,162,142	-
0512	Golden View Modernization	9,912,837	9,912,837	-	9,912,837	9,912,837	-
0511	Rancho Romero Modernization	4,460,586	4,460,586	-	4,450,386	4,450,386	-
0514	Green Valley Modernization	6,183,270	6,183,270	-	6,183,270	6,183,270	-
0515	Sycamore Valley Modernization	6,708,112	6,708,112	-	6,708,112	6,708,112	-
CRTECH	CR and Infrastructure Technology	7,500,475	7,500,475	-	7,500,475	7,500,475	-
Projects in Construction or Near Completion							
0530	Alamo Modernize Two Classrooms	1,463,459	1,463,459	-	1,443,430	1,443,430	-
0525	Cal High Bleachers	4,637,442	4,637,442	-	3,430,005	3,802,991	372,985
0531	Cal High Modernize Commons and Kitchen	2,618,665	2,618,665	-	2,593,134	2,593,134	-
0516	Charlotte Wood Modernization	10,813,279	10,813,279	-	10,576,073	10,617,296	41,224
0513	Montevideo Modernization	9,235,913	9,235,913	-	9,072,570	9,072,570	-
0545	MVHS Hillside Landscaping and Erosion Control	113,400	113,400	-	5,380	34,961	29,581
	<i>Stone Valley Middle School</i>	<i>38,427,730</i>	<i>38,427,730</i>	-	<i>38,388,645</i>	<i>38,388,645</i>	-
0501	SVMS	36,513,591	36,513,591	-	36,474,506	36,474,506	-
0501	SVMS -Interim Housing	1,914,140	1,914,140	-	1,914,140	1,914,140	-
0541	Twin Creeks Classroom Modernization	9,635,082	9,635,082	-	9,179,688	9,179,688	-
0510	Vista Grande Modernization	5,243,185	5,243,185	-	5,023,955	5,023,955	-
Multi-Campus Projects in Progress or Near Completion							
0537	ADA Upgrades District-Wide	1,035,862	1,035,862	-	694,324	694,324	-
0544	Clock/Bell Speaker Upgrades	702,215	702,215	-	346,932	346,932	-
0529	Energy Management Systems	1,405,100	1,405,100	-	1,394,849	1,394,849	-
0542	Gating and Fencing	1,691,671	1,691,671	-	1,334,482	1,334,482	-
0543	Play Structures	4,621,237	4,621,237	-	3,268,903	3,268,903	-
0604	Projector Upgrades	1,402,834	1,402,834	-	1,016,539	1,016,539	-
0527	Security Cameras	1,680,699	1,680,699	-	1,668,494	1,668,494	-
0521	Upgrade Electrical Multiple Sites	168,767	168,767	-	162,012	162,012	-
Projects Subtotal		252,506,151	252,506,151	-	247,198,828	247,642,618	443,790
0500	Measure D Program Expense	18,020,803	18,020,803	-	16,839,748	17,058,286	218,538
	Construction Cost Escalation Reserve	-	-	-			
	District Wide Interim Housing Reserve	-	-	-			
	Program Reserve		-	-			
Program Expenses Subtotal		18,020,803	18,020,803	-	16,839,748	17,058,286	218,538
Total Project & Program		270,526,954	270,526,954	-	264,038,576	264,700,903	662,328
Program Balance (Unassigned Budgets)		903,973	968,567	64,594			
Total Program		271,430,927	271,495,521	64,594			



Explanation of Program Funding and Project Budget Changes over \$100K for Measure D MPB 10-08-2024

A. Funding Changes:

4th Quarter interest earned on Bonds Funds for fiscal year 2023-24 - \$64,594

B. Project Budget Changes:

None for this reporting period



Explanation for Project Expenses over \$100,000 for Measure D - MPB 10-08-2024

Project ID #0525: Cal High Bleachers - \$372,985

Ongoing costs associated with the construction of new home bleachers

Project ID #0500: Measure D Program Expenses - \$218,538

Includes bond specific district payroll, consulting services and legal costs