



SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT ANNUAL PARENTS' RIGHTS AND RESPONSIBILITIES NOTICE

San Ramon Valley Unified School District is required to annually notify parents and guardians of their rights and responsibilities, pursuant to California Education Code 48980. Please continue reading below to review these Parents' Rights and Responsibilities and then please check the box in the Annual Update to acknowledge your receipt and review of these notices. All references to "E.C." refer to the California Education Code.

SRVUSD recognizes that parent or guardian involvement in their child's education is integral to student success. As guided by our Strategic Directions, the District is dedicated to academic excellence where all students can thrive. The District looks forward to a successful and positive school year, made possible by the dedicated efforts of all staff, students, and parents/caregivers/guardians.

If you have any questions, please contact SRVUSD by sending an email to communications@srvusd.net or by calling 925-552-5500.

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GENERAL INFORMATION

1. Student Rights: Information regarding student rights may be obtained from the principal of each school or from the Educational Services Department at the District Office Education Center located at 699 Old Orchard Drive, Danville.
2. Emergency Card: We are required to have this information on file for each student. Incomplete or wrong data on this card could endanger the safety of your child if an emergency occurs. Please read all provided information, acknowledge through electronic signature and submit through the enrollment or annual update process. Please contact the school if address, email address and/or telephone numbers are changed.
3. Student Insurance Notice: Parents are financially responsible for students at all times. The district does not pay for the cost of accidental injuries to students, nor does the district pay for student accident

insurance. Student accident insurance must be provided by your own health insurance policy and/or the optional supplemental student insurance coverage offered during the Annual Update process.

4. Student Insurance for Athletic Teams: Under state law, school districts are required to ensure that all members of school athletic teams have accidental injury insurance that covers medical and hospital expenses. This insurance requirement can be met by the District offering insurance or other health benefits that cover medical and hospital expenses.
5. Some pupils may qualify to enroll in no-cost or low-cost local, state, or federally sponsored health insurance programs. Information about these programs may be obtained by calling: Healthy Families Program/Medicaid 1-800-786-4346; "CHIP" Children's Health Insurance Program/Medi-Cal 1-800-318-2596 (E.C. 32221.5)
6. "Directory Information" (name, address, telephone number, date and place of birth, area of study, school activities, weight and height [athletes], dates of attendance, honors and awards, and the previous schools attended) is available to authorized persons when it is deemed in the best interest of the student. Also, the military may request student names and addresses. A release of directory information authorization is part of the enrollment/annual update process.
7. SRVUSD is required to follow a federal law called the [Family Educational Rights and Privacy Act \(FERPA\)](#) regarding what types of information can be released from your child's education records. The District may disclose appropriately designated "directory information" without written consent, *unless* you have advised the District to the contrary in accordance with District procedures by opting out during the annual update process. No student directory information may be released to a private profit-making entity other than employers, prospective employers and representatives of the news media, including, but not limited to, newspapers, magazines, and radio and television stations. However, directory information related to homeless and unaccompanied youth will not be released without the express written consent for its release by the eligible pupil, their parent or guardian.
8. The District may disclose appropriately designated "directory information" as specified herein without written consent unless advised to the contrary in accordance with procedures.
9. Also, in accordance with Section 49073.2, the District shall not include the directory information or the personal information of a pupil or of a parent or guardian of a pupil in the minutes of a meeting of its governing body, except as required by judicial order or federal law, if a pupil who is 18 years of age or older or a parent or guardian of a pupil has provided a written request to the secretary or clerk of the governing body to exclude personal information or the name of their minor child from the minutes of a meeting of the governing body.
10. Personal information includes a person's address, telephone number, date of birth, and email address. (E.C. 49073)
11. The district's Civil Defense and Disaster Policy and Procedure are available at the end of this handbook, at the local school or the Education Center at 699 Old Orchard Drive, Danville. (E.C. 32286, 32288)

12. Questions regarding the Education Code sections cited in this notice may be directed to the school office or the Educational Services Department at the District Office Education Center at 699 Old Orchard Drive, Danville.
13. On occasion, the news media requests an interview with a student or group of students and, many times, desires to take pictures. A media release is recorded at time of enrollment and through the annual update.
14. Saturday School attendance is at the election of the student or, in the case of a minor, the parent or guardian. (E.C. 37223)

IMPORTANT NOTICES

Under the provisions of Education Code 44808, the district is not responsible nor in any way liable for the conduct or safety of any student at any time when such student is not on school property, unless the district has undertaken to provide transportation for such student to and from the school premises, has undertaken a school-sponsored activity off the premises of the school, has otherwise specifically assumed such responsibility, or has failed to exercise reasonable care under the circumstances.

In the event of such a specific undertaking, the district, board, or person authorized by the district shall be liable or responsible for the conduct or safety of any student only while such student is or should be under the immediate and direct supervision of an employee of such district or board.

Parents shall be informed of any school trips or other activities that require their student's absence from the school premises during the regular school day and shall be informed if their student is allowed to leave school premises during lunch period.

Relatedly, the District governing board pursuant to Section 44808.5 of the Education Code, has decided to permit the 12th-grade students enrolled at San Ramon Valley High School to leave the school grounds during the lunch period. Section 44808.5 of the Education Code states: "Neither the school district nor any officer or employee thereof shall be liable for the conduct or safety of any pupil during such time as the pupil has left the school grounds pursuant to this section." (E.C. 44808.5)

PARENT RIGHTS, NOTICES, AND OBLIGATIONS

RIGHTS OF PARENTS OR GUARDIANS TO INFORMATION (E.C. 51101)

Parents/guardians of pupils enrolled in public schools have the right and should have the opportunity, as mutually supportive and respectful partners in the education of their children within the public schools, to be informed by the school, and to participate in the education of their children, as follows:

1. Within a reasonable period of time following making the request, to observe the classroom or classrooms in which their child is enrolled or for the purpose of selecting the school in which their child will attend pursuant to intra-district or inter-district pupil attendance policies or programs.

2. Within a reasonable time of their request, to meet with their child's teacher or teachers and the principal of the school in which their child is enrolled.
3. To volunteer their time and resources for the improvement of school facilities and school programs under the supervision of district employees, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision, of the teacher. Although volunteer parents may assist with instruction, primary instructional responsibility shall remain with the teacher.
4. To be notified on a timely basis if their child is absent from school without permission.
5. To receive the results of their child's performance on standardized tests and statewide tests and information on the performance of the school that their child attends on standardized statewide tests.
6. To request a particular school for their child, and to receive a response from the school district. This paragraph does not obligate the school district to grant the parent's request.
7. To have a school environment for their child that is safe and supportive of learning.
8. To examine the curriculum materials of the class or classes in which their child is enrolled.
9. To be informed of their child's progress in school and of the appropriate school personnel whom they should contact if problems arise with their child.
10. To have access to the school records of their child.
11. To receive information concerning the academic performance standards, proficiencies, or skills their child is expected to accomplish.
12. To be informed in advance about school rules, including disciplinary rules and procedures, attendance policies, dress codes, and procedures for visiting the school.
13. To receive information about any psychological testing the school does involving their child and to deny permission to give the test.
14. To receive information regarding [available language programs and language acquisition programs](#).
15. To question anything in their child's record that the parent feels is inaccurate or misleading or is an invasion of privacy, and to receive a response from the school.
16. To be notified, as early in the school year as practicable pursuant to E.C. 48070.5, if their child is identified as being at risk of retention and of their right to consult with school personnel responsible for a decision to promote or retain their child and to appeal a decision to retain or promote their child. Parents and guardians of pupils, including those parents and guardians whose primary language is not English, shall have the opportunity to work together in a mutually supportive and respectful partnership with schools, and to help their children succeed in school. Each governing board of a school district shall develop jointly with parents and guardians, and shall adopt a policy that outlines the manner in which parents or guardians of pupils, school staff, and pupils may share the responsibility for continuing the intellectual, physical, emotional, and social development and well-being of pupils at each school site.

17. The policy shall include, but is not necessarily limited to, the following:
- a. The means by which the school and parents or guardians of pupils may help pupils to achieve academic and other standards of the school.
 - b. A description of the school's responsibility to provide a high-quality curriculum and instructional program in a supportive and effective learning environment that enables all pupils to meet the academic expectations of the school.
 - c. The manner in which the parents and guardians of pupils may support the learning environment of their children, including, but not limited to, the following:
 - i. Monitoring attendance of their children.
 - ii. Ensuring that homework is completed and turned in on a timely basis.
 - iii. Participation of the children in extracurricular activities.
 - iv. Monitoring and regulating the television viewed by their children.
 - v. Working with their children at home in learning activities that extend learning in the classroom.
 - vi. Volunteering in their children's classrooms, or for other activities at the school.
 - vii. Participating, as appropriate, in decisions relating to the education of their own child or the total school program.

USE OF PESTICIDES (E.C. 17611.5, 17612, 48980.3)

The name of all pesticide products expected to be applied at the school facilities during the upcoming year can be found on the [Integrated Pest Management webpage](#). Persons wishing to be notified in advance of individual pesticide applications may register with SRVUSD for that purpose by completing the [online Notification Form](#). Additional information on pesticides is made available by the Department of Pesticide Regulation at www.cdpr.ca.gov.

SRVUSD has developed an integrated pest management plan to provide a safe and low-risk approach to manage pest problems while protecting the environment, people and property. SRVUSD's integrated pest management plan can be found online on the [Integrated Pest Management webpage](#).

If a pesticide product not included in the annual notification is subsequently intended for use at the school site, the school designee shall, consistent with this subdivision and at least 72 hours before application, provide written notification of its intended use.

SEXUAL HEALTH EDUCATION (E.C. 51550, 51240)

Students enrolled in SRVUSD programs or activities may receive instruction in personal health and public safety, which may include accident prevention, first aid, fire prevention, conservation of resources, and health education including comprehensive sexual health education and HIV prevention.

SRVUSD plans to provide comprehensive sexual health education and/or HIV prevention education during the 2023-2024 school year. The instruction shall include, among other things, information about sexual harassment, sexual abuse, and human trafficking. Information regarding the instruction on HIV education may be found at E.C. 51934. Information on human trafficking shall include both of the following:

- Information on the prevalence, nature, and strategies to reduce the risk of human trafficking, techniques to set healthy boundaries, and how to safely seek assistance; and

- Information on how social media and mobile device applications are used for human trafficking.

Students will be taught by SRVUSD personnel. If SRVUSD decides to arrange for an outside consultant to provide comprehensive sexual health education and/or HIV prevention education, SRVUSD will provide notice to parents no fewer than 14 days before the instruction is delivered by mail or another form of communication.

The instruction shall include information regarding sexual harassment, sexual abuse, and human trafficking. The notice shall advise the parent or guardian as follows:

1. Written and audiovisual educational materials used in comprehensive sexual health education and HIV prevention education are available for inspection.
2. Whether the comprehensive sexual health education or HIV prevention education will be taught by school district personnel or by outside consultants, and may hold an assembly to deliver comprehensive sexual health education or HIV prevention education by guest speakers, but if it elects to provide comprehensive sexual health education or HIV prevention education in either of these manners, the notice shall include the date of the instruction, the name of the organization or affiliation of each guest speaker, and information stating the right of the parent or guardian to request a copy of . If arrangements for this instruction by consultants are made after the beginning of the school year, notice shall be made by mail or another commonly used method of notification, no fewer than 14 days before the instruction is delivered.
3. The parent has the right to request a copy of the California Healthy Youth Act Education Code section 51930, et. seq.
4. A student's parent or guardian may submit a written request to excuse the student from participation in any class involving comprehensive sexual education or HIV prevention education by submitting their request in writing to the District.

A student's parent or guardian also has the right to inspect and review the written and audiovisual educational materials used in comprehensive sexual health education and HIV prevention education.

The District may administer for students in grades 7 to 12 inclusive, anonymous, voluntary, and confidential research and evaluation tools to measure students' health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the student's attitudes concerning or practices relating to sex. A parent or guardian may excuse their child from the test, questionnaire, or survey by opting out of their student's participation in the tests, questionnaires or surveys. An opt-out form will be provided when you are notified of upcoming sexual health education. Parents or guardians have a right to review the test, questionnaire, or survey if they wish.

The excused student shall not be subject to disciplinary action, academic penalty, or other sanction if the student's parent or guardian declines to permit the student to receive comprehensive sexual health education or HIV prevention education or to participate in anonymous, voluntary, and confidential tests, questionnaires, or surveys on pupil health behaviors and risks.

While comprehensive sexual health education, HIV prevention education, or anonymous, voluntary, and confidential test, questionnaire, or survey on student health behaviors and risks is being administered, an

alternative educational activity shall be made available to students whose parents or guardians have requested that they not receive the instruction or participate in the test, questionnaire, or survey. Sexual Health and HIV/AIDS Prevention Instruction [Board Policy](#) and [Administrative Regulation](#) 6142.1 provides additional guidance. Instruction appropriate to each grade level (K-12) in communicable diseases (including HIV/AIDS and sexually transmitted diseases), family life, and substance abuse will occur as part of each student's instructional program. Course outlines are available for preview. Exemption from this instruction may be requested at the school office.

PHYSICAL AND MEDICAL EXAMINATIONS

CHDP First Grade School Entry Health Examination Requirement. Parents have the right to request their student be exempted from the health exam requirement using the [Waiver of Medical Examination](#).

All children who enter first grade in a California public, private, or charter school are required by California state law to have a comprehensive health examination (also referred to as the School Health Entry Checkup) completed within 18 months prior to or 90 days after the first day of first grade, or submit a signed parental waiver of the health examination. The records of students and the inclusion of health information requirements are specified in the California Code of Regulations, Title 5, Section 432.

The intent of this requirement is to:

- Ensure all school children receive a health examination to promote success in school,
- Increase the number of children who receive a health examination, resulting in fewer untreated health problems, less illness, and improved attendance at school,
- Facilitate school staffs ability to collect mandated forms in a timely manner,

Schools are responsible for: 1) informing their students of the school entry health examination requirement, 2) assisting them in getting the examination, and 3) maintaining the [School Entry Health Checkup Requirement form](#) or the [Waiver of Medical Examination](#) in student's files to be reported when students enter the first grade. To get a medical examination for your child, you can visit your usual medical provider such as a family doctor or pediatrician. Alternatively, your child may be eligible for a free examination. If you do not have a personal physician and want to find out where your child can get a health examination, you can contact the Child Health and Disability Prevention Program through (925) 313-6150, or get in touch with your school nurse.

