

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT  
3280 CROW CANYON ROAD, SAN RAMON, CA 94583**

**FACILITIES OVERSIGHT AND ADVISORY COMMITTEE MEETING  
August 1, 2023  
MINUTES**

- |             |  |  |
|-------------|--|--|
| <b>1.0</b>  | <b>Call to Order</b>   | The Facilities Oversight and Advisory Committee (FOAC) held their meeting at Charlotte Wood Middle School in the Library. The meeting was called to order at 6:31 PM by Kyle Levy, Chair   |
| <b>2.0</b>  | <b>Roll Call</b>   | <p>Members present: Ed Duarte, Garrett Gritz, Jane Joyce, Kyle Levy, Bridget Pelley, Anthony Romanelli,</p> <p>Members Absent: Todd Bryant, Madeline Serafin</p> <p>Board of Education Liaisons Present: Susanna Ordway and Jesse vanZee</p> <p>Administrators Present: Assistant Superintendent of Business Operations/CBO Stella Kemp, Executive Director Business Operations Abdul Mixon, Director of Facilities Erin Hirst, Recording Secretary Renee Kanalakakis</p> <p>Others Present: Tim Doane, Capital Program Management (CPM)</p> |
| <b>3.0</b>  | <b>Approval of Agenda</b>  | On a motion by Bridgit Pelley seconded by Garrett Gritz, the agenda was approved as amended moving Item 5.0 before Item 4.0. (5-0).  |
| <b>4.0</b>  | <b>Tour – Charlotte Wood Middle School</b>                                     | At 6:38 PM Russ Brooking, Sr. Project Manager conducted a tour of the newly modernized campus. The tour concluded at 7:37 PM.  |
| <b>5.0</b>  | <b>Acceptance of Minutes of April 18, 2023</b>                                 | <p>Item 5.0 was moved before Item 4.0</p> <p>On a motion by Bridgit Pelley, seconded by Ed Duarte, the April 18, 2023 minutes were acceptance as amended. (5-0).</p>   |
| <b>6.0</b>  | <b>Reports</b>   |  |
| <b>6.1</b>  | <b>Public Comment for Non-Agenda Items (Comments limited to three minutes)</b> | None   |
| <b>6.2</b>  | <b>Staff Reports:</b>  |  |
| <b>6.2a</b> | <b>Project Updates</b>   | <p>Erin Hirst presented the Measure D and Non-Measure D projects.</p> <p><i>Play Structures – Various Sites</i></p> <ul style="list-style-type: none"><li>• The District is in the process of fulfilled the criteria for TK play structures throughout the District.</li></ul> <p><i>Vista Grande Elementary School – Covered Walkways</i></p> <ul style="list-style-type: none"><li>• The covered walkways throughout the campus are being repaired and/or replaced. The project will be completed for the start of school.</li></ul>       |

*Twin Creeks Elementary School – K-Yard Expansion*

- The play structure equipment has been delayed. Staff is working with the site on an August schedule to complete the structure.

*Gale Ranch, Iron Horse and Diablo Vista Middle Schools – Removal of Built in Countertops*

- The computer labs are not being utilized and sites are requesting the permanent counter / workstations to be removed allowing for a better flex space.

*Diablo Vista Middle School & Dougherty Valley High School – Removal of Leased Portables*

- Three to four years ago the District placed six leased portables at Dougherty Valley High School on the upper parking lot due to a surge in student population. This summer the portables were removed. Staff is in the process of restoring that area. Four leased portables have also been removed at Gale Ranch Middle School from the parking lot at the front of campus.

*Windermere Ranch Middle School – Moved District Owned Portable*

- A portable from Windermere Ranch Middle School was temporarily moved to Golden View Elementary School until a master plan of the site can be determined. The campus has several special programs and additional space is needed.

*Del Amigo and Venture School – Installation of Vinyl Flooring*

- The multi-use area at Venture is used as a lunchroom for Del Amigo High students. The principal requested the carpet in the multi-use area be replaced with tile (more appropriate for cleaning up food). This is the only space on campus available for students to eat their lunch. Vinyl flooring has been installed over the summer.

*Stone Valley Middle School - Fencing*

- The fencing at the front of the campus has been completed.

*Stone Valley Middle School – 2<sup>nd</sup> Floor Flooring*

- The 2<sup>nd</sup> floor flooring material has been replaced over the summer.

*Stone Valley Middle School - Drainage*

- The drainage project is under construction and is expected to be completed by August 2023.

