



SRVUSD
Non-District Course (NDC)
Application to Place Credit on the SRVUSD Transcript

Student Last Name		Student First Name	
Current Grade Level		Student ID Number	

Transcript submission:

I have already submitted my official transcript to my high school
My transcript is attached to this form

Initial next to each item below to confirm understanding:

___ I am submitting an official transcript from a non-SRVUSD school to add credits to my transcript.

___ I understand that the transcript must be official and once submitted, it will not be returned.

___ I understand that the maximum of 40 credits of non-SRVUSD coursework can be placed on my transcript, and I am limited to 20 credits per academic year (Fall-Summer), and 20 credits in any given subject area (see [SRVUSD Non-District Courses](#))

___ I understand that I am responsible for submitting ALL transcripts to colleges during my senior year even though the course(s) and grade(s) appear on my SRVUSD transcript.

___ I understand that once credits are placed on my SRVUSD transcript, they cannot be removed.

___ I understand that coursework completed prior to finishing 8th grade cannot be placed on my SRVUSD transcript.

Name of institution attended	
Term in which course was completed	
Name of course completed	
Grade earned	

I'm submitting the course for the following reason:

Advancement (to get into a higher level course in the following academic year)

Enrichment (for personal interest; this course does not impact my schedule for the school year)

Graduation Requirement (to replace taking a graduation requirement during the school year)

Remediation (to earn a higher grade for a course in which a D or F was originally earned)

**Attach this form to the sealed envelope containing the official transcript, and deliver them to your high school counseling office by deadlines provided at this link: [SRVUSD Non-District Courses](#)*

Student Signature

Parent/Guardian Signature

Date