Physical Exams for Athletes: Before starting their participation, student-athletes are required to submit a [CIF Pre-Participation Physical Evaluation](#). This evaluation must be completed and approved before any athletic activity.

Hearing and Vision Screening. Program description and rights for exemption. Vision screening is mandatory for all students upon their initial enrollment, and it must be repeated every three years until they complete the 8th grade (in grades K, 2, 5, and 8). Similarly, hearing screening is required for students in either kindergarten or 1st grade, and then again in 2nd, 5th, 8th, and 10th or 11th grades. If there are any objections to these screenings, an exemption request may be submitted to the school (E.C. 49452, 49452.5, 49455).

Parents or guardians must request in writing or consent by signature:

For inclusion in group medical or hospital insurance programs offered to students by the district. (E.C. 49471, 49472)

Program description and procedure for Inclusion:

All students are offered the chance to purchase group accident insurance at the beginning of the school year or upon initial enrollment. The form must be signed by the parent or caregiver for the student to be included.

CONCUSSION AND HEAD INJURIES; OPIOIDS (E.C. 49475 49476; H&SC 124235)

Pursuant to the athletic programs offered by SRVUSD, (apart from athletic activity during the regular school day or as part of a physical education course) SRVUSD will provide each student athlete's parent and guardian with a "concussion and head injury" information sheet. The sheet shall be signed and returned by the athlete's parent or guardian before the athlete may participate in practice or competition.

Also, pursuant to the athletic programs offered by SRVUSD (apart from athletic activity during the regular school day or as part of a physical education course) SRVUSD shall annually give the [CDC Opioid Factsheet](#) for Patients, published by the Centers for Disease Control and Prevention to each athlete. The athlete, and if the athlete is 17 years of age or younger, the athlete's parent or guardian, shall sign the document acknowledging receipt of the factsheet and return it to the district before the athlete initiates practice or competition. All SRVUSD athlete clearances and acknowledgments are completed by parents/caregivers online through an account on www.AthleticClearance.com. All parents/guardians should also review the [SRVUSD Parent-Student Guide to Athletics](#).

A youth sports organization must follow specified protocols with respect to concussions and other head injuries. Any amateur sports competitions, trainings, camps or clubs in which persons 17 years of age or younger participate must follow concussion and other head injury protocols.

If an athlete who is 17 years of age or younger has been removed from athletic activity due to a suspected concussion or due to fainting or another suspected cardiac condition, the youth sports organization shall notify a parent or guardian of that athlete of the time and date of the injury, the symptoms observed, and any treatment provided to that athlete for the injury.

IMMUNIZATION AND COMMUNICABLE DISEASES (E.C. 48216, 49403)

The District must abide by all laws, rules, and regulations about state-required immunizations due at enrollment. The District will only admit students who are compliant with required immunizations. In cases where there is a suspicion that your child has come into contact with a contagious disease and has not received vaccination, the District has the authority to temporarily prevent your child from attending school until the local health officer confirms that there is no longer any risk of contracting or transmitting the illness.

MEDICAL EXEMPTION FROM STATE REQUIRED IMMUNIZATIONS**Use of Standardized Medical Exemption Form**

In California, School Immunization Law ([California Health and Safety Code, Sections 120325-120375](#)) mandates [certain immunizations](#) for children who wish to attend public and private elementary and secondary schools, child care centers, family day care homes, nursery schools, day nurseries, and developmental centers (pre-kindergarten facilities). These facilities are required by law to ensure that all enrolled children have received the necessary immunizations, maintain records of their immunization status, and submit reports as per the [California Code of Regulations Title 17 Division 1, Chapter 4, Subchapter 8](#).

If your child requires a medical exemption from vaccinations, a licensed MD or DO based in California must submit a permanent or temporary medical exemption through the secure CAIR-ME portal. The California Immunization Registry Medical Exemption ([CAIR-ME](#)) website allows physicians to issue and manage standardized medical exemptions for schools or childcare-going children. Parents can also request medical exemptions for their children using the same portal. The website provides [step-by-step guidance](#) to complete the process of requesting a medical exemption. Parents must submit completed CAIR-ME exemption paperwork to their child's school.

A medical exemption from CAIR is required. Letters from medical providers exempting your child due to medical issues, personal reasons, or religious beliefs will not suffice.

CAIR-ME requires the following information from a medical provider:

- Child's name
- Identification and contact information for:
 - Physician issuing the exemption
 - The child's primary care physician is different from the issuing physician
 - Child's parents or guardians
 - Child's school or other institution for which the exemption is being sought
- A statement acknowledging that the child received a physical examination and evaluation that meets the standard stipulated in the code
- A statement explaining why the primary care physician is not issuing the exemption (if applicable)
- The amount of time that the issuing physician has been treating the child
- A separate description of the medical basis for the exemption for EACH vaccination
- A statement as to whether the exemption is permanent or temporary
- An authorization of release of information for the Department to contact the issuing physician
- Certification from the physician that the statement and information are accurate, correct, and complete

State's Review of Medical Exemptions

The California Department of Public Health must, by law, review exemptions in CAIR-ME in the following situations:

- when a school or child care facility's immunization rates drop below 95%
- when a school fails to provide reports of their vaccination rates
- if a doctor writes more than five medical exemptions annually
- if it is necessary to protect public health

To ensure compliance, a medical professional with clinical training who is part of the department staff must review medical exemption forms that meet the necessary conditions. If a medical exemption was issued before January 1, 2020, it will only be retracted if it was granted by a physician or surgeon who has faced disciplinary action from either the Medical Board of California or the Osteopathic Medical Board of California.

Requirement by Schools to Submit Annual Reports on Immunization Status to the State

All schools and pre-kindergarten (childcare/preschool) facilities in California must evaluate and report the immunization status of their students every year. The governing board of SRVUSD must report the immunization status of students in Pre-K, TK/K, and 7th grade to the State Department of Public Health and the local health department through the reporting site on the CDPH CAIR Hub.

Requirement of Physicians and Surgeons to Provide Notice to Parents

If a parent or guardian requests a licensed physician and surgeon to submit a medical exemption for the parent's or guardian's child, the physician and surgeon shall inform the parent or guardian of the requirements set forth above. If the parent or guardian consents, the physician and surgeon shall examine the child and submit a completed medical exemption certification form to the State Department of Public Health.

Appeal Rights for Medical Exemption: Denial or Revocation

A parent or guardian may appeal a medical exemption denial or revocation to the Secretary of California Health and Human Services. The appeal is to be conducted by an independent expert review panel of licensed physicians and surgeons, who are required to evaluate appeals consistent with specified guidelines and to submit their decision to the Secretary. The Secretary is required to adopt the determination of the independent expert review panel and promptly issue a written decision to the child's parent or guardian. This final decision is not subject to further administrative review. The student who is appealing a medical exemption revocation may continue school attendance without being required to commence the immunization schedule required for conditional admittance, so long as the appeal is filed within 30 calendar days of the revocation.

Parents or caregivers must request in writing or consent by signature:

To the administration of an immunization agent for the prevention and control of communicable diseases in school-age children. (E.C. 49403)

Program description and procedure for Inclusion:

All emergency immunization programs will be announced in advance by the County Health Department and will require specific parent signature.

MEDICATION AND SELF-ADMINISTRATION OF ASTHMA MEDICATION AND EPINEPHRINE AUTO-INJECTORS (E.C. 49423, 49423.1)

A student who is required to take, during the regular school day, asthma medication prescribed for the pupil by a physician or surgeon or an epinephrine auto-injector may be assisted by the school nurse or other designated school personnel or may carry and self-administer the medication if the school district receives the appropriate written statements specified in subdivision (b).

1. (b)(1) In order for a pupil to be assisted by a school nurse or other designated school personnel pursuant to subdivision (a), the school district shall obtain both a written statement from the physician or surgeon detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken and a written statement from the parent, foster parent, or guardian of the pupil requesting that the school district assist the pupil in the matters set forth in the statement of the physician or surgeon.
2. (2)(A) In order for a pupil to carry and self-administer prescription inhaled asthma medication pursuant to subdivision (a), the school district shall obtain both a written statement from the physician or surgeon detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and confirming that the pupil is able to self-administer inhaled asthma medication, and a written statement from the parent, foster parent, or guardian of the pupil consenting to the self-administration, providing a release for the school nurse or other designated school personnel to consult with the health care provider of the pupil regarding any questions that may arise with regard to

the medication, and releasing the school district and school personnel from civil liability if the self-administering pupil suffers an adverse reaction by taking medication pursuant to this section.

3. (2)(B) In order for a pupil to carry and self-administer prescription **auto-injectable epinephrine** pursuant to subdivision (a), the school district shall obtain both a written statement from the physician and surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and confirming that the pupil is able to self-administer auto-injectable epinephrine, and a written statement from the parent, foster parent, or guardian of the pupil consenting to the self-administration, providing a release for the school nurse or other designated school personnel to consult with the health care provider of the pupil regarding any questions that may arise with regard to the medication, and releasing the school district and school personnel from civil liability if the self-administering pupil suffers an adverse reaction as a result of self-administering medication pursuant to this paragraph.
4. (B)(i) A school district shall accept the written statement from a physician or surgeon, as specified in this paragraph, from a physician or surgeon who is contracted with a health plan licensed pursuant to Section 1351.2 of the Health and Safety Code. A written statement specified in this subparagraph shall be provided in both English and Spanish, and shall include the name and contact information for the physician or surgeon.
5. (ii) A school nurse or other school personnel shall not be subject to professional review, be liable in a civil action, or be subject to criminal prosecution for their acts or omissions relating to a pupil self-administering inhaled asthma medication in accordance with this subparagraph. A school district shall not be subject to civil liability if a pupil self-administering inhaled asthma medication in accordance with this subparagraph suffers an adverse reaction.
6. (3) The written statements specified in this subdivision shall be provided at least annually and more frequently if the medication, dosage, frequency of administration, or reason for administration changes.
7. (c) A pupil may be subject to disciplinary action pursuant to Section 48900 if the pupil uses inhaled asthma medication in a manner other than as prescribed.

INFORMATION REGARDING TYPE 1 DIABETES (E.C. 49452.6)

On and after January 1, 2023, the governing board of a school district shall make the type 1 diabetes informational materials accessible to the parent or guardian of a student when the student is first enrolled in elementary school, or with the annual notifications provided pursuant to Section 48980. Information provided to parents and guardians pursuant to this section may include, but shall not be limited to, all of the following:

1. *A description of type 1 diabetes and warning signs associated with type 1 diabetes.* Type 1 diabetes is a chronic condition that affects the way the body processes blood sugar (glucose). In people with type 1 diabetes, the immune system attacks and destroys the cells in the pancreas that produce insulin, a hormone that regulates blood sugar levels. Without insulin, glucose builds up in the bloodstream, leading to high blood sugar levels. Symptoms of type 1 diabetes include frequent urination, increased thirst, fatigue, weight loss, and blurred vision. Treatment typically involves daily injections of insulin and close monitoring of blood sugar levels to prevent complications
2. *A recommendation regarding those students displaying warning signs associated with type 1 diabetes that the parents or guardians of those students should immediately consult with the student's primary care provider to determine if immediate screening for type 1 diabetes is appropriate.* In case of warning signs associated with type 1 diabetes, it is highly recommended that parents or guardians of the

students consult with their primary care provider immediately. Early detection and treatment of type 1 diabetes can help prevent potentially serious complications, such as diabetic ketoacidosis, which can be life-threatening. Therefore, it is crucial to take any warning signs seriously and seek medical advice as soon as possible.

3. *A description of the screening process for type 1 diabetes and the implications of test results.*
Screening for type 1 diabetes involves a blood test that checks for specific autoantibodies that attack the pancreas. These autoantibodies can be present in the body for years before any diabetes symptoms appear. A positive test result means there's a higher chance of developing type 1 diabetes in the future. However, a negative result doesn't completely rule out the possibility of developing the condition later on. It's important to talk to your healthcare provider about your test results, as they can help you understand what they mean for your health.
4. *A recommendation that, following a type 1 diagnosis, parents or guardians should consult with the student's primary care provider to develop an appropriate treatment plan, which may include consultation with and examination by a specialty care provider, including, but not limited to, a properly qualified endocrinologist.* After a Type 1 diabetes diagnosis, parents or guardians must talk with the student's primary care provider to develop an effective treatment plan. This plan may involve consulting a specialist, such as a qualified endocrinologist. A comprehensive approach to treatment is crucial to ensure the student's optimal health outcomes. Once the diagnosis is made, parents should contact the school nurse and principal to make proper accommodations for the student.

CONTINUING MEDICATION REGIMEN (E.C. 49480)

If a student is taking medication regularly for a non-episodic condition, their parent or legal guardian must inform the school nurse or designated contact person about the medication, current dosage, and the name of the supervising physician. With the consent of the parent or legal guardian, the school nurse may communicate with the physician and offer counseling to school personnel regarding the potential effects of the medication on the child's physical, intellectual, and social behavior. Also, the nurse may provide information about possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

Program description and procedure for inclusion:

A "[Medication At School](#)" form is required before students can bring medication to school (E.C. 49480).

Parents or guardians must request in writing or consent by signature:

A parent or guardian signature is required on the Medication at School form for your child to be assisted by the school nurse or other designated school personnel in administering medication during the school day as prescribed by a physician (E.C. 49423).

Procedure for meeting this obligation:

Medication at School forms are available from your school office and on the [Health Service page](#) on the district website.

RIGHTS AND OPTIONS AVAILABLE TO PREGNANT AND PARENTING PUPILS (E.C. 46015, 221.51, 222.5)

A pregnant or parenting student is defined as any student who gives or expects to give birth or any parenting student who identifies as the parent of an infant. Pregnant and parenting students are entitled to at least eight weeks of parental leave, which can be taken before the birth of the student's infant if there is a medical necessity, or after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction. The student is neither required to take time off nor notify their school that they are doing so; this is a guaranteed minimum right that can be expanded if deemed medically necessary. Parental leave will be considered an excused absence, and the pregnant or parenting student is not required to complete any academic work during this period.

A pregnant or parenting student may return to their previous school and course of study and is entitled to make up opportunities for any work missed during the leave. These students are allowed to enroll in a fifth year of high school in order to complete any state or local graduation requirements, except when the school finds that the student is reasonably able to complete these requirements in time to graduate high school by the end of their fourth year.