*California High School – Acoustical Panels*

- The acoustical panels in the music room have been installed.

*California High School – Kitchen Infrastructure*

- Facilities staff has been working with the Child Nutrition department regarding the upgraded kitchen equipment making sure the infrastructure for the new kitchen equipment is adequate. The project is completed.

**6.2b Long Range Facilities Plan**

- LPA has completed the assessments of the District's facilities. LPA will attend the October FOAC meeting to provide summary of the report to the committee.

<b>6.3</b>	<b>Subcommittee Reports:</b>	
<b>6.3a</b>	<b>Finance</b>	
<b>6.3a (1)</b>	<b>Master Program Budget Revision Updates and Recommendations</b>	The Master Program Budget was discussed under 7.1.
<b>6.3b</b>	<b>Design</b>	No meeting took place.
<b>6.3c</b>	<b>Communication</b>	No meeting took place.
<b>6.3d</b>	<b>Bylaws</b>	Bridgit Pelley and Kyle Levy have completed a draft set of Bylaws. The subcommittee will meet one more time to review the document and have staff and the District's legal counsel review it before presenting the final draft to the FOAC.
<b>7.1</b>	<b>Consideration of Acceptance of the Master Program Budget and Revisions</b>	<p>On July 20, 2023, the Finance Subcommittee met with staff and Tim Doane from CPM to review the Master Program Budget (MPB), which reflected updated expenditures and budget changes through June 30, 2023. Tim Doane presented the Proposed Changes to the Measure D Budget – June 30, 2023 Report. The proposed changes are: Stone Valley Middle School Modernization, Charlotte Wood Middle School Modernization, Twin Creeks Elementary School Modernization, Security Cameras, Gating &amp; Fencing and Play Structures. The Program Balance (unassigned Budget) has remaining funds of \$7,169,180.</p> <p>On a motion by Anthony Romanelli, seconded by Bridgit Pelley, the Master Program Budget and Revisions as of June 30, 2023 were accepted (6-0).</p>
<b>8.0</b>	<b>Future Agenda Items</b>	<p>Long Range Facilities Master Plan update, Bylaws final draft report, staff to email invites to the committee for the Town Hall meetings, recap of the Town Hall meetings, staff recommendation regarding how Measure D interest funds will be spent.</p> <p>The October 17, 2023 meeting will be held at Stone Valley Middle School.</p>
<b>9.0</b>	<b>Adjournment</b>	The meeting was adjourned at 8:38 PM.



San Ramon Valley Unified School District  
Measure D Master Program Budget

REVISED

FUNDING										
Fiscal Period	Measure D Funding		Local Funding		State CTE Grant	Non-Measure D Funding	Sub-Total Per Fiscal Year	Transfer Bond Interest To CIP	Total Per Fiscal Year	
	Measure D Bond	Measure D Interest Income	Developer Fee	Other Local						
Prior Fiscal Years							-			
Fiscal Year 2012-2013	74,995,000	85,831					75,080,831	(85,831)	74,995,000	
Fiscal Year 2013-2014		211,331					211,331	(211,331)	0	
Fiscal Year 2014-2015	125,000,000	298,278		800,000			126,098,278	(298,278)	125,800,000	
Fiscal Year 2015-2016		953,315	404,000		818,151		2,175,466	(953,315)	1,222,151	
Fiscal Year 2016-2017		1,300,550					1,300,550	(1,300,550)	0	
Fiscal Year 2017-2018		1,536,859				1,447.56	1,538,307	(1,536,859)	1,448	
Fiscal Year 2018-2019	60,005,000	1,964,724				725,000	62,694,724	(1,964,724)	60,730,000	
Fiscal Year 2019-2020		1,227,942					1,227,942	(1,227,942)	-	
Fiscal Year 2020-2021		237,667			-	725,000	962,667	(237,667)	725,000.00	
Fiscal Year 2021-2022		186,626					186,626	(186,626)	-	
Fiscal Year 2022-2023		718,069	(404,000)	(800,000)			(485,931)	8,003,124	7,517,192.44	
Anticipated							-		-	
Total Funding	\$ 260,000,000	\$ 8,721,192.44	\$ -	\$ -	\$ 818,151	\$ 1,451,448	\$ 270,990,791	\$ -	\$ 270,990,791	

