



SEARCH TIMELINE

San Ramon Valley Unified School District Superintendent Search

MARCH 2024 Preliminary Phase	March 1	District receives proposal
	March 5	<i>Board Selects Firm</i>
MARCH 2024 Community Engagement	March 11 8:00 a.m. (Special Mtg)	<i>Initial Meeting with the Board; Board determines characteristics, skills & qualities desired in new superintendent; publicly announces timeline and procedures (Open and Closed Session; approx 2-3 hrs total)</i>
	March 13-22	Online survey dates
	Mar 20, 25 & 26 (Zoom/In-Person)	Consultants confer with staff and community designated by the Board to receive input
MARCH-APRIL 2024 Advertisement and Recruitment	March/April	Consultants identify potential candidates; Development and posting of recruitment materials and Position Description
	March 18 & 25	Advertising and active recruitment; Ad appears in <u>EdCal</u> , (Two consecutive publications)
	April 3, 5:00 PM	Deadline for applications
APRIL 2024 Interviews and Selection	April	Consultants complete comprehensive reference and background checks on applicants
	April 18 9:00-Noon (Special Mtg)	<i>Board confers with consultants, reviews all applications and selects candidates to be interviewed (Closed Session; approx 3 hours)</i>
	April 27 & 28 (Special Mtg)	<i>Board interviews candidates; selects finalist(s) (Closed Session; all-day meeting)</i>
MAY 2024 Contract Approval	Early May	<i>Board completes the validation process of the leading candidate and makes final determination</i>
	May 14	<i>Board approves superintendent contract at a regularly scheduled board meeting</i>
JULY 2024 Start Date	July 1 (as mutually agreed)	New superintendent begins