A pregnant or parenting student who does not wish to re-enroll in their previous school is entitled to alternative education options offered by the local education agency. If so enrolled, the student shall be given educational programs, activities, and courses equal to those they would have been in if participating in the regular program. Furthermore, a school may not penalize a student for using any of the accommodations mentioned above.

If a student believes that their school is discriminating on the basis of sex in opposition to the rights and entitlements listed above, that student can file a complaint through the standard Uniform Complaint Procedures of California Code of Regulations, Title 5 Sections 4600, et. seq.

CHILD HEALTH AND DISABILITIES PREVENTION PROGRAM (H&SC 124085, 124105)

Before a child enters first grade, their parents must obtain a waiver or health screening for the child and complete the provided certificate or sign a waiver. The screening should take place before (within the prior 6 months) or during the kindergarten year. Parents are encouraged to obtain health screening simultaneously with required immunizations. Parents may inquire in the school office about free health screenings for low-income children provided under the Child Health and Disabilities Prevention Program.

A first-grade student who has not provided either a certificate or a waiver on or before the 90th day after the student's entrance into the first grade must be excluded from school for up to five days based on the failure to comply or sign a waiver. School districts may exempt any student from the exclusion if, at least twice between the first day and the 90th day after the student's entrance into the first grade, SRVUSD has contacted the student's parent or guardian and the parent or guardian refuses to provide either a certificate or a waiver as specified in Section 124085. Parents or guardians are entitled to notification of the availability of free health screenings through the local health department.

COURSE SELECTION AND CAREER COUNSELING (E.C. 221.5(d))

Commencing in Grade 7, school personnel shall assist students with course selection or career counseling, affirmatively exploring the possibility of careers, or courses leading to careers based on the interest and ability

of the student. Parents or legal guardians are notified so that they may participate in such counseling sessions and decisions.

Beginning with course selection for the seventh grade and each time thereafter that a new course or schedule is selected, students are advised regarding course selection and the possible effect of course selection on future career choices. Parents are encouraged to be involved in this process and no significant decisions are made without a parent/guardian signature.

Procedures for inquiring about such services:

Parent participation in the course selection and career guidance process may be arranged by contacting your school.

COLLEGE ADMISSION REQUIREMENTS AND TECHNICAL EDUCATION (E.C. 51225.3, 51229)

For students who wish to continue their education after high school, the State of California offers community colleges, California State Universities (CSU), and Universities of California (UC).

Information pertaining to college admission requirements, information about University of California and California State University websites, information about Career Technical Education (CTE) and the availability of school counselors to help students in choosing appropriate high school courses can be found on the [College and Career Readiness webpage](#) and the [2023-24 High School Course Catalog](#).

Information provided includes all of the following:

1. A brief explanation of the college admission requirements.
2. A list of the current University of California and California State University Web sites that help students and their families learn about college admission requirements and that list high school courses that have been certified by the University of California as satisfying the requirements for admission to the University of California and the California State University.
3. A brief description of what career technical education is, as defined by the department.
4. The Internet address for the portion of the Web site of the department where students can learn more about career technical education.
5. Information about how students may meet with school counselors to help them choose courses at their school that will meet college admission requirements or enroll in career technical education courses, or both.

SRVUSD does not allow a CTE course to satisfy the visual/performing arts or world language graduation requirement; more information about high school graduation requirements and how each requirement satisfies or does not satisfy the subject matter requirements for admission to the California State University and the University of California, as well as a complete list of career technical education courses offered by SRVUSD that satisfy the subject matter requirements for admission to the California State University and the University of California can be found on the [2023-24 High School Course Catalog](#) webpage.

In order to attend a community college, students need only be a high school graduate or 18 years of age. In order to attend a CSU, students have to take specific high school courses, have the appropriate grades and

test scores, and have graduated from high school. For minimum admission requirements, test scores may not be required if the student's GPA is 3.0 or above. In order to attend a UC, for minimum admission requirements students must meet coursework requirements, obtain the necessary GPA and test scores, or rank on the top four percent at a participating high school, or qualify by examination alone. Students may also transfer to a CSU or UC after attending community college. For more information on college admission requirements, please refer to the following websites.

- www.cccco.edu – This is the official website of the California Community College system. It offers links to all of the California Community Colleges.
- www.assist.org – This interactive site provides course transfer information for students planning to transfer from a California Community College to a CSU or UC.
- www.calstate.edu/apply – This website offers assistance to students and their families on the CSU system, including the ability to apply online, and links to all CSU campuses.
- www.universityofcalifornia.edu – This website offers information regarding admissions, online application, and links to all UC campuses.

FINANCIAL ASSISTANCE FOR ADVANCED PLACEMENT FEES (E.C. 48980(j), 52242)

SRVUSD may help pay for all or part of the costs of one or more advanced placement examinations charged to economically disadvantaged students. Parents/guardians can contact their school's AP Coordinator of Financial Analyst.

RULES AND PROCEDURES FOR STUDENT DISCIPLINE

Suspension (E.C. 48900, 48900.5)

A student shall not be suspended from school or recommended for expulsion, unless the superintendent of the school district or principal of the school in which the student is enrolled determines that the student has committed an act as defined pursuant to any of subdivisions (A) to (T) inclusive:

- (1) Caused, attempted to cause or threatened to cause physical injury to another person; (2) Willfully used force or violence upon the person of another, except in self-defense.
- Possessed, sold or otherwise furnished a firearm, knife, explosive or other dangerous object, unless in the case of possession of an object of this type, the student had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or designee of the principal.
- Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another

liquid, substance, or material and represented the liquid, substance or material as a controlled substance, alcoholic beverage or intoxicant.

- E. Committed or attempted to commit robbery or extortion.
- F. Caused or attempted to cause damage to school property or private property.
- G. Stole or attempted to steal school property or private property.
- H. Possessed or used tobacco, or products containing tobacco or nicotine products, including but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets and betel. However, this section does not prohibit use or possession by a student of their own prescription products.
- I. Committed an obscene act or engaged in habitual profanity or vulgarity.
- J. Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- K. (1) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties. (2) Except as provided in Section 48910, a student enrolled in kindergarten or any of grades 1 to 3, inclusive, shall not be suspended for any of the acts enumerated paragraph (1), and those acts shall not constitute grounds for a student enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion. This paragraph is inoperative on July 1, 2020. (3) Except as provided in Section 48910, commencing July 1, 2020, a student enrolled in kindergarten or any of grades 1 to 5, inclusive, shall not be suspended for any of the acts specified in paragraph (1), and those acts shall not constitute grounds for a student enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion. (4) Except as provided in Section 48910, commencing July 1, 2020, a student enrolled in any of grades 6 to 8, inclusive, shall not be suspended for any of the acts specified in paragraph (1). This paragraph is inoperative on July 1, 2025.
- L. Knowingly received stolen school property or private property.
- M. Possessed an imitation firearm. As used in this section "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- N. Committed or attempted to commit sexual assault as defined in Section 261, 266c, 286, 287, 288, or 289 of, or former Section 288a of, the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- O. Harassed, threatened, or intimidated a student who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that student from being a witness or retaliating against that student for being a witness, or both.
- P. Unlawfully offered, arranged to sell, negotiated to sell or sold the prescription drug Soma.

- Q. Engaged in, or attempted to engage in hazing. For purposes of this subdivision, "hazing" is any method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current or prospective student. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.
- R. Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:
- a. "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a student or group of students as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more students that have or can be reasonably predicted to have the effect of one or more of the following:
 - i. Placing a reasonable student or students in fear of harm to that student's or those students' person or property.
 - ii. Causing a reasonable student to experience a substantially detrimental effect on the student's physical or mental health.
 - iii. Causing a reasonable student to experience substantial interference with the student's academic performance.
 - iv. Causing a reasonable student to experience substantial interference with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school.
 - b. "Electronic act" means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer, pager, of a communication including, but not limited to, any of the following:
 - i. A message, text, sound, video, or image.
 - ii. A post on a social network internet website, including but not limited to: a) Posting to or creating a burn page. "Burn page" means an Internet website created for the purpose of having one or more of the effects listed in paragraph (i); b) creating a credible impersonation of another actual student for the purpose of having one or more of the effects listed in paragraph (i). "Credible impersonation" means to knowingly and without consent impersonate a student for the purposes of bullying the student and such that another student would reasonably believe, or has reasonably believed, that the student was or is the student who was impersonated; c) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (i). "False profile" means a profile of a fictitious student or a profile using the likeness or attributes of an actual student other than the student who created the false profile.
 - iii. An act of cyber sexual bullying. For purposes of this clause, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a student to another student or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (1)-(4), inclusive of paragraph (i).

A photograph or other visual recording, as described in this subclause, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording, or other electronic act. For purposes of this clause, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned events.

- c. Notwithstanding paragraph (i) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the internet or is currently posted on the internet.
 - i. "Reasonable pupil" means a pupil, including, but not limited to, a student with exceptional needs, who exercises average care, skill, and judgment in conduct for a person of that age, or for a person of that age with the pupil's exceptional needs.
- S. A student shall not be suspended or expelled for any of the acts enumerated in this section, unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A student may be suspended or expelled for the acts that are enumerated in this section and related to school activity or attendance that occur at any time, including but not limited to, any of the following:
 - a. While on school grounds;
 - b. While going to or coming from school;
 - c. During the lunch period whether on or off the campus;
 - d. During, or while going to or coming from, a school-sponsored activity.
- T. A student who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a student who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).
- U. As used in this section, "school property" includes, but is not limited to electronic files and databases.
- V. For a student subject to discipline under this section, a superintendent of the school district or principal is encouraged to provide alternatives to suspension or expulsion, using a research-based framework with strategies that improve behavioral and academic outcomes, that are age-appropriate and designed to address and correct the student's misbehavior as specified in Section 48900.5.
- W. (1) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a student who is truant, tardy, or otherwise absent from school activities. (2) It is further the intent of the Legislature that the Multi-Tiered System of Supports, which includes restorative justice practices, trauma-informed practices, social and emotional learning, and schoolwide positive behavior interventions and support, may be used to help students gain critical social and emotional skills, receive support to help transform trauma-related responses, understand the impact of their actions, and develop meaningful methods for repairing harm to the school community.

Expulsion

A student may be recommended for expulsion for any of the reasons enumerated in Education Code section 48915, and pursuant to the expulsion procedures identified in Education Code sections 48918 and 48918.5. Parents of an expelled student are required to notify the receiving district that the student has been expelled.

If a student is suspended and recommended for expulsion for any of the first five offenses listed under "Grounds for Suspension and Expulsion" in the Discipline Code and Behavior Guidelines, the principal or designee must notify law enforcement personnel.

Inquiries regarding student expulsion should be directed to the principal of the school site.

Other Means of Correction

SRVUSD may document the other means of correction used and place that documentation in the student's record. Other means of correction may include but is not limited to: a conference between school personnel, the student's parent or guardian and the student; referrals to the school counselor, psychologist, social worker, child welfare attendance personnel, or other school support service personnel for case management and counseling; study teams, guidance teams or other intervention-related teams that assess behavior and develop and implement behavior plans; referral for psycho-social or psycho-educational assessment; participation in a restorative justice program; and after-school programs that address specific behavioral issues.

Attendance of Suspended Child's Parent or Guardian for Portion of School Day (E.C. 48900.1)

A teacher may require a parent or guardian of a student who has been suspended by a teacher pursuant to Section 48910 for either committing an obscene act, engaging in habitual profanity or vulgarity or disrupting school activities or otherwise willfully defying the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties, to attend a portion of a school day in the classroom of their child.

Sexual Harassment Policy (E.C. 231.5, 231.6, 48980(g), 48900.2; 5 California Code of Regulations (CCR) 4917)

SRVUSD will not tolerate sexual harassment by anyone participating in any SRVUSD program or activity. This includes student-to-student or peer sexual harassment as well as harassment between a student and any SRVUSD participant. SRVUSD takes all complaints of sexual harassment seriously, investigates and addresses identified sexual harassment, and if the investigation results in the determination that sexual harassment has occurred, takes reasonable, immediate corrective action to stop the harassment, eliminate a hostile environment, and prevent future sexual harassment. Alleged student sexual harassment in violation of SRVUSD policy or federal or state law will be handled pursuant to SRVUSD policy and procedures. A student in grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or principal of the school in which the student is enrolled determines that the student has committed sexual harassment as defined below.

California Education Code section 212.5 defines sexual harassment as any unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature made by someone from or in the work or educational setting, under any of the following conditions:

1. Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, or progress.

2. Submission to, or rejection of, the conduct by the individual is used as the basis of employment or academic decisions affecting the individual.
3. The conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.
4. Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

Districts are also required to display the policy in a prominent location and include it in an orientation for employees and students. These policies shall include information as to where to obtain specific procedures for reporting charges of sexual harassment and available remedies. The poster must meet the following requirements:

1. The language in the poster shall be age-appropriate and culturally relevant, and the school site may partner with local, state or federal agencies, or nonprofit organizations
2. The poster shall be displayed in English and any primary language spoken by 15% or more of the students enrolled at the school site
3. The poster shall be no smaller than 8.5 by 11 inches and use at least 12-point font
4. The poster shall display, at minimum, all the following information:
5. The rules and procedures for reporting a charge of sexual harassment
6. The name, phone number, and email address of an appropriate school site official to contact to report a charge of sexual harassment
7. The rights of the reporting student, the complainant, and the respondent, and the responsibilities of the school site in accordance with the applicable written policy on sexual harassment
8. The poster shall be prominently and conspicuously displayed in each bathroom and locker room at the school site
9. The poster may be prominently and conspicuously displayed in public areas at the school site that are accessible to, and commonly frequented by, students, including but not limited to, classrooms, classroom hallways, gymnasiums, auditoriums, and cafeterias

Hate Violence (E.C. 48900.3)

A student in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the student is enrolled determines that the student has caused, attempted to cause, or threatened to cause, or participated in an act of, hate violence, as defined in E.C. 233(e).

Harassment, Intimidation or Threats (E.C. 48900.4)

A student enrolled in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the student is enrolled determines that the student has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or students, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or students by creating an intimidating or hostile educational environment.

Terroristic Threats Against School Officials, School Property or Both (E.C. 48900.7)

A student may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the student is enrolled determines that the student has made terroristic threats against school officials or school property, or both. A "terroristic threat" includes any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for their own safety, or for their immediate family's safety, or for the protection of school district property, or the personal property of the person threatened, or the person's immediate family.