Approved BUDGETS through 9-21-23 - EXPENDITURES through 9-19-23											
Proj ID	Project	Measure D Funding & Interest	State Funding	Other Funding	ROM Estimate March 11, 2014	Previously Approved 08-01-23	Proposed Current 10-17-23	Unspent Encumbrance	Expensed To Date	Remaining Budget	Percentage Complete
Completed Projects											
0504	Bella Vista	32,410,785		-	28,583,312	32,410,785	32,410,785	-	32,410,785	-	100%
0525	Cal High Bleachers	1,046,442			1,494,200	1,046,442	1,046,442	-	1,046,442	-	100%
0522	Del Amigo Replace Fire Alarm and Intercom	104,086			266,740	104,086	104,086	-	104,086	-	100%
0505	DVHS Classroom Building	6,585,227	411,688		9,916,277	6,996,915	6,996,915	-	6,996,915	-	100%
0506	DVHS GTAE	-	-		1,845,820	-	-	-	-	-	0%
0532	Los Cerros Restrooms	46,135			757,080	46,135	46,135	-	46,135	-	100%
0524	MVHS Bleachers	1,748,764			1,826,800	1,748,764	1,748,764	-	1,748,764	-	100%
0519	MVHS Seismic	1,215,287			1,550,062	1,215,287	1,215,287	-	1,215,287	-	100%
0518	Neil Armstrong Seismic	1,721,847			2,463,354	1,721,845	1,721,846.82	-	1,721,846.82	-	100%
0523	SRVHS Bleachers	1,778,036			2,116,801	1,778,036	1,778,036	-	1,778,036	-	100%
0528	SRVHS Pool Solar	43,855			308,950	43,855	43,855	-	43,855	-	100%
0534	Tassajara Hills Relocatable Renovation	59,982			243,880	59,982	59,982	-	59,982	-	100%
0509	Twin Creeks Administration Building	2,536,536	-		8,253,747	2,536,537	2,536,536.49	-	2,536,536.49	-	100%
0517	Walt Disney Seismic	843,680			1,560,642	843,680	843,680	-	843,680	-	100%
0536	Cal High Pedestrian Bridge	267,055			293,600	267,055	267,055	-	267,055	-	100%
0508	Cal High Science Modernization	3,839,259			4,757,197	3,838,759	3,839,259	-	3,839,259	-	100%
0533	DVMS Special Ed Restroom	161,074			271,600	161,074	161,074	-	161,074	-	100%
	San Ramon Valley High School	67,621,034	-	1,450,000	25,693,202	69,322,043	69,071,034	-	69,071,034.13	-	100%
0507	SRVHS Classroom Building	64,458,892		1,450,000	25,243,202	66,159,901	65,908,892	-	65,908,892.32	-	100%
0507	SRVHS Classroom Building-Interim Housing	3,162,142			450,000	3,162,142	3,162,142	-	3,162,141.81	-	100%
0538	SRVHS Classroom Building Phase 2	-			20,000,000	-	-	-	-	-	0%
0520	SRVHS Replace Fire Alarm	-			654,350	-	-	-	-	-	0%
0512	Golden View Modernization	9,912,837	-		10,251,160	9,912,837	9,912,837	-	9,912,837	-	100%
0511	Rancho Romero Modernization	4,460,569	-		7,051,148	4,436,000	4,460,569	11,384	4,449,186	-	100%
0514	Green Valley Modernization	6,183,270	-		5,963,537	6,183,270	6,183,270	-	6,183,270	-	100%
0515	Sycamore Valley Modernization	6,708,112	-		9,656,114	6,835,836	6,708,112	-	6,708,112	-	100%
CRTECH	CR and Infrastructure Technology*	7,499,028		1,448	7,500,000	7,500,000	7,500,475	-	7,500,475	-	100%
Projects in Construction or Near Completion											
0530	Alamo Modernize Two Classrooms	1,465,328			417,900	1,451,900	1,465,328	20,029	1,443,430	1,869	99%
0531	Cal High Modernize Commons and Kitchen	2,598,773			2,145,800	2,395,800	2,598,773	43,173	2,547,339	8,261	98%
0516	Charlotte Wood Modernization	10,799,588	-		11,187,598	10,372,600	10,799,588	153,000	10,559,508	87,079	98%
0513	Montevideo Modernization	9,235,913	-		8,705,162	9,235,913	9,235,913	4,354	9,046,366	185,193	98%
	Stone Valley Middle School	38,566,579	-	-	37,407,470	43,573,299	38,566,579	118,200	38,203,700	244,679	99%
0501	SVMS	36,652,439			37,167,470	41,659,159	36,652,439	118,200	36,289,560	244,679	99%
0501	SVMS -Interim Housing	1,914,140			240,000	1,914,140	1,914,140	-	1,914,140	-	100%
0541	Twin Creeks Classroom Modernization	9,631,582	-		-	8,854,100	9,631,582	854,059	8,642,592	134,931	90%
0510	Vista Grande Modernization	5,096,570	-		5,023,077	5,097,672	5,096,570	288,175	4,648,244	160,151	91%
Multi-Campus Projects in Progress or Near Completion											
0537	ADA Upgrades District-Wide	941,800			1,175,770	941,800	941,800	21,224	624,873	295,703	66%
0544	Clock/Bell Speaker Upgrades*	322,544			-	322,544	322,544	22,783	299,761	-	93%
0529	Energy Management Systems	1,405,100	-		1,705,050	1,405,100	1,405,100	-	1,394,849	10,251	99%
0542	Gating and Fencing	1,314,810			-	1,314,810	1,314,810	409,832	866,220	38,758	66%
0543	Play Structures	2,654,179			-	2,654,179	2,654,179	1,134,223	1,519,956	-	57%
0604	Projector Upgrades*	1,450,000			-	1,450,000	1,450,000	4,758	552,943	892,300	38%
0527	Security Cameras*	1,680,699			1,010,400	1,010,400	1,680,699	27,830	1,638,169	14,700	97%
0521	Upgrade Electrical Multiple Sites	168,767			609,205	151,822	168,767	14,710	154,057	-	91%
Projects No Longer Being Reported											
0535	Tassajara Hills Land Purchase	-			684,250	-	-	-	-	-	0%
0540	Proposition 39 Energy Projects (not Measure D)	-	-		400,000	-	-	-	-	-	0%
Projects Subtotal		\$ 244,125,133	\$ 411,688	\$ 1,451,448	\$ 223,751,255	\$ 249,241,162	\$ 245,988,269	\$ 3,127,734	\$ 240,786,661	\$ 2,073,874	98%