Suspension/Expulsion: Alternative and Other Means of Correction (E.C. 48900, 48900.5, 48911)

Generally, suspension shall be imposed only when other means of correction fail to bring about proper conduct. SRVUSD may document other means of correction short of suspension and expulsion and place the documentation in the student's record. Other means of correction may include: a conference between school personnel, the student's parent or guardian and the student; referrals to the school counselor or psychologist; study teams, guidance teams or other intervention-related teams that assess behavior and develop and implement behavior plans; referral for psycho-educational assessment; after-school programs that address specific behavioral issues; and community service on school grounds during non-school hours. A student may be suspended, for any of the reasons enumerated in Section 48900 upon a first offense, if the principal or superintendent of schools determines that the student violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the student's presence causes a danger to persons. A suspension shall be preceded by an informal conference between the principal, the principal's designee or the district's superintendent of schools and the student, and whenever practicable, the teacher, supervisor, or school employee who referred the student to the principal. At this conference, the student shall be informed of the reason for the disciplinary action and other means of correction that were attempted before the suspension.

Rules of the district pertaining to student discipline are available at each school. (E.C. 35291)

Procedures for inquiring about such services:

Discipline rules are normally distributed as part of each school's handbook. If you do not receive them, please contact your school office.

STUDENT SURVEYS (E.C. 51513, 51514; 20 U.S.C. 1232h)

No test, questionnaire, survey, or examination containing any questions about the student's personal beliefs or practices in sex, family life, morality, and religion, or any questions about their parents' or guardians' beliefs

and practices in sex, family life, morality, and religion, shall be administered to any student in kindergarten or grade 1 through grade 12, inclusive, unless the parent or guardian of the student is notified in writing that such test, questionnaire, survey, or examination is to be administered and the parent or guardian of the student gives written permission for the student to take such test, questionnaire, survey, or examination.

SRVUSD will make an effort to include specific or approximate dates of when any survey containing sensitive, personal information is to be administered and provide an opportunity for parents to opt students out of participating in the survey. Upon request, parents or guardians will be given the opportunity to inspect any third-party survey.

Per E.C. 51514, any school district which administers a voluntary survey that currently includes questions pertaining to sexual orientation and gender identity shall not remove those questions from subsequent administrations of the survey.

Procedures for inquiring about such services:

Inquiries should be directed to school sites.

RESOURCE MATERIALS

Course outlines, teacher guides, and resource reference materials are available for review at the various sites.

Procedures for inquiring about such services:

Inquiries should be directed to school sites.

ABSENCE FOR CONFIDENTIAL MEDICAL SERVICES (E.C. 46010.1)

School authorities may excuse a student from school to obtain confidential medical services without the consent of the student's parent/guardian.

Procedures for inquiring about such services:

Inquiries should be directed to school sites.

ABSENCE FOR RELIGIOUS INSTRUCTION (E.C. 46014)

A student, with the written consent of a parent or guardian, may be excused from school in order to participate in religious exercises of four or fewer days per month, provided the student meets the minimum day regulation as established by the State Board of Education.

ATTENDANCE OPTIONS (E.C. 35160.5(b), 46600 et seq.)

Parents may select the school the child shall attend, irrespective of the particular location of the parent's residence within the district, subject to the following priorities for space at each school site:

- A. Students who reside within the attendance area of a school (resident) of the district.
- B. Students who are diverted to other than resident schools.
- C. Students for whom changes in school assignment are requested through the intradistrict transfer process.

D. Students from other districts who enroll in SRVUSD by the interdistrict transfer process.

Procedures for inquiring about such services:

Inquiries should be directed to the Student Services Department at the District Office.

Residency Requirements (E.C. 48200, 48204, 48204.3, 48204.4, 48204.6, 48204.7)

Each person between the ages of 6 and 18 years (and not exempted) is subject to compulsory full-time education. Each person subject to compulsory full-time education and not exempted shall attend the public full-time day school or continuation school or classes and for the full time designated as the length of the school day by the governing board of the school district in which the residency of either the parent or legal guardian is located.

Notwithstanding E.C. 48200, a student may alternatively comply with the residency requirements for school attendance in a school district, if they meet any of the following:

1. A student who is placed within the boundaries of the school district in a foster home or licensed children's institution as defined in E.C. 56155.5 or a family home within the boundaries of the school district pursuant to a commitment or a placement under the Welfare and Institutions Code;
2. A student who is in foster care who remains in their school of origin.
3. A student for whom interdistrict transfer has been approved;
4. An emancipated student who resides within the boundaries of the school district;
5. A student who lives in the home of a caregiving adult that is located within the boundaries of the school district;
6. A student residing in a state hospital located within the boundaries of the school district.
7. A student whose parent or legal guardian resides outside of the boundaries of that school district but is employed and lives with the student at the place of their employment within the boundaries of the school district for a minimum of three days during the school week;
8. A school district shall allow a student who is a child of a military family to continue their education in the school of origin, regardless of any changes of residence of the military family during that school year, for the duration of the student's status as a child of a military family;
9. A school district shall allow a student who is a migratory child to continue attending their school of origin, or a school within the school district of origin regardless of any change of residence of the student; and
10. A student whose parent or parents were residents of this state and have departed California against their will, and if the student seeks admission to a school of a school district, shall be admitted, regardless of their current residency, provided the student has:
 - a. Official documentation evidencing the departure of their parent or legal guardian;
 - b. Moved outside of California as a result of their parent or legal guardian departing against their will and the student lived in California immediately before moving outside of California; and

- c. Provides documentation that the student was enrolled in a California public school immediately before moving outside of California.

Migratory students have the right to attend their school of origin in a similar manner to the rights provided to foster students and homeless students. Migratory students must be allowed to continue to attend their school of origin regardless of any subsequent change of residency so long as the student continues to be a student "who is a migratory child." A student who is transitioning between grade levels must be allowed to continue to attend the school district of origin in the same attendance area. A student who is transitioning to middle or high school must be allowed to attend the school district of origin's designated middle or high school even if the school is located within another school district. The enrolling school district is required to enroll the student even if the student has outstanding fees or items due to the last school district, or if the student is unable to produce enrollment records. If the receiving school has a uniform policy the student must immediately be enrolled even if the student does not have the appropriate school uniform clothes. If a migratory student loses their status during the school year, the student will be allowed to attend the school of origin of the remainder of the years for students in Kindergarten through 8th grade. High school students must be allowed to continue at the school of origin through graduation. The school of origin is required to inform the student and their parents of the student's eligibility to receive migrant education services.

Statutory Attendance Options

Pursuant to E.C. 48980(g), SRVUSD must advise the parent or guardian of all existing statutory attendance options and local attendance options available in the school district. This notification component shall include all options for meeting residency requirements for school attendance, programmatic options offered within the local attendance areas, and any special programmatic options available on both an interdistrict and intradistrict basis. This notification component also shall include a description of all options, a description of the procedure for application for alternative attendance areas or programs, an application form from the school district for requesting a change of attendance, and a description of the appeals process available, if any, for a parent or guardian denied a change of attendance. The notification component also shall include an explanation of the existing statutory attendance options, including the following:

1. **Intradistrict Choice Policy (E.C. 35160.5(b)):** Residents of the school district may apply to other schools within the school district for their child to attend on a space available basis.
2. **Interdistrict Attendance (E.C. 46600, et seq.):** The parent or guardian of a student may seek release from the home district to attend a school in any other school district. Each school district of resident and school district of proposed enrollment shall post on its Internet Web site the procedures and timelines, including a link to the policy of the governing board of the school district, regarding a request for an interdistrict transfer permit in a manner that is accessible to the public without a password. The information posted on the Internet Web site shall include, but need not be limited to, the following:
 - a. The date upon which the school district will begin accepting and processing interdistrict transfer requests for the subsequent school year.
 - b. The reasons for which the school district may approve or deny a request, and any information or documents that must be submitted as supporting evidence.
 - c. If applicable, the process and timelines by which denial of a request may be appealed within the school district before the school district renders a final decision.

- d. That failure of the parent to meet any timelines established by the school district shall be deemed an abandonment of the request.
- e. Applicable timelines for processing a request, including statements that the school district shall do both of the following:
 - i. Notify a parent submitting a current year request, as defined in Section 46600.1, of its final decision within 30 calendar days from the date the request was received.
 - ii. Notify a parent submitting a future year request, as defined in Section 46600.1, of its final decision as soon as possible, but not later than 14 calendar days after the commencement of instruction in the school year for which interdistrict transfer is sought.
 - iii. The conditions under which an existing interdistrict transfer permit may be revoked or rescinded.

EXCUSED ABSENCES AND TRUANCY (E.C. 48205, 48260 et seq.)

ABSENCES

Notwithstanding E.C. 48200, a student shall be excused from school for justifiable personal reasons, including, but not limited to, an appearance in court, observation of holiday or ceremony of their religion, attendance at religious retreats, health-related reasons, funerals and services, or an employment conference, when the student's absence has been requested in writing by the parent or guardian and approved by the principal or designated representative.

A student absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of any class from which a student is absent shall determine the tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the student missed during the absence.

TRUANCY

The first time a truancy report is issued, the student and, as appropriate, the parent or legal guardian, may be requested to attend a meeting with a school counselor or other school's designees to discuss attendance issues and develop a plan to improve attendance.

The second time a truancy report is issued within the same school year, the student may be given a warning by a peace officer pursuant to Penal Code section 830.1. The student may also be assigned to an afterschool or weekend study program located within the same county as the student's school.

The third time a truancy report is issued within the same school year, the student shall be classified as a habitual truant and may be required to attend an attendance review board or a truancy mediation program pursuant to E.C. 48263.

The fourth time truancy is issued within the same school year, the student may be within jurisdiction of the Juvenile Court that may adjudge the student to be a ward of the court pursuant to Welfare and Institutions Code section 601.

Procedures for inquiring about such services:

Written requests must be submitted to the principal or designee.

NOTIFICATION OF MINIMUM DAYS AND PUPIL FREE STAFF DEVELOPMENT DAY (E.C. 48980(c))

A schedule of minimum days and pupil-free staff development days will be made available at the beginning of the school year or as early as possible, but no later than one month prior to the scheduled minimum or pupil-free day. The District's instructional calendar is where this information can be found.

GRADE REDUCTION/LOSS OF ACADEMIC CREDIT (E.C. 48980(i))

No student shall have their grade reduced or lose academic credit for any excused absence pursuant to E.C. 48205 for missed assignments/tests that can reasonably be provided/completed. Please refer to Attachment A at the end of this document for the full text of EC 48205.

PUPILS WITH TEMPORARY DISABILITIES; INDIVIDUAL INSTRUCTION (E.C. 48206.3, 48207, 48207.3, 48207.5, 48208)

Students with temporary disabilities, who cannot attend regular day classes, may receive individual instruction provided by the district. Parents or guardians of students within this category shall be given notice regarding the availability of such individualized instruction. This individual instruction shall be received at home or in a hospital or other residential health facility, except a state hospital.

A student with a temporary disability, who is in a hospital or other health facility, excluding a state hospital, which is outside of the school district in which the parent or guardian resides, shall have complied with the residency requirements for school attendance in the school district in which the hospital is located. It is the primary responsibility of the parent or guardian of the student with the temporary disability to notify the school district of the student's presence in a qualifying hospital.

Procedures for inquiring about such services:

Inquiries should be directed to the Student Services Department at the District Office or the principal of each school.

ACCESS TO PUPIL RECORDS, NOTIFICATION OF RIGHTS, AND F.E.R.P.A. (E.C. 49062-49069.7; 20 U.S.C. 1232g)

Parents, pupils 18 and over, pupils 14 and over that are both homeless and an unaccompanied youth, and individuals who have completed and signed a Caregiver's Authorization Affidavit, have rights concerning pupil records under Education Code section 49063. These rights include:

1. The right to inspect and review the student's education records within five (5) business days of the day the school receives a request for access. Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The principal will forward requests to the Custodian of Records. The Custodian of Records will make arrangements for access and notify the parent or eligible student.
2. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the school to amend

a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill their professional responsibility. Upon request from officials of another school district in which a student seeks or intends to enroll, SRVUSD shall disclose education records without parental consent.

When a student moves to a new district, SRVUSD will forward the student's records upon the request of the new school district within 10 school days.

Further, parents, or an eligible student, are hereby informed of the following rights pertaining to student records:

1. The types of records and the information contained therein which are directly related to the student and maintained by the institution;
2. The position of the official responsible for the maintenance of each type of record.
3. The location of the log or record required to be maintained pursuant to Section 49064.
4. The criteria to be used by the school district in defining "school officials and employees" and in determining "legitimate educational interest" as used in E.C. 49064 and E.C. 49076(a)(1).
5. The policies of the institution for reviewing and expunging those records.
6. The procedures for challenging the content of pupil records.
7. The cost, if any, will be charged to the parent for reproducing copies of records.
8. Their right to review individual records by making a written request for the same;
9. The school district must respond to a pupil record request by providing access no later than five business days following the date of request;
10. Availability of qualified personnel to interpret records, if requested;
11. Procedures for challenging content of pupil records;
12. In addition, parents or eligible students may receive a copy of any information in the records at reasonable cost per page;

13. District policies and procedures relating to: location of records, if not centrally located; position of official responsible for maintenance of records; access by other persons; policy for review and expunging of records;
14. Categories of information designated as directory information pursuant to E.C. 49073;
15. When a student moves to a new district, records will be forwarded upon the request of the new school district within 10 school days. At the time of transfer the parent (or eligible student) may review, receive a copy (at a reasonable fee), and/or challenge the records; and
16. Their right to file a complaint with the Family Policy Compliance Office in the U.S. Department of Education if they believe the school district is not in compliance with federal regulations regarding privacy.

Student/pupil records do not include:

1. Instructional, supervisory or administrative notes by SRVUSD staff that are made only for that staff member or their substitute
2. Records of a law enforcement unit that were created for use by the law enforcement unit
3. Employee records made for personnel use
4. Records of a doctor, psychologist, psychiatrist or other treatment provider and/or assistant regarding a student who is 18 or older or who is attending a postsecondary educational institution. In this case, "treatment" does not include remedial instructional measures.

Parents have a right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

Procedures for inquiring about such services:

Inquiries should be directed to school registrars.

DISCLOSURE OF STUDENT DIRECTORY INFORMATION (20 U.S.C. 1232g)

SRVUSD makes student directory information available in accordance with state and federal laws. This means that each student's name, birthday, address, telephone number, major course of study, participation in school activities, dates of attendance, awards, and the previous school attendance may be released to agencies such as the local PTA or Parent Club, or the military services. If you do not wish this information released, please complete the opt-out form located in Infinite Campus during the annual update period. This form can also be filled out during initial enrollment in the District.

RIGHT TO REFRAIN FROM HARMFUL USE OF ANIMALS (E.C. 32255-32255.6)

Any student with a moral objection to dissecting or otherwise harming or destroying animals, or any parts thereof, shall notify their teacher regarding this objection. A student's objection to participation in an educational project pursuant to this section shall be substantiated by a note from their parent or guardian, in which case the student may opt-out of the educational project.

Procedures for inquiring about this policy:

Inquiries should be directed to school sites.

NON-DISCRIMINATION (E.C. 200 et seq)

Discrimination in education programs is prohibited by state and federal law. Education Code section 200, et seq. requires school district to afford all students regardless of gender, gender identity, gender expression, sex, race, color, religion, natural origin, immigration status, ethnic group identification/ethnicity, mental or physical disability, sexual orientation, or the perception of one or more of such characteristics, equal rights and opportunities in accessing educational programs, activities and facilities.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origin. Title IX prohibits discrimination on the basis of sex. The Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973 prohibit discrimination on the basis of disability. Also, pursuant to E.C. 212.1, "race" is inclusive of traits historically associated with race, including, but not limited to, protective hairstyles and textures. "Protective hairstyles" is defined to include (but not limited to) styles such as braids, locks, and twists.

This policy requires notification in the native language of persons with limited English language skills if the service area contains a community of minority persons with limited English language skills. SRVUSD will take the required steps to assure that the lack of English will not be a barrier to admission and participation in district programs. This policy applies to all students insofar as participation in programs and activities is concerned, with few exceptions such as contact sports. In accordance with federal law, complaints alleging non-compliance with this policy are investigated through the Uniform Complaint Process.

FOSTER YOUTH BILL OF RIGHTS (E.C. 48645.7, 48850–48853.5, 49069.5, 51225.1, 51225.2; Welfare and Institutions Code (IWC) 16001.9)

"Pupil in foster care" means a child who has been removed from their home pursuant to Section 309 of the Welfare and Institutions Code ("WIC"), is the subject of a petition filed under Section 300 or 602 of the WIC, or has been removed from their home and is the subject of a petition filed under WIC section 300 or 602.

When a juvenile court school pupil becomes entitled to a diploma pursuant to subdivision (d) of E.C. 48645.5, the county office of education shall notify the pupil, the person holding the right to make educational decisions for the pupil, and the pupil's social worker or probation officer of all of the following:

- A. The pupil's right to a diploma pursuant to subdivision (d) of Section 48645.5.
- B. How taking coursework and other requirements adopted by the governing board of the county office of education or continuing education upon release from the juvenile detention facility will affect the pupil's ability to gain admission to a postsecondary educational institution.
- C. Information about transfer opportunities available through the California Community Colleges.

- D. The pupil's or the education rights holder's, as applicable, option to allow the pupil to defer or decline the diploma and take additional coursework pursuant to paragraph (2) of subdivision (b) or subdivision (c) of E.C. 48645.7.

A pupil in foster care who is placed in a licensed children's institution or foster family home shall attend programs operated by the school district in which that licensed children's institution or foster family home is located, unless one of the following applies:

1. The pupil is entitled to remain in their school of origin;
2. The pupil has an individualized education program requiring placement in a nonpublic, nonsectarian school, or in another school district.
3. The parent or guardian, or other person holding the right to make educational decisions for the pupil pursuant to Section 361 or 726 of the WIC or Section 56055 ("educational rights holder"), determines that it is in the best interests of the pupil to be placed in another educational program and has submitted a written statement to the school district that they have made that determination. This statement shall include a declaration that the parent, guardian, or educational rights holder is aware of all of the following:
 - a. The pupil has a right to attend a regular public school in the least restrictive environment.
 - b. The alternate education program is a special education program, if applicable.
 - c. The decision to unilaterally remove the pupil from the regular public school and to place the pupil in an alternate education program may not be financed by the school district.
 - d. Any attempt to seek reimbursement for the alternate education program may be at the expense of the parent, guardian, or educational rights holder.

The parent or guardian, or educational rights holder shall first consider placement in the regular public school before deciding to place the pupil in foster care in a juvenile court school, a community school, or another alternative educational setting.

A pupil in foster care may still be subject to expulsion under applicable law and board policy.

Pupils in foster care are subject to other laws governing the educational placement in a juvenile court school, of a pupil detained in a county juvenile hall, or committed to a county juvenile ranch, camp, forestry camp, or regional facility, notwithstanding the rights contained in this notice.

Children in foster care living in emergency shelters (as referenced in the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11301, et seq.), may receive educational services at the emergency shelter as necessary for short periods of time for either of the following reasons:

1. For health and safety emergencies.
2. To provide temporary, special, and supplementary services to meet the child's unique needs if a decision regarding whether it is in the child's best interests to attend the school of origin cannot be made promptly, it is not practical to transport the child to the school of origin, and the child would otherwise not receive educational services.

The educational services may be provided at the shelter pending a determination by the educational rights holder regarding the educational placement of the child.

All educational and school placement decisions shall be made to ensure that the child is placed in the least restrictive educational programs and has access to academic resources, services, and extracurricular and enrichment activities that are available to all pupils. In all instances, educational and school placement decisions shall be based on the best interests of the child.

SRVUSD has designated Dia Mundle and Dave Kravitz as the educational liaisons for pupils in foster care. The role of educational liaison is advisory with respect to placement decisions and determination of school of origin and does not supersede the role of the parent or guardian retaining educational rights, a responsible adult appointed by the court, a surrogate parent or a foster parent exercising their legal rights with respect to the education of the child in foster care. The educational liaison serves the following roles:

1. Ensures and facilitates proper educational placement, enrollment in school, and checkout from school for children in foster care;
2. Assists children in foster care when transferring from one school to another school or from one school district to another school district in ensuring proper transfer of credits, records and grades.
3. When designated by the Superintendent, the educational liaison notifies a child in foster care's attorney, educational rights holder and child welfare agency representative(s) of pending disciplinary proceedings and pending manifestation determination proceedings if they are also eligible to receive special education and related services under the IDEA.

At the initial detention or placement by the Juvenile Court, or any subsequent change in placement of a child in foster care by the Court, the school district serving the child shall allow them to continue their education in the school of origin for the duration of the jurisdiction of the court. If the jurisdiction of the court is terminated prior to the end of the academic year:

1. Former children in foster care in grades kindergarten, or 1 to 8, inclusive, shall be allowed to continue their education in the school of origin through the duration of the academic year;
2. Former children in foster care in high school shall be allowed to continue their education in the school of origin through graduation;
3. Transportation is not required unless the former child in foster care has an IEP and the IEP team determines transportation is a necessary related service, required by the unique educational needs of the pupil in order to benefit from their special education program. Transportation may be provided at the school district's discretion. The rights of these youth do not supersede any other law governing special education for eligible children in foster care.
4. To ensure that children in foster care have the benefit of matriculating with their peers in accordance with the established feeder patterns of school districts, if a child in foster care is transitioning between school grade levels, they shall be allowed to continue in the school district of origin in the same attendance area, or, if they are transitioning to a middle school or high school, and the school

designated for matriculation is in another school district, to the school designated for matriculation in that school district

Juvenile court school students continue to have the right to a diploma upon completion of state graduation requirements. Students have the additional right to defer the granting of that diploma until release, at which time they can also decline the issuance of a diploma for the purpose of re-enrolling in their home school for further study. When a juvenile court school student becomes entitled to a diploma for meeting state graduation requirements, the County Office of Education must provide the student (or the educational rights holder if the student is not yet 18) and the student's social worker or probation officer information regarding of the following:

1. The student's right to a diploma;
2. How taking coursework and other requirements adopted by the COE or continuing education upon release will affect the student's ability to gain college admission;
3. Transfer opportunities available through California community colleges; and
4. The student's or the education rights holder's option to allow the student to defer or decline the diploma and take additional coursework.

In consultation with the child in foster care and educational rights holder, the educational liaison may recommend that they waive their right to attend the school of origin and enroll in a public school within their attendance area. The educational liaison's recommendation must be accompanied by a written explanation for the basis of the recommendation and how it serves the child in foster care's best interests.

1. If the educational liaison, child in foster care, and educational rights holder agree it is in the best interest of the child to waive their right to attend the school of origin and attend the recommended school, the child in foster care shall immediately be enrolled within the recommended school.
2. The recommended school shall immediately enroll the child in foster care regardless of any outstanding fees, fines, textbooks or moneys due to any previous schools of attendance or if the child in foster care is unable to produce clothing or records normally required for enrollment, such as previous academic records, medical records, including proof of immunization, proof of residency or other documentation.
3. Within two business days of the request for enrollment, the educational liaison for the new school shall contact the school last attended by the child in foster care to obtain all academic and other records. The last school attended by the child in foster care shall provide all required records to the new school regardless of any outstanding fees, fines, textbooks, or other items or money owed to the school last attended. The educational liaison for the school last attended shall provide a complete copy of their education record to the new school within two business days of receiving the request.

If any dispute arises as to the school placement of a pupil under this section, the pupil has the right to remain in their school of origin, pending resolution of the dispute.

"School of origin" means the school that the child in foster care attended when permanently housed or the school in which the child in foster care was last enrolled. If the school the child in foster care attended when permanently housed is different from the school in which they were last enrolled, or if there is some other school that they attended with which they are connected and that they attended within the immediately

preceding 15 months, the educational liaison, in consultation with, and with the agreement of, the child and the educational rights holder, shall determine, in the best interests of the child, the school that shall be deemed the school of origin.

If the child in foster care is absent from school due to a decision by a court or placing agency to change their placement, the grades and credits of the child in foster care will be calculated as of the date they left school and no lowering of grades will occur as a result of the absence of the child under these circumstances. If the child in foster care is absent from school due to a verified court appearance or related court-ordered activity, no lowering of their grades will occur as a result of the absence of the pupil under these circumstances.

A child in foster care or a pupil who is a homeless youth who transfers between schools any time after the completion of the pupil's second year of high school shall be exempt from all coursework and other graduation requirements adopted by the governing board of the school district that are in addition to the statewide coursework requirements, unless the school district makes a finding that they are reasonably able to complete the school district's graduation requirements in time to graduate from high school by the end of the pupil's fourth year of high school.

Within 30 days of the child's transfer into a school, the school district should determine whether a child in foster care or a pupil who is a homeless youth is reasonably able to complete the school district's graduation requirements within the pupil's fifth year of high school. If the pupil is reasonably able to complete the school district's graduation requirements within a fifth year of high school, the school district shall do all of the following:

1. Inform the pupil of their option to remain in school for a fifth year to complete the school district's graduation requirements.
2. Inform the pupil, and the educational rights holder, about how remaining in school for a fifth year to complete the school district's graduation requirements will affect the pupil's ability to gain admission to a postsecondary educational institution.
3. Provide information to the pupil about transfer opportunities available through the California Community Colleges.
4. Permit the pupil to stay in school for a fifth year to complete the school district's graduation requirements upon agreement with the pupil, if the pupil is 18 years of age or older, or, if the pupil is under 18 years of age, upon agreement with the educational rights holder.

If the school district fails to provide timely notice of the exemption, the pupil shall be eligible for the exemption, once notified, even if that notification occurs after the termination of the court's jurisdiction of the pupil or after the pupil is no longer considered homeless.

If a child in foster care or a pupil who is a homeless youth is exempt from local graduation requirements pursuant to this section and completes the statewide coursework requirements before the end of their fourth year of high school and that pupil would otherwise be entitled to remain in attendance at the school, a school or school district shall not require or request that the pupil graduate before the end of their fourth year of high school, nor shall they be required to accept the exemption or be denied enrollment in courses for which they are otherwise eligible.

If a child in foster care or a pupil who is a homeless youth is not exempt from local graduation requirements or has previously declined the exemption pursuant to this section, a school district shall exempt the pupil at any time if an exemption is requested by the pupil and the pupil qualifies for the exemption. The exemption shall apply after termination of the court's jurisdiction or after the pupil is no longer considered homeless.

A transfer shall not be requested solely to qualify for an exemption under this section.

The school district shall accept coursework satisfactorily completed by a child in foster care or a pupil who is a homeless youth while attending another public school, a juvenile court school, or a nonpublic, nonsectarian school even if the pupil did not complete the entire course and issue that pupil full or partial credit for the coursework completed.

The school district may not require a child in foster care or pupil who is a homeless youth to retake a course if the pupil has satisfactorily completed the entire course in a public school, a juvenile court school, or a nonpublic, nonsectarian school. If the pupil did not complete the entire course, the school district may not require the pupil to retake the portion of the course the pupil completed unless the school district, in consultation with the educational rights holder, finds that the pupil is reasonably able to complete the requirements in time to graduate from high school. When partial credit is awarded in a particular course, the child in foster care or pupil who is a homeless youth shall be enrolled in the same or equivalent course, if applicable, so that the pupil may continue and complete the entire course. The pupil shall not be prevented from taking or retaking a course to meet eligibility requirements for admission to the California State University or University of California.

A complaint of noncompliance with the requirements of this section may be filed with the school district under the Uniform Complaint Procedures set forth in Chapter 5.1 (commencing with Section 4600) of Division 1 of Title 5 of the California Code of Regulations.

A complainant not satisfied with the decision of a school district may appeal the decision to the CDE and shall receive a written decision regarding the appeal within 60 days of the CDE's receipt of the appeal.

If a school district finds merit in a complaint, or the Superintendent finds merit in an appeal, the school district shall provide a remedy to the affected pupil.

NOTICE OF ALTERNATIVE SCHOOLS (E.C. 58501)

California State law authorizes all school districts to provide for alternative schools. The Education Code defines alternative school as a school or separate class group within a school, which is operated in a manner designed to:

- Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- Recognize that the best learning takes place when the student learns because of the student's desire to learn.
- Maintain a learning situation maximizing student self-motivation and encouraging the student in their own time to follow their own interests. These interests may result in whole or in part from a presentation by teachers of choices of learning projects.

- Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, student, or teacher is interested in further information concerning alternative schools, the County Superintendent of Schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.