0500	Measure D Program Expense	17,614,341	406,463		13,065,250	15,265,300	18,020,803	675,349	15,967,181	1,378,273	89%
	Construction Cost Escalation Reserve	-			32,203,000	-	-				
	District Wide Interim Housing Reserve	-				-	-				
	Program Reserve (normally 3% to 5%) (Using 3% of Remaining Project Costs, Including Escalation)	-					-				
Program Expenses & Reserves Subtotal		\$ 17,614,341	\$ 406,463	\$ -	\$ 45,268,250	\$ 15,265,300	\$ 18,020,803	\$ 675,349	\$ 15,967,181	\$ 1,378,273	
Total Project & Program		\$ 261,739,474	\$ 818,151	\$ 1,451,448	\$ 269,019,505	\$ 264,506,462	\$ 264,009,073	\$ 3,803,083	\$ 256,753,842.58	\$ 3,452,147	
Program Balance (Unassigned Budgets)							\$ 6,981,718				
Total Program							\$ 270,990,791				

Footnotes:  
[1] Scope of work incorporated and completed as part of the initial SRVHSD Classroom Building Project

San Ramon Valley USD - Measure D Program Budget  
MPB Comparison Report  
Expenditures through 9-19-23

FUNDING			
Type of Funding	Previously Reported 8-1-23	Current Funding	Change
Measure D Bond	260,000,000	260,000,000	-
Interest Income	8,511,635	8,721,192	209,558
Developer Fee	-	-	-
Other Local	-	-	-
CTE Grant	818,151	818,151	-
Non-Measure D Funding - Town of Danville	1,450,000	1,450,000	-
Non-Measure D Funding - Troxel Credit Memo	1,448	1,448	-
Transfer Measure D Interest Revenue to CIP	-	-	-
Total Funding	270,781,233	\$ 270,990,791	209,558