A copy of the language of this notice regarding alternative schools shall also be posted in at least two places normally visible to students, teachers, and visiting parents in each attendance unit for the entire month of March in each year.

ACCESS BY MILITARY RECRUITERS (20 U.S.C. 7908, ESEA 8528)

SRVUSD provides military recruiters access to secondary school students' names, addresses and telephone listings upon request by the military recruiters. A student or parent may opt out of providing this student directory information to military recruiters during the annual update process.

CAL GRANT PROGRAM (E.C. 69432.9)

All students enrolled in grade 12 will be deemed Cal Grant applicants, unless they, or their parent or guardian if the student is 17 years or younger, specifically opts-out of such notification. SRVUSD will electronically submit each 12th grade student's grade point average by October 1 of the student's 12th grade school year. A student of 18 years of age or a parent or guardian of a student 17 years or younger, may, by written statement, opt out of the Cal Grant program.

SRVUSD shall, no later than January 1 of a student's grade 11 academic year, notify, in writing, each grade 11 student and, for a student under 18 years of age, the student's parent or guardian that, pursuant to subdivision (a), the student will be deemed a Cal Grant applicant unless the student opts out within a period of time specified in the notice, which shall not be less than 30 days. The required notice shall indicate when the school will first send grade point averages to the commission and the submission deadline of October 1. SRVUSD shall provide an opportunity for the student to opt-out of being automatically deemed a Cal Grant applicant.

PUPIL FEES (E.C. 49013)

SRVUSD maintains a policy concerning the provision of a free education to pupils and for filing a complaint of non-compliance pursuant to the Uniform Complaint Procedures with the principal of the school alleged to be in non-compliance. More information is available online at [Board Policy 3260](#) and [Board Policy 6145](#).

ENGLISH IMMERSION PROGRAM (E.C. 310)

In order to facilitate parental choice of program, SRVUSD notifies parents or guardians of [available Language Programs and Language Acquisition Programs](#). Parents and guardians have the opportunity to apply for a parental exception waiver.

Questions regarding the English Language Development program in SRVUSD may be directed to English Learner Support Services.

ACCESS TO STUDENT MENTAL HEALTH SERVICES (E.C. 49428)

In San Ramon Valley Unified School District, any pupil or parent/guardian of a pupil may refer a student for mental health services by contacting the school counselor and/or their student's school Principal/administrator.

To access mental health services within the community, please contact the Contra Costa Crisis Center by dialing 211, calling 800-833-2900, texting 'HOPE' to 20121 or go to the resources for [Contra Costa Crisis Center](#). The school counselor and/or school Principal/administrator can also provide information about other options to access mental health services within the school and community.

PUPILS WITH TEMPORARY DISABILITIES; INDIVIDUAL INSTRUCTION (E.C. 48206.3, 48207, 48207.3, 48207.5, 48208)

Special individual instruction (as distinct from independent study) is available for students with temporary disabilities that make attendance at school impossible or inadvisable. Parents or guardians should first contact the principal to determine services. This individual instruction shall be received at home or in a hospital or other residential health facility, except a state hospital.

DISABLED PUPILS-SECTION 504 OF THE REHABILITATION ACT OF 1973

Section 504 of the federal Rehabilitation Act of 1973, and the Americans with Disabilities Act (42 USC 12101, et seq.) prohibits discrimination on the basis of disability. Section 504 requires school districts to identify and evaluate children with disabilities in order to provide them a free, appropriate public education. Individuals with a physical or mental impairment that substantially limits one or more major life activities, including seeing, hearing, walking, breathing, working, performing manual tasks, learning, eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, speaking, are eligible to receive services and aids designed to meet their needs as adequately as the needs of non-disabled students are met.

- Name and contact information of SRVUSD's designated individual for implementing Section 504: Dave Kravitz
- Screening and evaluation procedures used by SRVUSD when there is a reason to believe a student has a disability under Section 504 can be obtained from SRVUSD's designated individual for implementing Section 504: Dave Kravitz
- A student has the right to a written accommodation plan if the student qualifies for services under Section 504.
- A student has the right to be educated with non-disabled students to the maximum extent appropriate based on the student's needs.
- A copy of the parents or guardians legal procedural safeguard can be obtained on the [District Website](#), at the school site, or from SRVUSD's designated individual for implementing Section 504: Dave Kravitz.

SPECIAL EDUCATION

SPECIAL EDUCATION: CHILD FIND SYSTEM (IDEA; E.C. 56301)

Federal and state law require that a free and appropriate public education (FAPE) in the least restrictive environment be offered to qualified students with disabilities ages 3 through 21 years, including students that are migrant or homeless or wards of the state and children with disabilities attending private schools. Any parent suspecting a child has exceptional needs due to a disability may request an assessment for eligibility for special education services. SRVUSD's child find policy and procedures are available at <https://www.srvusd.net/Departments/Educational-Services/Special-Education/IEP-Process-and-Programs/index.html>.

SPECIAL EDUCATION: COMPLAINTS (E.C. 56500.2; 5 C.C.R. 3080)

Parents or guardians have a right to file a written complaint with the school if they believe the school is in violation of federal or state law governing the identification or placement of special education students, or similar issues. State regulations require the party filing the complaint to forward a copy of the complaint to SRVUSD at the same time the party files the complaint with the California Department of Education. Procedures are available from your student's school principal.

SPECIAL EDUCATION: DUE PROCESS HEARINGS (E.C. 56502)

The State Superintendent is required to develop a model form to assist parents and guardians in filing requests for due process. Please visit: <https://drive.google.com/file/d/1C84Q7HuGxBhiUe1yDAuU4on2VpZJ6Qox/view?usp=sharing>.

SPECIAL EDUCATION: INSPECTION OF RECORDS (E.C. 56043(n))

Upon request, parents or guardians of children with exceptional needs may examine and receive copies of the student's records within five business days after a request is made and prior to any Individualized Education Program meeting, hearing or resolutions session regarding their child.

CHILDREN OF MILITARY FAMILIES AND OTHER PROTECTED PUPILS (E.C. 49700–49703, 51225.1, 51225.2)

A student who is a "child of a military family" is defined as a school-aged child or children, enrolled in kindergarten through twelfth grade, in the household of an active duty member. "Active duty" means full-time status in the active uniformed service of the United States, including members of the National Guard and Reserve on active duty orders pursuant to 10 U.S.C. sections 1209 and 1211.

Children of military families who transfer between schools any time after the completion of the student's second year of high school shall be exempt from all coursework and other graduation requirements adopted by the governing board of the school district that are in addition to the statewide coursework requirements, unless the school district makes a finding that the child of a military family is reasonably able to complete the school

district's graduation requirements in time to graduate from high school by the end of the student's fourth year of high school.

Within 30 days of the child of a military family's transfer into a school, the school district should determine whether the child of a military family is reasonably able to complete the school district's graduation requirements within the student's fifth year of high school. If the student is reasonably able to complete the school district's graduation requirements within a fifth year of high school, the school district shall do all of the following:

1. Inform the student of the option to remain in school for a fifth year to complete the school district's graduation requirements.
2. Inform the student, and the educational rights holder, about how remaining in school for a fifth year to complete the school district's graduation requirements will affect the student's ability to gain admission to a postsecondary educational institution.
3. Provide information to the student about transfer opportunities available through the California Community Colleges.
4. Permit the student to stay in school for a fifth year to complete the school district's graduation requirements upon agreement with the student, if the student is 18 years of age or older, or, if the student is under 18 years of age, upon agreement with the educational rights holder.

Within 30 calendar days of the date that a student who is a child of a military family who may qualify for the exemption from local graduation requirements transfers into a school, the school district shall notify the student and the student's parent or guardian of the availability of the exemption and whether the student qualifies for an exemption.

If the District fails to provide timely notice, the student shall be eligible for the exemption from local graduation requirements, even if that notification occurs after the student no longer meets the definition of "a child of a military family."

If a child of a military family is exempt from local graduation requirements pursuant to this section and completes the statewide coursework requirements before the end of their fourth year of high school and that student would otherwise be entitled to remain in attendance at the school, a school or school district shall not require or request that the student graduate before the end of their fourth year of high school, nor shall the child of a military family be required to accept the exemption or be denied enrollment in courses for which they are otherwise eligible.

If a child of a military family is not exempt from local graduation requirements or has previously declined the exemption pursuant to this section, SRVUSD shall exempt the student at any time if an exemption is requested by the student and the student qualifies for the exemption. The exemption shall apply after the student no longer meets the definition of "a child of a military family" while the student is enrolled in school or if the student transfers to another school or school district.

SRVUSD shall not require and a parent or guardian shall not request a child of a military family to transfer schools solely to qualify the student for an exemption under this section.

SRVUSD shall accept coursework satisfactorily completed by a student who is a child of a military family while attending another public school (including schools operated by the United States Department of Defense), a juvenile court school, or a nonpublic, nonsectarian school or agency even if the student did not complete the entire course and issue that student full or partial credit for the coursework completed.

SRVUSD may not require a child of a military family to retake a course if the student has satisfactorily completed the entire course in a public school, a juvenile court school, or a nonpublic, nonsectarian school or agency. If the student did not complete the entire course, the school district may not require the student to retake the portion of the course the student completed unless the school district in consultation with the educational rights holder, finds that the student is reasonably able to complete the requirements in time to graduate from high school. When partial credit is awarded in a particular course, the child of a military family shall be enrolled in the same or equivalent course, if applicable, so that the student may continue and complete the entire course. The student shall not be prevented from taking or retaking a course to meet eligibility requirements for admission to the California State University or University of California.

A complaint of noncompliance with the requirements of this section may be filed with the school district under the Uniform Complaint Procedures set forth in Chapter 5.1 (commencing with Section 4600) of Division 1 of Title 5 of the California Code of Regulations.

A complainant not satisfied with the decision of a school district may appeal the decision to the CDE and shall receive a written decision regarding the appeal within 60 days of the CDE's receipt of the appeal.

If a school district finds merit in a complaint, or the Superintendent finds merit in an appeal, the school district shall provide a remedy to the affected student.

The above protections shall also apply to students in foster care, students who are homeless, former juvenile court school students, migratory children, and students participating in a newcomer program, as defined in Education Code section 51225.2(a).

UNIFORM COMPLAINT PROCEDURES (5 C.C.R. 4622; E.C. 33315)

SRVUSD has adopted a Uniform Complaint Procedure. SRVUSD will follow uniform complaint procedures when addressing complaints involving adult education programs, categorical aid programs, migrant child education, career technical education training programs, child care and development programs, allegations of unlawful discrimination, harassment, intimidation, or bullying, lactation accommodations, non-compliance with school safety planning requirements, student fees, courses of study, instructional minutes for physical education, local control accountability plans, any deficiencies related to preschool health and safety issues for a California state preschool program, and matters pertaining to the right of foster youth, homeless youth, former juvenile court school students, and children of military families. Information regarding the Uniform Complaint Procedure, including the individual responsible for processing a Uniform Complaint can be found online in [AR 1312.3](#).

Parents are encouraged to review civil law remedies available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable, and of the appeal pursuant to Education Code section 262.3.

ESEA SECTION 1112[e][2][A]

Parents may request, and SRVUSD will provide the parents on request (and in a timely manner), information regarding any State or school district policy regarding student participation in any assessments mandated by ESEA Section 1111(b)(2) and by the State or SRVUSD, which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable.

(Reviewed 2023)

STUDENT CONDUCT, RIGHTS & RESPONSIBILITIES/CLOTHING

STUDENT CONDUCT

A positive learning environment is essential to the optimum development of each student and to a quality education. To achieve this goal, school personnel must prevent or protect against behavior which threatens the safety of individuals or property or which tends to disrupt learning. School personnel shall set good examples of behavior and attitudes for youth. ([BP 5131](#))

To ensure the success of students in a school environment, teachers, counselors, administrators, and parents must work cooperatively. Parent support is essential to school staffs' efforts to assure that students respect and follow the rules and regulations of the schools. Students must be responsible for appropriate behavior, regular school attendance, and continued striving for academic excellence.

Education Code (ED) Section 48904 (a)(1) provides that the parent or guardian of a minor is liable for all damages caused by the willful misconduct of the minor that results in the injury or death of any pupil, school district or private school employee, or school volunteer. The parent or guardian is also liable for damages to real or personal property belonging to the school district or private school, or personal property belonging to a school employee, resulting from the willful misconduct of the minor. SRVUSD shall notify the parent or guardian of the pupil in writing of the pupil's alleged misconduct before withholding the pupil's grades, diploma or transcript pursuant to this Section. The liability of the parent or guardian shall not exceed \$10,000.

Please refer to the California Department of Education for information from Ed Code regarding damage to student-issued instructional materials: <http://www.cde.ca.gov/ci/cr/cf/instrmatliable.asp>

STUDENT RIGHTS

- Receive appropriate educational programs.
- Be informed about school and district rules and regulations pertaining to students.
- Attend school and classes unless removed under due process as specified in the Education Code and procedures.

- Attend school in an academic and social climate that is free from fear and violence.
- Receive fair and reasonable treatment from those who are responsible for enforcing standards of student conduct.
- Examine, with the assistance of a certificated staff member, personal records upon reaching the age of 16.
- Be free from harassment, threats, or intimidation (includes but not limited to ethnic, racial, religious, sexual, sexual orientation) that are pervasive and create an intimidating, hostile, or offensive learning atmosphere.
- Students running for elected positions in student government, as well as parents of those students, will have the ability to request voting totals detailing the results of an election in accordance with all applicable Public Record Request and Student Privacy provision of California law. Names and other identifying information of candidates who received less votes than the requesting students shall be redacted.

STUDENT RESPONSIBILITIES

- Students shall comply with class requirements for the completion of assignments and for reporting to class with required materials.
- Each student shall be accountable for their attendance for every day that school is in session. Legal and illegal absences ([BP 5113](#)) shall be recorded by the school. All illegal absences shall be reported to parents. To the extent that absence or tardiness limits participation by a student in-class activities, their grade may be affected.
- Know and obey school rules and follow directions and requests of school personnel.
- Students are expected to act respectfully towards all other students and towards adults. They are not permitted to demean, tease, ridicule, or intimidate others by word, action or sexual harassment.
- Behave in such a way that it does not disrupt the learning of others.
- Respect public and personal property.
- Report to a school official behavior from another person that is not welcome, that is personally offensive, that lowers morale, and that therefore interferes with academic effectiveness.
- The district believes that all students have a right to a safe and healthy school environment. To that end, the district, schools, and community have an obligation to promote mutual respect, tolerance and acceptance. Behavior that infringes on the safety of any student is unacceptable. A student shall not intimidate or harass another student through words or actions. Such behavior includes direct physical contact, such as hitting or shoving, verbal assaults, such as teasing or name-calling; and social isolation or manipulation. This policy applies whenever a student is on school grounds, traveling to and

from school or a school-sponsored activity, during the lunch period, whether on or off-campus, and during a school-sponsored activity.

- Students who act in violation of this policy may be subject to school/district disciplinary procedures up to and including expulsion.

CLOTHING

DRESS STANDARDS

Dress and grooming standards shall be established at each school. Students shall be prohibited from wearing buttons, badges, armbands, or other insignia which are obscene, libelous, or slanderous according to current legal definitions; or that express or advocate prejudice towards another based on gender, race, color, religion, age, ancestry, national origin, ethnic group, marital or parental status, physical or mental disability, sexual orientation or the perception of one or more of such characteristics or any other unlawful consideration. Students shall be restricted from wearing clothing or other adornment that promotes alcoholic beverages, illegal substances, or which detract from the learning environment. Appropriate footwear is required for all students. Students shall be restricted from wearing clothing and/or accessories that imply gang affiliation. School regulations shall prohibit activity that is illegal or which creates a clear and present danger of the commission of unlawful acts on school premises.

SUN-PROTECTIVE CLOTHING FOR OUTDOOR ACTIVITIES

California Ed. Code 35183.5 provides that each school shall allow for outdoor use during the school day, articles of sun-protective clothing, including, but not limited to, hats. Each school may set a policy related to the type of sun-protective clothing, including, but not limited to, hats, that pupils will be allowed to use outdoors. Specific clothing and hats determined by the school district or school site to be gang-related or inappropriate apparel may be prohibited by the dress code policy. Each school shall allow pupils the use of sunscreen during the school day without a physician's note or prescription. Each school may set a policy related to the use of sunscreen by pupils during the school day. Nothing in this subdivision requires school personnel to assist pupils in applying sunscreen.

HOMEWORK POLICY

In an effort to reduce student stress and respond to the evolving instructional practices, SRVUSD convened a committee of teachers, students, parents and school administrators to recommend updates to SRVUSD homework policy and regulation. The committee considered and made changes related to:

- Limiting the overall volume of homework;
- Eliminating homework over breaks;
- Developing a more effective system for communicating and implementing the policy; and
- Aligning with the California State Standards and other legal requirements.

On June 23, 2015, the SRVUSD Board of Education adopted a new Homework/Make-Up Work Board Policy and Administrative Regulation. To view the Board Policy and Administrative Regulation in their entirety click on the links below:

[Board Policy 6154](#)

[Administrative Regulation 6154](#)

ABSENCES AND EXCUSES

The Board of Education believes that regular attendance plays a vital role in the success a student achieves at school. It shall be the responsibility of all district personnel to encourage students to attend school on a regular basis and to report unexcused absences to their parent or guardian.

[Board Policy 5113](#)

[Administrative Regulation 5113](#)

EDUCATION CODE

1740 Employment of personnel to supervise attendance (county superintendent) 2550- 2558.6 Computation of revenue limits

37201 School month

37223 Weekend classes

41601 Reports of average daily attendance 42238-42250.1 Apportionments

46000 Records (attendance)

46010-46014 Absences

46100-46119 Attendance in kindergarten and elementary schools 46140-46147 Attendance in junior high and high schools

48200-48208 Children ages 6-18 (compulsory full-time attendance) 48210-48216 Exclusions from attendance

48240-48246 Supervisors of attendance 48260-48273 Truants

48292 Filing complaint against parent

48320-48324 School attendance review boards 48340-48341 Improvement of student attendance 49067 Unexcused absences as cause of failing grade

49701 Provisions of the interstate compact on educational opportunities for military children

ELECTIONS CODE

12302 Student participation on precinct boards

FAMILY CODE

6920-6929 Consent by minor

VEHICLE CODE

13202.7 Driving privileges; minors; suspension or delay for habitual truancy

WELFARE AND INSTITUTIONS CODE

601-601.4 Habitually truant minors 11253.5 Compulsory school attendance

CODE OF REGULATIONS, TITLE 5

306 Explanation of absence

420-421 Record of verification of absence due to illness and other causes

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 168 (2004)

66 Ops.Cal.Atty.Gen. 244 (1983) COURT DECISIONS

American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307 Management Resources

CSBA PUBLICATIONS

[Improving Student Achievement by Addressing Chronic Absence, Policy Brief, December 2010:](https://www.csba.org/GovernanceAndPolicyResources/ConditionsOfChildren/SafeSupportiveSchlEnvironment/~media/CSBA/Files/GovernanceResources/PolicyNews_Briefs/ChronicAbsence_Truancy/2010_12_PolicyBrief_ChronicAbsence.ashx)

https://www.csba.org/GovernanceAndPolicyResources/ConditionsOfChildren/SafeSupportiveSchlEnvironment/~media/CSBA/Files/GovernanceResources/PolicyNews_Briefs/ChronicAbsence_Truancy/2010_12_PolicyBrief_ChronicAbsence.ashx

WEBSITE: CSBA: <http://www.csba.org>

POLICY SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT

Adopted: September 8, 2009 Danville, California

Revised: October 10, 2023

GROUNDS FOR SUSPENSION AND EXPULSION

Disciplinary action by the school administration will take into account frequency, severity, and grade level at which behavior problems occur. Disciplinary consequences for violation of Education Code 48900 may range from detention or suspension to a maximum penalty of expulsion.

	OFFENSE
	Ed Code 48900
A.	(1) Caused, attempted to cause, or threatened to cause physical injury to another person. (2) *Willfully used force or violence upon the person of another, except in self-defense.
*B.	Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
*C.	Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
*D.	Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
E.	Committed or attempted to commit robbery or extortion.
F.	Caused or attempted to cause damage to school property or private property.
G.	Stolen or attempted to steal school property or private property.
H.	Possessed or used tobacco, or products containing tobacco or nicotine products including, but not limited to, cigarettes, electronic cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of their own prescription products.
I.	Committed an obscene act or engaged in habitual profanity or vulgarity.

J.	Unlawfully possessed, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
K.	Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
L.	Knowingly received stolen school property or private property.
M.	Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
N.	Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
O.	Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
P.	Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
Q.	Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.
R.	Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.
T.	A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).
	<p>Additional Grounds:</p> <p>Sexual harassment. (Ed Code 48900.2)</p> <p>Committed an act of hate violence. (Ed Code 48900.3)</p> <p>Harassment, threats, or intimidation creating an intimidating or hostile educational environment. (Ed Code 48900.4)</p> <p>Terrorist threat against a school official or school property. (Ed Code 48900.7)</p>
	<p>Any of the above may be referred to a law enforcement agency.</p> <p>*The principal or designee must notify law enforcement personnel of these offenses.</p>

DETENTION

Detention shall be limited to one hour on school days and four hours on non-school days. A parent/guardian of the student to be detained must be notified at least twenty hours prior to the beginning of the detention. Saturday School attendance for discipline is at the election of the student or, in the case of a minor, the parent/guardian. (E.C. 37223)

SUSPENSION

Suspension is a disciplinary action that means removal of a student from ongoing instruction for a period of time not to exceed five (5) consecutive school days. Suspension by an administrator shall be preceded by an informal conference between the administrator and the student unless an emergency situation to be determined by the principal or designee exists. A student's parent/guardian shall be notified in writing of the suspension. Although the district is not required to hold a conference with the parent/guardian, the parent/guardian is required to attend such a conference when so requested by the district. A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts which are enumerated in this section and related to school activity or attendance that occur at any time, including but not limited to, any of the following: 1) While on school grounds; 2) While going to or coming from school; 3) During the lunch period, whether on or off the campus; 4) During, or while going to or coming from, a school sponsored activity. (E.C. 48900 (p) At the discretion of the school administration, a student may receive "inhouse" suspension, serving the term of suspension on campus under the supervision of school staff (E.C. 48911.1)

EXPULSION

Expulsion means the removal of a student from enrollment in a school or the district as ordered by the Board of Education. Expulsion may be ordered for any of the acts listed under Grounds for Suspension and Expulsion when other means of correction have failed to bring about proper conduct, or when a student's presence causes continuing danger to other students. As defined in Ed Code 48915 (c), possessing, selling, or otherwise furnishing a firearm, brandishing a knife at another person, unlawfully selling a controlled substance, committing or attempting to commit a sexual assault or committing a sexual battery, or possession of any explosives, requires the principal to recommend expulsion. The length of expulsion for any of these offenses shall be one year. Parents of an expelled student are required to notify the receiving district that the student has been expelled. (E.C. 48915.1)

IMMUNIZATION AND VACCINATIONS

CALIFORNIA STATE IMMUNIZATION REQUIREMENTS

PUBLIC SCHOOL IMMUNIZATION REQUIREMENTS

Proof of complete immunization records must be provided and verified. It is **required** by California State law that all students have complete records of immunizations prior to entering school. Children will not be admitted to a classroom unless the immunizations are up-to-date. The Governor's signing of Senate Bill 277 removes the personal belief exemption (PBE) from school immunization requirements. This means that beginning January 1, 2016, public and private preschools and schools can no longer accept PBE (for religious or non-religious reasons) for school entry. Please see the New School Immunization Requirements message below for more information.

California PS Specific Requirements: All students entering into 7th, 8th, 9th, 10th, 11th or 12th grades will need proof of an adolescent whooping cough booster shot (called "Tdap") before starting school.

[Click here to review grade level immunization requirements](#) for students entering California Schools.

Please Note:

Physical - In addition to the required immunizations, San Ramon Valley Unified School District **recommends** a child to have a physical examination **prior** to entering **kindergarten**. It is **required** for entry into **first grade**.

[Click here to download the Health Examination for School Entry form](#). **IMPORTANT NOTE: Examination within 18 months of the first day of first grade meets the 1st grade examination requirement.**

NEW SCHOOL IMMUNIZATION REQUIREMENTS

School immunization requirements help protect our children when they are most vulnerable to serious vaccine preventable diseases, such as measles. By strengthening community immunity, school immunization requirements help keep our schools and our community healthy.

The Governor's signing of Senate Bill 277 removes the personal belief exemption (PBE) from school immunization requirements. This means that beginning January 1, 2016, public and private preschools and schools can no longer accept PBE (for religious or non-religious reasons) for school entry.

A personal belief exemption submitted prior to January 1, 2016 will remain valid until the student enters either kindergarten/transitional kindergarten or 7th grade. Those in TK or kindergarten through 6th grade with a PBE will need to meet the immunization requirements when they reach 7th grade or choose a homeschool or independent study option with no classroom-based instruction.

Medical exemptions from a licensed physician (MD or DO) will continue to be permitted. Senate Bill 277 will not affect school entry immunization requirements.

Please feel free to contact your school's [Health Educator/School Nurse](#) for further clarification.

INAPPROPRIATE USE OF ELECTRONIC COMMUNICATION AND CONSEQUENCES

As the use of digital technology becomes more prevalent throughout our schools, the San Ramon Valley Unified School District is committed to helping students learn the responsible use of such technology in a safe and appropriate manner. This document serves as a reminder to parents and students that cell phones, cameras, video cameras, websites and other means of transmitting electronic data can be disruptive and/or harmful, with respect to themselves, other students and staff, as well as the overall school environment. The following information has been developed with the safety of all students and staff in mind.

CYBER BULLYING

Cyber Bullying is the use of electronic information and communication devices to willfully and repeatedly harm either a person or persons through the medium of electronic text, photos, or videos. Examples of this behavior include but are not limited to:

- Sending/posting false, cruel, hurtful or vicious messages/comments
- Creating websites that have stories, cartoons, pictures, and jokes ridiculing others.
- Breaking into an email account and sending vicious or embarrassing materials to others.
- Engaging someone in electronic communication, tricking that person into revealing sensitive personal information and forwarding that information to others.
- Posting of a student picture without their permission.

Bullying of this nature creates a hostile, disruptive environment on the school campus and is a violation of the student's and staff member's right to be safe and secure. Actions deliberately threatening, harassing, intimidating an individual or group of individuals, placing an individual in reasonable fear of harm or damaging the individual's property; or disrupting the orderly operation of the school, will not be tolerated.

INAPPROPRIATE USE OF TECHNOLOGY

At the beginning of each school year, students sign the age appropriate [acceptable use policy](#). The fundamental principles behind these policies are that students should never do anything that harms another student or prevents them from learning. Any use of technological media that interrupts a student's right to learn will not be tolerated. Electronic media includes, but is not limited to: social networking sites, chat rooms and discussion groups, instant messaging, text messaging, computers, cell phones and personal digital devices, digital cameras, cell phone cameras, and web cams. As new technologies emerge, they too may be included with the above forms of electronic communication. Examples of this behavior include but are not limited to:

- Sending, sharing, viewing, or possessing pictures, text messages, emails, or other material of sexually explicit, graphic, or disruptive nature on any device is prohibited on a school campus and in some cases can be considered a criminal offense.
- If the conduct occurs off school grounds and causes or threatens to cause a substantial disruption at school or interferes with the rights of students or school staff to be secure, school administration may impose consequences. The Administration may also report Cyber Bullying or Harassment to the police.

CONSEQUENCES - INAPPROPRIATE USE OF TECHNOLOGY

Education Codes 48900.4 and 48900 (r), strictly prohibit harassment or bullying of any kind and such behavior is subject to consequences, including possible expulsion.

- Sexually explicit material that is transmitted electronically may result in parents or police being notified, and that material may be reported as suspected child abuse or neglect.
- All students involved in the transmission and/ or possession of such images or text may be disciplined under California Education Code 48900 (i): Committed an obscene act or engaged in habitual profanity or vulgarity.
- If reasonable suspicion exists that a student has been involved in possessing or transmitting such material, the electronic device involved may be confiscated and searched by school officials.
- The transmission of such material involving another student may be punished under California Education Code 48900 (r): Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.
- Additionally, Education Code 48900 (k) states that any disruption of school activities or otherwise willful defiance of the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties can also lead to suspension

*** Education Codes 48900.4 "Harassment, threats, or intimidation creating an intimidating or hostile educational environment"

*** Education Code 48900 (k) "Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties"

*** Education Code 48900 (i) "Committed an obscene act or engaged in habitual profanity or vulgarity"

*** Education Code 48900 (r) "Engaged in an act of bullying, including, but not limited to bullying committed by means of an electronic act, as defined in subdivisions (f) and (k) of Section 32261, directed specifically toward a pupil or school personnel"

ACTION STEPS TO RESPOND TO BULLYING OR HARASSMENT

Any student who receives such an image or message against their will should:

- Inform a school official immediately.
- Save the evidence. Print the online harassing text if possible.
- Identify the bully.
- Clearly tell the bully to stop.
- Ignore the bully by leaving the online environment and/or blocking communications.
- File a complaint with the internet or cell phone company.
- Contact the bully's parents.
- Contact the police.