		Budget			Expenditures		
Proj ID	Project	Previously Reported 8-1-23	Current	Change	Previously Reported 8-1-23	Current	Change
Completed Projects							
0504	Bella Vista	32,410,785	32,410,785	-	32,410,785	32,410,785	-
0525	Cal High Bleachers	1,046,442	1,046,442	-	1,046,442	1,046,442	-
0522	Del Amigo Replace Fire Alarm and Intercom	104,086	104,086	-	104,086	104,086	-
0505	DVHS Classroom Building	6,996,915	6,996,915	-	6,996,915	6,996,915	-
0532	Los Cerros Restrooms	46,135	46,135	-	46,135	46,135	-
0524	MVHS Bleachers	1,748,764	1,748,764	-	1,748,764	1,748,764	-
0519	MVHS Seismic	1,215,287	1,215,287	-	1,215,287	1,215,287	-
0518	Neil Armstrong Seismic	1,721,847	1,721,847	-	1,721,847	1,721,847	-
0523	SRVHS Bleachers	1,778,036	1,778,036	-	1,778,036	1,778,036	-
0528	SRVHS Pool Solar	43,855	43,855	-	43,855	43,855	-
0534	Tassajara Hills Relocatable Renovation	59,982	59,982	-	59,982	59,982	-
0509	Twin Creeks Administration Building	2,536,536	2,536,536	-	2,536,536	2,536,536	-
0517	Walt Disney Seismic	843,680	843,680	-	843,680	843,680	-
0536	Cal High Pedestrian Bridge	267,055	267,055	-	267,055	267,055	-
0508	Cal High Science Modernization	3,839,259	3,839,259	-	3,839,259	3,839,259	-
0533	DVMS Special Ed Restroom	161,074	161,074	-	161,074	161,074	-
	San Ramon Valley High School	69,071,034	69,071,034	-	69,071,034	69,071,034	-
0507	SRVHS Classroom Building	65,908,892	65,908,892	-	65,908,892	65,908,892	-
0507	SRVHS Classroom Building-Interim Housing	3,162,142	3,162,142	-	3,162,142	3,162,142	-
0512	Golden View Modernization	9,912,837	9,912,837	-	9,912,837	9,912,837	-
0511	Rancho Romero Modernization	4,460,569	4,460,569	-	4,449,186	4,449,186	-
0514	Green Valley Modernization	6,183,270	6,183,270	-	6,183,270	6,183,270	-
0515	Sycamore Valley Modernization	6,708,112	6,708,112	-	6,708,112	6,708,112	-
CRTECH	CR and Infrastructure Technology	7,500,475	7,500,475	-	7,500,475	7,500,475	-
Projects in Construction or Near Completion							
0530	Alamo Modernize Two Classrooms	1,465,328	1,465,328	-	1,443,430	1,443,430	-
0531	Cal High Modernize Commons and Kitchen	2,598,773	2,598,773	-	2,472,110	2,547,339	75,229
0516	Charlotte Wood Modernization	10,799,588	10,799,588	-	10,559,508	10,559,508	-
0513	Montevideo Modernization	9,235,913	9,235,913	-	8,963,642	9,046,366	82,724
	Stone Valley Middle School	38,566,579	38,566,579	-	37,925,933	38,203,700	277,767
0501	SVMS	36,652,439	36,652,439	-	36,011,793	36,289,560	277,767
0501	SVMS -Interim Housing	1,914,140	1,914,140	-	1,914,140	1,914,140	-
0541	Twin Creeks Classroom Modernization	9,631,582	9,631,582	-	8,471,056	8,642,592	171,537
0510	Vista Grande Modernization	5,096,570	5,096,570	-	4,456,023	4,648,244	192,221
Multi-Campus Projects in Progress or Near Completion							
0537	ADA Upgrades District-Wide	941,800	941,800	-	611,486	624,873	13,387
0544	Clock/Bell Speaker Upgrades	322,544	322,544	-	299,761	299,761	-
0529	Energy Management Systems	1,405,100	1,405,100	-	1,394,849	1,394,849	-
0542	Gating and Fencing	1,314,810	1,314,810	-	706,538	866,220	159,682
0543	Play Structures	2,257,160	2,654,179	397,019	1,001,646	1,519,956	518,310
0604	Projector Upgrades	1,450,000	1,450,000	-	532,619	552,943	20,324
0527	Security Cameras	1,680,699	1,680,699	-	1,468,818	1,638,169	169,352
0521	Upgrade Electrical Multiple Sites	168,767	168,767	-	154,057	154,057	-
Projects Subtotal		245,591,250	245,988,269	397,019	239,106,130	240,786,662	1,680,533
0500	Measure D Program Expense	18,020,803	18,020,803	-	15,794,785	15,967,181	172,397
	Construction Cost Escalation Reserve	-	-	-			
	District Wide Interim Housing Reserve	-	-	-			
	Program Reserve		-	-			
Program Expenses Subtotal		18,020,803	18,020,803	-	15,794,785	15,967,181	172,397
Total Project & Program		263,612,053	264,009,073	397,019	254,900,914	256,753,843	1,852,930
Program Balance (Unassigned Budgets)		7,169,180	6,981,718	(187,462)			
Total Program		270,781,233	270,990,791	209,557			