NON-DISCRIMINATION, HARASSMENT, ANTI-BULLYING

San Ramon Valley Unified School District is committed to protecting students and preventing discrimination on our campuses. SRVUSD believes that our students have the right to be free of bullying, intimidation and harassment while on any of our campuses or associated with any school/district related activity. In accordance with these beliefs and commitments, SRVUSD has adopted [Board Policy 5145.3](#).

"Bullying/Harassment/Discrimination" is defined as: physical, verbal, nonverbal or written conduct that is so severe and pervasive that it affects a student's ability to participate in or benefit from an education program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

SAFE SCHOOLS CARELINE

To report any acts of school violence or vandalism, students, staff members, parents and community members are encouraged to report an incident (anonymously or not), using the "[CareLine](#)" for your school, also located on each main school's webpage. When you click on the button, you will be directed to fill out an online form that will be sent directly to the school's Response Team for investigation and resolution.

For those who feel threatened or know of someone who feels threatened by violence, the Contra Costa Crisis Center has set up a hotline with access to counselors 7 days a week. **1-800-863-7600**.

CONTACT

Coordinator for Non-Discrimination, Director of Student Services, [Dave Kravitz](#)

REPORT A CONCERN

San Ramon Valley Unified School District's Board of Education is committed to listening to the concerns of the community. The Board encourages parents, staff, students and community members to resolve problems early and informally whenever possible by:

- Talking to your child's teacher
- Talking to the counselor (if applicable)
- Talking to an assistant principal (if applicable)
- Talking to your school's principal
- Keeping a log of who you have talked to regarding your concerns and dates and times of any related incidents

If your child's teacher or principal has not been able to resolve your concern, please access our [school/District contact list](#) to know who to contact next. Each school site includes contact information for the appropriate staff. You can also contact Educational Services at educationalservices@srvusd.net or by calling 925-552-5071.

Once the District has received your concern, you will be contacted within 2 business days by the appropriate staff. During this process, you may be guided through a formal complaint process outlined by Federal and California State law that includes a written statement that is signed and verified under penalty of perjury. These complaints allege a specific violation.

SUSPECTED BULLYING FORM

All students, employees, parents and community members should report incidents of suspected bullying/harassment/discrimination immediately. If you witness or suspect bullying, please complete the following fillable form and immediately forward to the school principal. An investigation will be conducted to determine if bullying occurred and corrective action needed.

[FORM FOR SUSPECTED BULLYING](#); The form is also located on our website at www.srvusd.net/antibullying

WILLIAMS ACT COMPLAINT

NOTICE CONCERNING INSTRUCTIONAL MATERIALS, FEES, FACILITIES AND TEACHER VACANCY/MISASSIGNMENT

INSTRUCTIONAL MATERIALS

There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.

PHYSICAL CONDITION OF SCHOOL FACILITIES

School facilities must be clean, safe, and maintained in good repair.

TEACHER VACANCY OR MISASSIGNMENT

There should be no teacher vacancies or mis-assignments. There should be a credentialed teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the appropriate credential to teach the class, including the certification required to teach English learners if present.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

Mis-assignment means the placement of a certificated employee in a teaching or services position for which the educator does not hold a legally recognized certificate, credential, permit or waiver with an appropriate authorization for the assignment or is not otherwise legally authorized for the assignment under another section of statute or regulation.

[WILLIAMS COMPLAINT POLICIES & PROCEDURES](#)

[COMPLAINT FORM](#)

TITLE IX

NON-DISCRIMINATION ON THE BASIS OF SEX

Title IX of the Education Amendments Act of 1972 is a federal law that states: "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."

[List of Rights Specified Education Code Section 221.8](#)

The following list of rights, which are based on the relevant provisions of the federal regulations implementing Title IX of the Education Amendments of 1972 (20 U.S.C. Sec. 1681 et seq.), may be used by the department for purposes of Section 221.6:

1. You have the right to fair and equitable treatment and you shall not be discriminated against based on your sex.
2. You have the right to be provided with an equitable opportunity to participate in all academic extracurricular activities, including athletics.
3. You have the right to inquire of the athletic director of your school as to the athletic opportunities offered by the school.
4. You have the right to apply for athletic scholarships.
5. You have the right to receive equitable treatment and benefits in the provision of all of the following:
 - a. Equipment and supplies.
 - b. Scheduling of games and practices.
 - c. Transportation and daily allowances.
 - d. Access to tutoring.
 - e. Coaching.
 - f. Locker rooms.
 - g. Practice and competitive facilities.
 - h. Medical and training facilities and services.
 - i. Publicity.
6. You have the right to have access to a gender equity coordinator to answer questions regarding gender equity laws.
7. You have the right to contact the State Department of Education and the California Interscholastic Federation to access information on gender equity laws.
8. You have the right to file a confidential discrimination complaint with the United States Office of Civil Rights or the State Department of Education if you believe you have been discriminated against or if you believe you have received unequal treatment on the basis of your sex.
9. You have the right to pursue civil remedies if you have been discriminated against.
10. You have the right to be protected against retaliation if you file a discrimination complaint.

HOW TO FILE A COMPLAINT UNDER TITLE IX

Any student who believes that they have been subjected to sexual harassment or who has witnessed sexual harassment is strongly encouraged to report the incident to their teacher, the principal, or any other available

school employee. Within one school day of receiving such a report, the school employee shall forward the report to the principal or the District's Title IX Coordinator.

In addition, any school employee who observes an incident of sexual harassment involving a student shall, within one school day, report their observation to the principal or the District's Title IX Coordinator. The employee shall take these actions, whether or not the alleged victim files a complaint.

When a report of sexual harassment is submitted, the principal or Title IX Coordinator shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with the district's uniform complaint procedures (see below).

If a complaint of sexual harassment is initially submitted to the principal, the principal shall, within two school days, forward the report to the Title IX Coordinator to initiate investigation of the complaint. The compliance officer shall contact the complainant and investigate and resolve the complaint in accordance with law and district procedures.

CONTACT

Director of Student Services

[Dave Kravitz](mailto:dkravitz@srvusd.net) (email: dkravitz@srvusd.net)

San Ramon Valley Unified School District

699 Old Orchard Drive Danville, CA 94526

(925) 552-5052

UNIFORM COMPLAINT PROCEDURES

Please refer to Board Policy and Administrative Regulation 1312.3 below for detailed information on Uniform Complaint procedures and filing a complaint.

[UNIFORM COMPLAINT POLICIES & PROCEDURES](#)

[UNIFORM COMPLAINT FORM](#)

[Board Policy 1312.3](#)

[Administrative Regulation 1312.3](#)

DIRECTORY INFORMATION

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act ("FERPA"), a federal law, and the California Education Code, require that the District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary

in accordance with District procedures, including this notice. In the case of students who have been identified as a homeless child or youth, no directory information can be released without parent or guardian consent.

DIRECTORY INFORMATION

Directory information is information about a student that would not generally be considered harmful or an invasion of privacy if disclosed. Directory information is defined in Administrative Regulation [5125.1](#) and may include: a student's name, student's telephone number, student's email address, photograph, video, date and place of birth, grade level, dates of attendance, participation in District activities and sports, weight and height of members of athletic teams, and honors and awards received.

The primary purpose of directory information is to allow the District to include this type of information in certain school or District publications, which may include, but are not limited to: the annual yearbook, honor roll or other recognition lists, graduation programs, sports activity lists, or a playbill showing a student's role in a drama production. Directory information may also be disclosed to outside organizations without a parent's or guardian's prior written consent. In addition, federal law requires that districts receiving assistance under the "Every Student Succeeds Act of 2015", provide military recruiters, media, locally elected officials and institutions of higher learning, upon request, with student's names, addresses, and telephone listings unless parents or guardians have advised the district in writing that they do not want their child's information disclosed without their prior written consent.

RELEASE OF DIRECTORY INFORMATION

The Superintendent or designee may release student directory information to representatives of public or private schools or colleges, branches of the military, offices of public officials for purposes of certificates or awards of recognition and/or news media in accordance with Board policy and administrative regulation. (Education Code 49073) This release is optional. If you do not want the District to release directory information from your child's education records without your prior written consent or to use directory information on District digital communications tools, such as the District website, you must notify the District by choosing to "Opt-Out" during the Annual Update process or by notifying your school in writing.

ASBESTOS MANAGEMENT IN SCHOOL DISTRICT BUILDINGS

The San Ramon Valley Unified School District (SRVUSD) has worked diligently to identify, assess, and remove asbestos materials in district buildings. In 1987, the Environmental Protection Agency (EPA) published the Asbestos Hazard Emergency Response ACT (AHERA) to regulate asbestos in buildings. Because we are committed to maintaining a safe school environment, we have complied strictly with the law.

It is SRVUSD's responsibility as the Local Education Agency (LEA) to develop an Asbestos Management Plan to ensure requirements under section 763.84 of the AHERA Act is properly implemented. Section 763.84 of the AHERA Act requires that SRVUSD ensure:

1. Inspections, re-inspections, periodic surveillance and response action activities are carried out in accordance with the AHERA Act.
2. Custodial and Maintenance employees are properly trained as required by the AHERA Act.
3. Workers and building occupants are informed annually about inspections, response actions, and post-response action activities including re-inspections and periodic surveillance.
4. Short-term workers (contractors) who may come in contact with asbestos in a school are provided information about locations of the asbestos.
5. Warning labels are posted as required by the AHERA Act.
6. Management plans are available for review by parents, teachers, and employee organizations and the public.

This Asbestos Management Plan is a program of safe work practices to identify and maintain, in good condition, any friable asbestos material, and to ensure cleanup of asbestos fibers previously released, and prevent further release by minimizing and controlling friable material.

If you have any concerns or questions, please contact the Maintenance Department at 925.824.1878 or the Facilities Development Department at 925.552.2960

(Reviewed 11/2023)

CIVIL DEFENSE LETTER

Any school located within San Ramon Valley Unified School District's boundaries can be materially affected by a variety of emergency events or disasters, which can occur at any time, with little or no warning. These occurrences may be caused by nature, or by acts of people that are either accidental or intentional. Therefore, it is of the utmost importance that comprehensive planning be conducted in advance by those officials charged with the responsibility for safeguarding the health and well-being of students and district employees. A well-designed master plan rehearsed and tested, can greatly reduce or nullify the undesirable effect of an emergency or disaster, which may occur within or near a school.

Some San Ramon Valley Unified School District schools are registered with the American Red Cross as mass care centers. In case of any major disaster, the Red Cross will operate these centers. Staff members are to be given an assignment for specific duties in case their school is to be used as an emergency mass center.

All district schools have emergency plans and drills for students and staff. Depending on the type of disaster (fire, earthquake, etc.) the school may need to be evacuated. The schools practice these drills on a regular basis by teaching the students and staff how to leave the classrooms quickly and quietly and to gather at an assigned area so that roll call can be taken to make sure all students and staff have left the buildings. These drills are required and are to be carried out by each school for the protection of students and staff.

At no time will students in grades K-8 be sent home unescorted and without prior parent notification. Students in grades 9-12 may be sent home unescorted if school officials deem it prudent to do so. It may be necessary to evacuate children from certain school areas, but they will be under the strict supervision of district personnel. If students are evacuated from a school area, all efforts will be made to notify parents as to their location.

The district requests that in case of an emergency or disaster at a school, that parents do not rush to the school to retrieve their children. They will be taken care of by trained personnel. If parents converge on a school, they will be doing a disservice to emergency vehicles that may be trying to reach the school.

Please discuss the importance of these drills with your children and encourage them to remain calm, listen, and follow directions. It is their welfare that school personnel are trying to protect. Explain to them that there may be a time in case of a disaster that they might have to remain at school or be taken to another school until it is safe for them to be returned to their own school or home.

Legal reference: Title V, Article 1, Sec 55; Title V, Article 2, Sec 56NT

(Reviewed 11/2023)

Attachment A**Education Code 48205**

- (a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:
- (1) Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.
 - (2) Due to quarantine under the direction of a county or city health officer.
 - (3) For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
 - (4) For the purpose of attending the funeral services or grieving the death of either a member of the pupil's immediate family, or of a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, so long as the absence is not more than five days per incident.
 - (5) For the purpose of jury duty in the manner provided for by law.
 - (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child, for which the school shall not require a note from a doctor.
 - (7) For justifiable personal reasons, including, but not limited to, an attendance or appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at a religious retreat, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization, when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district.
 - (8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
 - (9) For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
 - (10) For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.

(11) For the purpose of participating in a cultural ceremony or event.

(12) (A) For the purpose of a middle school or high school pupil engaging in a civic or political event, as provided in subparagraph (B), provided that the pupil notifies the school ahead of the absence.

(B) (i) A middle school or high school pupil who is absent pursuant to subparagraph (A) is required to be excused for only one schoolday-long absence per school year.

(ii) A middle school or high school pupil who is absent pursuant to subparagraph (A) may be permitted additional excused absences in the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(13) (A) For any of the purposes described in clauses (i) to (iii), inclusive, if an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, has died, so long as the absence is not more than three days per incident.

(i) To access services from a victim services organization or agency.

(ii) To access grief support services.

(iii) To participate in safety planning or to take other actions to increase the safety of the pupil or an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, including, but not limited to, temporary or permanent relocation.

(B) Any absences beyond three days for the reasons described in subparagraph (A) shall be subject to the discretion of the school administrator, or their designee, pursuant to Section 48260.

(14) Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance at religious retreats shall not exceed one schoolday per semester.

(d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

(e) For purposes of this section, the following definitions apply:

(1) A "civic or political event" includes, but is not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls.

(2) "Cultural" means relating to the practices, habits, beliefs, and traditions of a certain group of people.

(3) "Immediate family" means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

(4) "Victim services organization or agency" has the same meaning as defined in paragraph (7) of subdivision (g) of Section 230.1 of the Labor Code.